



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102

Spire Conference - Catch the Wind 2025

September 23 - 25, 2025

Show Management:

Spire Network

Email:

spireconference@spire.network

Website: spire.network

Booth Equipment:

8' deep X 10' wide Booth Space
3' ht. Drape only
11" x 17" Booth ID Sign
1 - 8' Skirted Table
2 - Plastic Side Chairs
1 - Wastebasket

Show Colors:

Booth Drape- **Black**

Aisle Carpet- **Facility is Carpeted**

Discount Order Deadline:

Friday, September 5, 2025

Show Location:

Southeast Christian Church
Louisville, KY

Move-in Dates & Hours:

Monday, September 22, 2025 9:00 AM - 6:00 PM

Exhibit Dates & Hours:

Tuesday, September 23, 2025 8:30 AM - 9:00 PM

Wednesday, September 24, 2025 8:30 AM - 4:00 PM

Thursday, September 25, 2025 8:30 AM - 1:00 PM

Move-out Dates & Hours:

Thursday, September 25, 2025 1:00 PM - 6:00 PM

As the Official Service Contractor for this exposition, we are enclosing various equipment rental and service order forms for your information and use. In addition to the Genesis Exposition Services forms, you may find forms enclosed for services performed by the Convention facility or other suppliers. Please give special attention to see that forms and payments are directed to 10801 Plantside Drive, Louisville, KY 40299. Some services may *not* be provided by Genesis Exposition Services, LLC.

We realize that exhibiting in a convention can be complicated. If you need assistance or additional information that is not addressed here, please contact our Exhibitor Services Department at (502) 266-5101. We look forward to serving you.

Genesis Exposition Services, LLC

WAYS TO ORDER:

Mail Forms To:

Genesis Exposition Services
10801 Plantside Drive
Louisville, Kentucky 40299

Fax Forms To:

(502) 266-5102

Email Forms To:

orders@genexpo.com

Call:

(502) 266-5101

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102

Email: orders@gen-expo.com

1 Exhibiting Company Information:

Booth Number _____ Booth Size _____
Company Name _____
Street Address _____
City, State & Zip _____
Phone _____
E-Mail _____
Print Name _____
Signature _____

The exhibiting firm is primarily responsible for the payment of charges. In the event you have arranged for an exhibit house or other party to handle your display and the payment for all services, we will agree to this third party payment if they supply the appropriate credit card information below. Advance payment in full must accompany order including estimated labor and drayage charges. Additionally, both exhibiting company and third party representative must sign acceptance of the following statement: All unpaid balances will be collected from third party representative in advance with order or at show site before services can be rendered. We understand and agree that we, the exhibiting firm, are primarily responsible for payment of charges. In the event the named third party fails to pay; all charges will be paid by the exhibiting company on demand.

2 Order Summary:

<u>RENTALS:</u>	Rental Displays & Accessories Order Form (3 total pages w/ brochure)	Subtotal \$
	Furniture & Accessories Rental Order Form (3 total pages w/ brochure)	Subtotal \$
	Carpet Rental Order Form (2 total pages w/ brochure)	Subtotal \$
	Custom Graphics Order Form	Subtotal \$
	Electrical Service Order Form - (Accessories only, electrical service not taxable)	Subtotal \$

Taxable Subtotal \$

Add KY State Sales Tax at 6% \$

<u>SERVICES:</u>	Cleaning Service Order Form (Not taxable)	Total \$
	Install / Dismantle Display Labor Order Form (Pay Estimated Cost - Not taxable)	Total \$
	Material Handling Order Form (Pay Estimated Cost - Not taxable)	Total \$
	Electrical Service Order Form - (Electrical service only, accessories are taxable)	Subtotal \$

Order Total \$

3.25% Convenience Fee for all orders paid by credit card

Fee applied to Complete "Order Total" \$

3 Payment Policy, Authorization & Terms:

Order Grand Total \$

PAYMENT POLICY: Advance charges may be paid by company check but credit card information is required for material handling and ordering of additional services on-site. All outstanding balances will be charged to your credit card. At the conclusion of the show a complete invoice will be prepared and sent to you reflecting all charges and payments. No credit will be given after close of event on items or services ordered but not received. Any issues you may have with any equipment or services ordered need to be addressed on-site at the Genesis Exposition Services exhibitor service center prior to show closing. **We accept payments made by company check, bank transfer, Visa, Mastercard and American Express. All orders placed must be paid in full by the discount deadline date published. A 3.25% convenience fee will be applied to the complete order total for all orders paid via credit card.** Please indicate the appropriate charge account number and sign below. By providing your credit card #, you are authorizing Genesis to charge your card for all outstanding balances. A \$20.00 declined charge fee will be added to your account for any attempted credit card processings that are **declined**. A \$40.00 surcharge will be added to your account if any credit charges for services rendered are disputed by the cardholder and/or denied by the merchant. No checks drawn on a foreign bank will be accepted, nor will checks marked "Payable in U.S. Funds". Please issue on a U.S. Bank or a U.S. Money Order or American Express International Money Order. If any checks are returned for insufficient funds, a \$40.00 returned check fee will be added to your account. **PAYMENT TERMS:** We require **100% payment** with order for service, tax, and anticipated material handling fees. This form with your **credit card** information for payment of advance and show site orders must be forwarded to Genesis Exposition Services, LLC in order for us to provide any equipment or services. Full payment of rental charges must accompany your order forms and be received by our office before the deadline to qualify for the discounted rates. **ALL** orders received after deadline (indicated on each form) will be charged at standard rates. **COLLECTION TERMS:** Due upon receipt. Unpaid balance at the close of the show will accrue a service charge of .0575% per day, annual interest rate 21%. You will be responsible for all fees, including attorney's fees, connected with the collection of your accounts. By signing this form you are accepting the terms, conditions, and limits of liability as stated on various forms and agreements pertaining to services rendered by Genesis Exposition Services, LLC.

Visa Mastercard American Express

Check # _____ Amount \$ _____ Date: _____

Card # _____

Expiration Date _____ Security Code _____

(3 digits on reverse side of card,
4 digits on front of AMEX only.)

Print Cardmember Name _____

Card Holder Signature _____

Print Cardmember Billing Address _____

Street

City

State

Zip

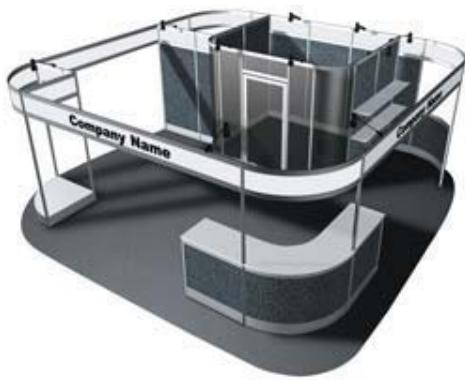
Please note: Incorrect or incomplete cardmember address information could result in the credit card being declined. All declined credit cards will result in a \$20.00 surcharge being added to your invoice.



With several Genesis standard displays to choose from, selecting the size and configuration that meets your tradeshow needs is easy. Our modular exhibits are hassle-free because you pay no design fees, no shipping fees, and no repair or refurbishing fees. Plus, you may customize the panels and choose from a wide variety of accessories to create a unique exhibit that reinforces your brand and marketing efforts.

All packages include rental, delivery, installation, and dismantling. For other custom displays, hanging signs, or graphics, please call your Genesis Customer Service Representative at 502.266.5101.

20x20 DISPLAY



4012 - 20'x20' Island Display includes:

- three digitally printed header signs (117" x 12")
- one locking office
- four 1M x 12" deep shelves
- one curved counter
- two 1M counters
- ten arm lights (order electrical separately)
- one standard 20' x 20' carpet w/o padding

10x20 DISPLAY



4010 - 10'x20' Curved Display includes:

- one digitally printed header sign (117" x 12")
- one 57-13/16" x 12" digitally printed header sign
- one 2M counter
- six arm lights (order electrical separately)
- five 1M x 12" deep shelves
- one standard 10' x 20' carpet w/o padding

10x10 DISPLAYS



4004 - 10' Backwall Display includes:

- one digitally printed header sign (117" x 12")
- two arm lights (order electrical separately)
- one standard 10' x 10' carpet w/o padding



4006 - 10' Deluxe Display includes:

- one digitally printed header sign (117" x 12")
- three arm lights (order electrical separately)
- five 1M x 12" deep shelves
- one 1M counter
- one standard 10' x 10' carpet w/o padding

8FT TABLE DISPLAY



4002 - 8' Tabletop Display includes:

- one digitally printed header sign (77 5/8" x 12")
- three arm lights (order electrical separately)
- two 1M x 12" deep shelves
- one 8' skirted table
- one standard 10' x 10' carpet w/o padding

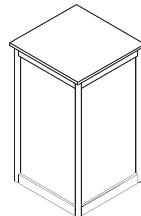
Colors may vary due to printing limitations.



4043 - 1M x 1/2M x 40" Cabinet w/locking doors



4044 - 2M x 1/2M x 40" Cabinet w/locking doors



1/2M x 1/2M Pedestal (available in 30", 36" or 40" ht.)



4041 - 1M x 40" Curved Counter (open back)



4094 - Slatwall Panel upgrade 1M x 8'



4091 - Pegboard Panel upgrade 1M x 8'



4031 - 1M x 8' Freestanding Panel (graphics sold separately)

4021 - 1M x 8' Room Wall Panel
4022 - 1M Locking Door Unit4078 - Slatwall Hook
Call for sizes and availability4077 - Pegboard Hook
Call for sizes and availability

4082 - Halogen Arm Light (150 Watt)



4071 - Display Shelf, White (1M x 12" deep)

PANEL CHOICES

STANDARD PANEL CHOICES:



Black PVC



White PVC

UPGRADED PANEL CHOICES:



Gray Fabric



Special Color PVC (call for available colors)



Special Color Slatwall / Pegboard



Full Panel Digital Graphics panels (call for pricing)

Colors may vary due to printing limitations.

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
 Telephone: 502.266.5101 Fax: 502.266.5102
 Email: orders@gen-expo.com

20' x 20' Displays

Item #	Item Description	Qty	Discount	Standard	Total
4012	20' x 20' Island Display		\$ 13,377.00	\$20,066.00	

10' x 20' Displays

Item #	Item Description	Qty	Discount	Standard	Total
4010	10' x 20' Curved Display		\$ 9,009.00	\$13,514.00	

10' x 10' Displays

Item #	Item Description	Qty	Discount	Standard	Total
4004	10' Backwall Display		\$ 2,171.00	\$ 3,257.00	
4006	10' Deluxe Display		\$ 4,095.00	\$ 6,143.00	
4002	8' Table Top Display		\$ 2,041.00	\$ 3,062.00	

Indicate Carpet / Skirt Choice

Please select desired standard carpet color. Gray will be provided if no carpet color is indicated below:

Black (04) Royal Blue (06) Blue Jay (92)
 Burgundy (11) Cayenne (93) Gray (09)
 Pepper (91) Red (14)

Please select desired skirt color (for 4002 - 8' Table Top Display).

Black will be provided if no skirt color is indicated below:

Lt. Beige (03) Black (04) Royal Blue (06)
 Navy (07) Burgundy (11) Yellow Gold (08)
 Expo Green (10) Plum (19) Seafoam (18)
 Red (14) Silver (15) White (16)

Electrical or Utilities Under Carpet?

Yes No

If yes, please submit a diagram indicating adjacent booth numbers to show orientation to insure proper placement before installing your exhibit.

If a diagram is not submitted and services are installed in the improper location, Genesis will not be held responsible and labor fees will be applied to dismantle/move the structure.

Indicate Standard PVC Panel Color Choice

Please select desired standard panel color for your requested display, cabinet(s), counter(s) and/or pedestal(s). White PVC will be provided if no panel type/color is indicated below:

Black PVC White PVC

Payment Policy: **Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the **Payment Policy** and enclosed the **Payment Form**.
 All orders are subject to the terms and conditions as outlined on the payment form.

Company Name	_____	Phone	_____
Street Address	_____	Fax	_____
City / State / Zip	_____	Print Name	_____
Email	_____	Signature	_____
			Date _____

Spire Conference #7225-2025

Rental Displays & Accessories Order Form

Discount Deadline Date: **Friday, September 5, 2025**

Artwork Deadline: Thursday, October 24, 2024 to receive discount pricing.

Cancellation Policy: Cancellation *after* order processing will be at 25% of prevailing rate. Cancellation *after* delivery and/or installation will be at 100% of prevailing rate.

Accessories

Item #	Item Description	Qty	Discount	Standard	Total
4031	1M x 8' Freestanding Panel		\$ 425.00	\$ 638.00	
4021	1M x 8' Room Wall Panel		\$ 369.00	\$ 554.00	
4022	1M Locking Door Unit		\$ 453.00	\$ 680.00	
4082	Halogen Arm Light - Black		\$ 102.00	\$ 153.00	
4071	Display Shelf, 1M x 12" deep		\$ 79.00	\$ 119.00	
4041	1M x 40" Curved Counter		\$ 935.00	\$ 1,403.00	
4043	1M x 1/2M x 40" Cabinet		\$ 476.00	\$ 714.00	
4044	2M x 1/2M x 40" Cabinet		\$ 652.00	\$ 978.00	
4062	1/2M x 1/2M x 30" Pedestal		\$ 340.00	\$ 510.00	
4063	1/2M x 1/2M x 36" Pedestal		\$ 351.00	\$ 527.00	
4064	1/2M x 1/2M x 40" Pedestal		\$ 363.00	\$ 545.00	

Display Panel / Accessory Upgrades

Item #	Item Description	Qty	Discount	Standard	Total
4093	Spec. Color PVC Display Panel		\$ 63.00	\$ 95.00	
4097	Spec. Color Cabinet/Counter/Ped.		\$ 63.00	\$ 95.00	
4090	Gray Fabric Display Panel		\$ 97.00	\$ 146.00	
4094	Slatwall Display Panel - White		\$ 153.00	\$ 230.00	
4091	Pegboard Display Panel - White		\$ 97.00	\$ 146.00	
4095	Spec. Color Slatwall Panel		\$ 63.00	\$ 95.00	
4092	Spec. Color Pegboard Panel		\$ 63.00	\$ 95.00	

Prices are in addition to the price of the requested standard display/accessory and are figured per display panel and/or cabinet/counter/pedestal. Call for available colors.

Digital or Standard Vinyl ID Sign Copy

Digital ID Signage is included with each display rental. Please email your artwork to graphics@genexpo.com. If a Digital ID is not required, your company name in standard black vinyl lettering on a white background will be provided.

Full Panel Graphics

Full Panel Digital Graphics are available at an additional cost. Please submit your artwork to graphics@genexpo.com for pricing. An EPS Vector format file, with all fonts converted to outline, is required as well as a hard copy with the order to receive custom graphics. No refunds on artwork cancelled after production.

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.



CHAIRS



105 - Walnut Arm Chair



103- Padded Side Chair



101 - Plastic Side Chair



131- Stool, Padded

TABLES

239 - 6' x 40" ht. Skirted Table
Your choice of skirt color from
available colors below253 - 8' x 30" ht. Skirted Table
Your choice of skirt color from
available colors below216 - Pedestal Table,
30" Diameter x 40" High210 - Pedestal Table,
36" Diameter x 30" High

TABLE SKIRT COLORS



Lt. Beige (03)



Black (04)



Royal Blue (06)



Navy Blue (07)



Burgundy (11)



Yellow Gold (08)



Expo Green (10)



Plum (19)



Seafoam (18)



Red (14)



Silver (15)



White (16)

Colors may vary due to printing limitations and dye lot differences.
Some items may differ in style than those pictured.
See order form for additional offerings not pictured.

**ACCESSORIES**

435 - Chrome Stanchion
(chain not included)



437 - Stanchion Chain
White Plastic, Per In/ft



407 - Easel, Tripod
(Sign not included)



401 - Wastebasket w/liner



439 - Retractable Stanchion



413 - Coat Rack



408 - Waterfall Stand



409 - Bag Stand



425 - Sign Frame,
Chrome, 22"x28"



Ticket Tumbler,
2615 - Small, Table Top
2617 - Medium, Table Top
(Call for availability & pricing)



603 - Bulletin Board, 4'x8'
Horizontal or Vertical

Colors may vary due to printing limitations and dye lot differences.
Some items may differ in style than those pictured.
See order form for additional offerings not pictured.

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
 Telephone: 502.266.5101 Fax: 502.266.5102
 Email: orders@gen-expo.com

2' wide x 30" high Display Tables

Item #	Item Description	Qty	Discount	Standard	Total
223	4' x 30" ht. Skirted table (4 sides)		\$115.25	\$155.50	
233	6' x 30" ht. Skirted table		\$145.25	\$196.00	
253	8' x 30" ht. Skirted table		\$177.25	\$239.25	
522	4th Side Skirting for 6' & 8' table		\$ 60.75	\$ 82.00	
222	4' x 30" ht. Non-skirted table		\$ 44.00	\$ 59.50	
232	6' x 30" ht. Non-skirted table		\$ 58.00	\$ 78.25	
252	8' x 30" ht. Non-skirted table		\$ 63.75	\$ 86.00	

*Circle Lt. Beige (03) Black (04) Royal Blue (06) Navy (07) Burgundy (11) Yellow Gold (08)
 Color: Expo Green (10) Plum (19) Seafoam (18) Red (14) Silver (15) White (16)
 Choices not indicated will be selected by Genesis Exposition Services.*

Additional Tables

Item #	Item Description	Qty	Discount	Standard	Total
206	Pedestal Table - 24" dia. - 30" ht.		\$113.25	\$153.00	
208	Pedestal Table - 24" dia. - 40" ht.		\$119.50	\$161.25	
215	Pedestal Table - 30" dia. - 30" ht.		\$119.50	\$161.25	
216	Pedestal Table - 30" dia. - 40" ht.		\$130.75	\$176.50	
210	Pedestal Table - 36" dia. - 30" ht.		\$130.75	\$176.50	
225	Pedestal Table - 36" dia. - 40" ht.		\$143.25	\$193.50	

Chairs

Item #	Item Description	Qty	Discount	Standard	Total
105	Walnut Arm Chair - Padded		\$ 80.00	\$108.00	
103	Padded Side Chair - Armless		\$ 66.00	\$ 89.00	
101	Plastic Side Chair - Armless		\$ 61.25	\$ 82.75	
131	Padded Stool with Back		\$ 97.75	\$132.00	

Table Top Risers

Item #	Item Description	Qty	Discount	Standard	Total
270	4' Single Step Riser, 12" ht.		\$ 26.00	\$ 35.00	
272	6' Single Step Riser, 12" ht.		\$ 40.75	\$ 55.00	
274	8' Single Step Riser, 12" ht.		\$ 58.00	\$ 78.25	

Tackboard

Item #	Item Description	Qty	Discount	Standard	Total
603	4' x 8' Bulletin Board - Gray		\$112.25	\$151.50	

Circle Orientation: Horizontal Vertical

Payment Policy: **Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the Payment Policy and enclosed the Payment Form.
 All orders are subject to the terms and conditions as outlined on the payment form.

Company Name _____

Street Address _____

City / State / Zip _____

Email _____

Spire Conference #7225-2025

Furniture & Accessories Rental Order Form

Discount Deadline Date: Friday, September 5, 2025

Cancellation Policy: Cancellation after order processing will be at 10% of prevailing rate. Cancellation after delivery will be at 50% of prevailing rate.

Late Request: Requests after deadline will be filled as available.

2' wide x 30" high Display Tables

Item #	Item Description	Qty	Discount	Standard	Total
223	4' x 30" ht. Skirted table (4 sides)		\$115.25	\$155.50	
233	6' x 30" ht. Skirted table		\$145.25	\$196.00	
253	8' x 30" ht. Skirted table		\$177.25	\$239.25	
522	4th Side Skirting for 6' & 8' table		\$ 60.75	\$ 82.00	
222	4' x 30" ht. Non-skirted table		\$ 44.00	\$ 59.50	
232	6' x 30" ht. Non-skirted table		\$ 58.00	\$ 78.25	
252	8' x 30" ht. Non-skirted table		\$ 63.75	\$ 86.00	

*Circle Lt. Beige (03) Black (04) Royal Blue (06) Navy (07) Burgundy (11) Yellow Gold (08)
 Color: Expo Green (10) Plum (19) Seafoam (18) Red (14) Silver (15) White (16)
 Choices not indicated will be selected by Genesis Exposition Services.*

Accessories

Item #	Item Description	Qty	Discount	Standard	Total
401	Wastebasket w/liner		\$ 20.25	\$ 27.25	
407	Easel, tripod		\$ 33.25	\$ 45.00	
413	Coat Rack		\$ 50.25	\$ 67.75	
435	Chrome Stanchion		\$ 62.25	\$ 84.00	
437	Stanchion Chain per ln./ft.		\$ 3.75	\$ 5.25	
439	Retractable Stanchion		\$ 98.50	\$133.00	
409	Bag Stand		\$109.25	\$147.50	
408	Waterfall Stand		\$121.50	\$164.00	
425	Sign Frame, Chrome 22" x 28"		\$121.50	\$164.00	

Special Draping / Skirting

Item #	Item Description	Qty	Discount	Standard	Total
541	3' ht. siderail drapery per ln./ft.		\$ 13.25	\$ 18.00	
543	8' ht. backwall drapery per ln./ft.		\$ 19.75	\$ 26.75	
545	12' ht. backwall drapery per ln./ft.		\$ 26.50	\$ 35.75	
507	30" ht. Skirt <small>(Does not include labor to install)</small>		\$ 73.75	\$ 99.50	
509	40" ht. Skirt <small>(Does not include labor to install)</small>		\$ 93.50	\$126.25	

*Circle Lt. Beige (03) Black (04) Royal Blue (06) Navy (07) Burgundy (11) Yellow Gold (08)
 Color: Expo Green (10) Plum (19) Seafoam (18) Red (14) Silver (15) White (16)
 Choices not indicated will be selected by Genesis Exposition Services.*

Subtotal This Form: \$

Copy this subtotal to the **Payment Authorization Form**
 where **6% SALES TAX** will be calculated.

Booth Number: _____

Phone _____

Fax _____

Print Name _____

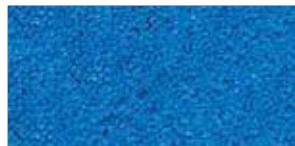
Signature _____ Date _____



PREMIUM



Onyx Black (47)



Electric Blue (45)



Flannel (78)



Graphite (74)



Hunter Green (42)



Deep Navy (72)



Crimson (46)



Sand (49)

STANDARD



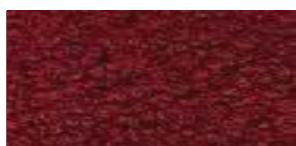
Black (04)



Royal Blue (06)



Blue Jay (92)



Burgundy (11)



Cayenne (93)



Gray (09)



Pepper (91)



Red (14)

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
 Telephone: 502.266.5101 Fax: 502.266.5102
 Email: orders@gen-expo.com

Premium Carpet & Padding Packages

Premium carpet is a 34-ounce carpet that is more luxurious than standard exposition grade carpet. Cut carpet is designed for installation in standard exhibit booths, not for bulk area booths. If complete area carpet is desired, please use the Area Carpet section below to place your order. **Multiples of premium carpet packages will not be provided.**

Item #	Item Description	Select	Discount	Standard	Total
335	10' x 10' Premium Carpet & Pad	<input type="checkbox"/>	\$ 372.00	\$ 502.00	
336	10' x 20' Premium Carpet & Pad	<input type="checkbox"/>	\$ 744.00	\$1,004.00	
337	10' x 30' Premium Carpet & Pad	<input type="checkbox"/>	\$1,116.00	\$1,507.00	
338	10' x 40' Premium Carpet & Pad	<input type="checkbox"/>	\$1,488.00	\$2,009.00	

Circle
 Color: Onyx/Black (47) Electric Blue (45) Flannel (78) Graphite (74)

Standard Carpet & Padding Packages

Cut carpet is designed for installation in standard exhibit booths, not for bulk area booths. If complete area carpet is desired, please use the Area Carpet section below to place your order. **Multiples of standard carpet packages will not be provided.**

Item #	Item Description	Select	Discount	Standard	Total
309	10' x 10' Standard Carpet & Pad	<input type="checkbox"/>	\$ 282.00	\$ 381.00	
310	10' x 20' Standard Carpet & Pad	<input type="checkbox"/>	\$ 564.00	\$ 761.00	
311	10' x 30' Standard Carpet & Pad	<input type="checkbox"/>	\$ 846.00	\$1,142.00	
312	10' x 40' Standard Carpet & Pad	<input type="checkbox"/>	\$1,128.00	\$1,523.00	

Circle
 Color: Black (04) Royal Blue (06) Blue Jay (92) Burgundy (11) Cayenne (93) Gray (09) Pepper (91) Red (14)

Area Carpet, Padding & Visqueen

Area carpet is custom cut and designed for bulk area spaces. Simply order the total square footage of carpet using the square footage calculation section and select your color. If you desire additional items, such as borders or inlaid designs, please contact Genesis Exposition Services directly for a detailed quote.

The custom cut carpet price includes trimming, seaming, all necessary taping, drayage, installation and removal.

Item #	Item Description	Square Footage Calculation				Multiply	Discount	Standard	Total
328	Premium Area Carpet	ft. wide x	ft. long =	sq.ft. total	multiply by rate	\$ 4.36	\$ 5.88		
314	Standard Area Carpet	ft. wide x	ft. long =	sq.ft. total	multiply by rate	\$ 3.90	\$ 5.27		
350	Padded Area	ft. wide x	ft. long =	sq.ft. total	multiply by rate	\$ 1.07	\$ 1.45		
360	Plastic Covering Area	ft. wide x	ft. long =	sq.ft. total	multiply by rate	\$ 0.28	\$ 0.38		

Circle
 Premium: Onyx/Black Electric Blue Flannel Graphite Hunter Green Deep Navy Crimson Sand
 Color: Standard: Black Royal Blue Blue Jay Burgundy Cayenne Gray Pepper Red

**All Genesis carpet orders include installation prior to your scheduled move-in, removal after the close of the show and material handling.*

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.

Payment Policy: **Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the **Payment Policy** and enclosed the **Payment Form**.
 All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____

Phone _____

Street Address _____

Fax _____

City / State / Zip _____

Print Name _____

Email _____

Signature _____ Date _____

Spire Conference #7225-2025

Carpet Rental Order Form

Discount Deadline Date: Friday, September 5, 2025

Cancellation Policy: Cancellation after order processing will be at 25% of prevailing rate. Cancellation after delivery will be at 50% of prevailing rate.

Late Request: Requests after deadline will be filled as available.

Premium Carpet Only

Item #	Item Description	Select	Discount	Standard	Total
331	10' x 10' Premium Carpet only	<input type="checkbox"/>	\$ 276.00	\$ 373.00	
332	10' x 20' Premium Carpet only	<input type="checkbox"/>	\$ 552.00	\$ 745.00	
333	10' x 30' Premium Carpet only	<input type="checkbox"/>	\$ 828.00	\$1,118.00	
334	10' x 40' Premium Carpet only	<input type="checkbox"/>	\$1,104.00	\$1,490.00	

Standard Carpet Only

Item #	Item Description	Select	Discount	Standard	Total
301	10' x 10' Standard Carpet only	<input type="checkbox"/>	\$ 197.00	\$ 266.00	
302	10' x 20' Standard Carpet only	<input type="checkbox"/>	\$ 394.00	\$ 532.00	
303	10' x 30' Standard Carpet only	<input type="checkbox"/>	\$ 591.00	\$ 798.00	
304	10' x 40' Standard Carpet only	<input type="checkbox"/>	\$ 788.00	\$1,064.00	

Area Carpet, Padding & Visqueen

Area carpet is custom cut and designed for bulk area spaces. Simply order the total square footage of carpet using the square footage calculation section and select your color. If you desire additional items, such as borders or inlaid designs, please contact Genesis Exposition Services directly for a detailed quote.

The custom cut carpet price includes trimming, seaming, all necessary taping, drayage, installation and removal.



2025
TRADE SHOW
KIT CATALOG

BLANC



Blanc Sofa

Bright White Leather
75"W x 35"D x 35"H



Blanc Loveseat

Bright White Leather
54"W x 35"D x 35"H



Blanc Chair

Bright White Leather
33"W x 35"D x 35"H



Blanc Bench Ottoman

Bright White Leather
48"W x 24"D x 18"H



Blanc Cube Ottoman

Bright White Leather
17"Square x 17"H

FUNCTION

Modular Seating Collection



Function Armless Chair - White

White Vinyl
28"Square x 29"H



Function Corner - White

White Vinyl
28"Square x 29"H



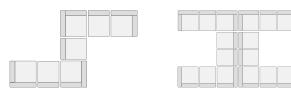
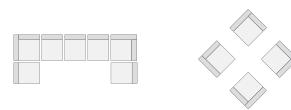
Function Armless Chair - Black

Black Vinyl
28"Square x 29"H



Function Corner - Black

Black Vinyl
28"Square x 29"H



CONTINENTAL

Modular Seating Collection



Continental Curved Loveseat

Bright White Leather
82"W x 34"D x 31"H



Continental Reverse Curved Loveseat

Bright White Leather
72"W x 34"D x 31"H



Continental Wedge Ottoman

Bright White Leather
30"W x 34"D x 19"H



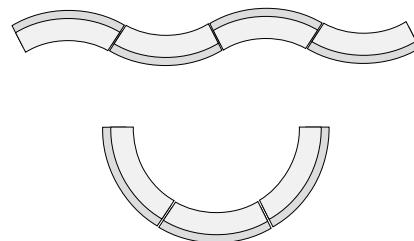
Continental Curved Bench

Bright White Leather
70"W x 26"D x 19"H



Continental Half Moon Ottoman

Bright White Leather
33"W x 19"D x 19"H



BOCA

Modular Seating Collection



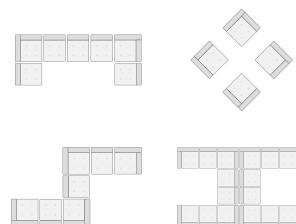
Boca Corner

Black Leather
22"W x 27"D x 30"H



Boca Armless

Black Leather
27"Square x 30"H



METRO



Metro Sofa

Black Leather
85"W x 35"D x 35"H



Metro Loveseat

Black Leather
60"W x 35"D x 35"H



Metro Chair

Black Leather
35"Square x 35"H



Metro Square Ottoman

Black Leather
40"Square x 17"H



Metro Bench Ottoman

Black Leather
60"W x 24"D x 17"H

GRAMMERCY

Modular Seating Collection



Grammery Sofa

Charcoal Leather
82"W x 36"D x 36"H



Grammery Loveseat

Charcoal Leather
57"W x 36"D x 36"H



Grammery Chair

Charcoal Leather
28"W x 36"D x 36"H

GRAMMERCY



Grammery Corner

Charcoal Leather
36"Square x 36"H



Grammery Round Ottoman

Charcoal Leather
46"Round x 17"H



Grammery Square Ottoman

Charcoal Leather
40"Square x 17"H

AUBREY



Aubrey Sofa

Light Beige Faux Linen Fabric
90"W x 35"D x 35"H



Aubrey Chair

Light Beige Faux Linen Fabric
37"W x 35"D x 35"H



Aubrey Bench Ottoman

Light Beige Faux Linen Fabric
48"W x 24"D x 18"H

CHANDLER



Chandler Sofa

Red Leather
76"W x 37"D x 35"H



Chandler Loveseat

Red Leather
53"W x 37"D x 35"H



Chandler Chair

Red Leather
31"W x 37"D x 35"H

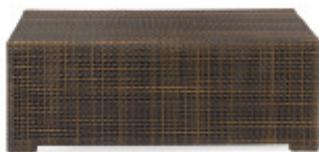
CHANDLER



Chandler Bench Ottoman

Red Leather
60"W x 24"D x 17"H

EVOKE



Evoke Sofa

Coffee Resin Frame With Tan Cushions
81"W x 35"D x 27"H

Evoke Chair

Coffee Resin Frame With Tan Cushions
33"W x 35"D x 27"H

Evoke Cocktail Table

Coffee Resin Frame
48"W x 24"D x 18"H



Evoke End Table

Coffee Resin Frame
24"W x 28"D x 25"H

Evoke Cube Table

Coffee Resin Frame
18"Square x 18"H

LATITUDE



Latitude Sofa

Beige Olefin Fabric
91"W x 42"D x 33"H

Latitude Loveseat

Beige Olefin Fabric
91"W x 42"D x 33"H

Latitude Chair

Beige Olefin Fabric
42"W x 36"D x 33"H

VERONA



Verona Sofa

Granite Frame With Light Grey Cushions
74"W x 38"D x 25"H



Verona Chair

Granite Frame With Light Grey Cushions
28"W x 38"D x 25"H



Verona Ottoman

Granite Frame With Light Grey Cushions
26"W x 21"D x 18"H

JASPER



Jasper Sofa

Boca Bright White
64"W x 28"D x 33"H



Jasper Chair

Boca Bright White
30"W x 28"D x 33"H

NIKO



Niko Sofa

Grey Microfiber
81"W x 30"D x 38"H



Niko Loveseat

Grey Microfiber
58"W x 30"D x 38"H



Niko Chair

Grey Microfiber
31"W x 30"D x 38"H

CROMWELL



Cromwell Sofa

Royal Blue Velvet
78"W x 32"D x 29"H



Cromwell Chair

Royal Blue Velvet
32"W x 32"D x 29"H

STAGE CHAIRS



Bianca Stage Chair - Frost

Bright White Leather
26"Square x 37"H



Bianca Stage Chair - Onyx

Onyx Microfiber
26"Square x 37"H



Bianca Stage Chair - Sand

Sand Microfiber
26"Square x 37"H



Empire Chair

■ Black Leather
□ White Leather
28"W x 32"D x 32"H



Monarch Chair

Bright White Leather
28"Square x 30"H



Royce Chair - Mink

Mink Microfiber
29"W x 30"D x 33"H



Royce Chair - Oyster

Oyster Microfiber
29"W x 30"D x 33"H

OTTOMANS & BENCHES



Curved Bench

Continental Bright White Leather
70"W x 26"D x 19"H



Encore Bench

Black Mango Wood
68"W x 15"D x 18"H



Square Ottoman

Metro Black Leather
Grammercy Charcoal Leather
40"Square x 17"H



Bench Ottoman

Metro Black Leather
Chandler Red Leather
Grammercy Charcoal Leather
60"W x 24"D x 17"H



Essentials Storage Ottoman

White Leather With Locking Mechanism
48"W x 24"D x 20"H
Lock Not Included



Grammercy Round Ottoman

Charcoal Leather
46"Round x 17"H

BANQUETTES & TURNING BEDS



Essentials Banquette

White Leather
60"Round x 48"H (2 Pieces)



Grammercy Banquette

Charcoal Leather
59"Round x 38"H (2 Pieces)



Essentials Turning Bed

White Leather
96"W x 48"D x 36"H

CUBE OTTOMANS



Rubix Cube Ottomans

■ Cherry	■ Lemon
■ Cromwell	■ Lime
■ Grape	■ Mango

18"Square x 18"H



Blanc Cube Ottoman

Bright White Leather
17"Square x 17"H

Metro Cube Ottoman

Black Leather
18"Square x 18"H



Essentials Turning Bed - Charged

White Leather

96"W x 48"D x 25"H

*White slip cover available for black charging unit.
*Maximum of 1 bed per power source.



Boca Corner - Charged

Bright White Leather

27"Square x 30"H

*Maximum of 4 daisy linked together per power source.



Boca Chair - Charged

Bright White Leather

22"W x 27"D x 30"H

*Maximum of 4 daisy linked together per power source.



Aspen Bar Table - Charged

White/Brushed Steel

72"W x 26"D x 42"H

*Maximum of 1 table per power source.



Aspen Cocktail Table - Charged

White/Brushed Steel

48"W x 24"D x 18"H

*Maximum of 1 table per power source.



Patrice Table Chair - Charged

Bright White Leather

28"W x 31"D x 31"H

*Maximum of 6 daisy linked together per power source.



Lincoln Bench - Charged

Bright White Leather

59"W x 39"D x 17"H

*Maximum of 3 daisy linked together per power source.



Command 8' Conference Table - White Charged

Bright White Leather

96"W x 48"D x 31"H

*Maximum of 1 table per power source.

OCCASIONAL TABLES



Aria Tables - Red

End Table Red/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Red/Brushed Steel
44"W x 20"D x 18"H



Aria Tables - Green

End Table Green/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Green/Brushed Steel
44"W x 20"D x 18"H



Aria Tables - Blue

End Table Blue/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Blue/Brushed Steel
44"W x 20"D x 18"H



Aria Tables - Purple

End Table Purple/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Purple/Brushed Steel
44"W x 20"D x 18"H



Aria Tables - White

End Table White/Brushed Steel
24"W x 20"D x 22"H
Console Table White/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table White/Brushed Steel
44"W x 20"D x 18"H



Aria Tables - Charcoal

End Table Storm Grey/Brushed Steel
24"W x 20"H x 22"H
Console Table Storm Grey/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table Storm Grey/Brushed Steel
44"W x 20"D x 18"H



Novel Tables

End Table Satin Steel
15"Square x 16"H
Cocktail Table Satin Steel
46"W x 15"D x 16"H



Fuze Tables

End Table Zebrawood Laminate/Chrome
24"Square x 23"H
Console Table Zebrawood Laminate/Chrome
60"W x 16"D x 34"H
Cocktail Table Zebrawood Laminate/Chrome
40"Square x 16"H



London Tables

End Table Marble/Chrome
24"Square x 23"H
Console Table Marble/Chrome
60"W x 16"D x 34"H
Cocktail Table Marble/Chrome
40"Square x 16"H

OCCASIONAL TABLES



Hylton Tablet Table

White/Brushed Steel
18"W x 12"D x 28"H



Gemma Accent Table - Blue Agate

Blue Agate Top/Brass Base
14"Round x 20"H



Rose Quartz Top/Brass Base
14"Round x 20"H



Gemma Accent Table - Moonstone

Grey Agate Top/Brass Base
14"Round x 20"H



Obsidian Top/Brass Base
14"Round x 20"H



Brooklyn Tables

End Table Square Chrome
22"Square x 20"H
End Table Round Chrome
20"Round x 20"H
Cocktail Table Rectangle Chrome
42"W x 24"D x 16"H
Cocktail Table Round Chrome
30"Round x 16"H



Cube Tables

Black
 White

Cocktail Table
24"Square x 16"H
End Table
24"Square x 21"H



Sirona Accent Table

Grey Top/Black Metal Base
18"W x 12"D x 28"H



Orbit End Table

White/Powder-Coated Aluminum
16"Round x 19"H

BARS & BAR BACKS



VIP Glow Bar 6'
 Frosted Plexi With Built-in Wireless LED Kit
 72"W x 24"D x 42"H (Bar)
 13"D x 18"H (Shelf)
 Includes Remote Control



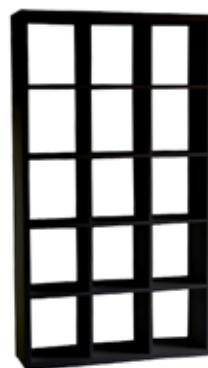
VIP Glow Bar 4'
 Frosted Plexi With Built-in Wireless LED Kit
 48"W x 24"D x 42"H (Bar)
 13"D x 18"H (Shelf)
 Includes Remote Control



Bar
 Black
 White
 48"W x 16"D x 42"H
 2 Shelves In Back



Blox Bar Back
 Walnut/Brushed Metal
 30"W x 16"D x 86"H
 Please Inquire About Shelf Dimensions



Piazza Bar Back
 Black
 White
 44"W x 12"D x 79"H
 13"W x 14"H (Inside Shelf)



Elara Bar
 Black Powder-Coated Steel
 Frosted Plexi With Built-in Wireless LED Kit
 72"W x 25"D x 44"H (Bar)
 Includes Remote Control



Razor Bar
 Gold Powder-Coated Steel
 Frosted Plexi With Built-in Wireless LED Kit
 72"W x 25"D x 44"H (Bar)
 Includes Remote Control

STOOLS



Criss Cross Bar Stool

- Espresso Leather
- White Leather

15"W x 19"D x 41"H



Colin Stool

Natural Maple
20"W x 19"D x 46"H



Euro Bar Stool

Black
22"W x 24"D x 42"H



Milo Bar Stool

<input checked="" type="checkbox"/> Black	<input type="checkbox"/> Jade
<input checked="" type="checkbox"/> California Wine	<input type="checkbox"/> Victory Blue
<input checked="" type="checkbox"/> Chartreuse	<input type="checkbox"/> White
<input checked="" type="checkbox"/> Chocolate	

20"W x 21"D x 41"H



Hourglass Bar Stool

- Black
- White

18"W x 20"D x 43"H



Equino Stool

- Black
- White

15"W x 13"D x 35"H



Clara Stool

White
17"W x 21"D x 41"H

STOOLS



Marcus Bar Stool

Steel
17"Square (at footbase) x 29"H



Caprice Stool

Black Fabric
25"W x 26"D x 44"H



Sonic Stool

Black
22"W x 23"D x 42"H



Nexus Stool

White
19"W x 20"D x 44"H

CAFÉ CHAIRS



Milo Chair

Black	Jade
California Wine	Victory Blue
Chartreuse	White
Chocolate	

20"W x 21"D x 41"H

CAFÉ CHAIRS



Clara Chair

White
18"W x 21"D x 35"H



Leslie Chair

White
17"W x 21"D x 31"H



Criss Cross Chair

■ Espresso Leather
□ White Leather
17"W x 21"D x 35"H



Elio Chair

Steel
17"Square x 33"H



Caprice Chair

Black
25"W x 24"D x 32"H



Comet Chair

Black
23"W x 22"D x 32"H (With Arms)
19"W x 22"D x 32"H (Without Arms)



Sonic Chair

Black
20"W x 21"D x 32"H



Nexus Chair

White
19"W x 22"D x 32"H



Colin Chair

Natural Maple
22"W x 19"D x 33"H

BAR TABLES



24" Square Bar Table - Cosmo

Available in Black or Chrome Base
24"Square x 42"H



24" Square Bar Table - Emerald Tide

Available in Black or Chrome Base
24"Square x 42"H



24" Square Bar Table - Icebreaker

Available in Black or Chrome Base
24"Square x 42"H



24" Square Bar Table - Sirona

Available in Black or Chrome Base
24"Square x 42"H



32" Round Bar Table - Cement

Available in Black or Chrome Base
32"Round x 42"H



32" Round Bar Table - Yukon Gold

Available in Black or Chrome Base
32"Round x 42"H



32" Round Bar Table - Smoke

Available in Black or Chrome Base
32"Round x 42"H



Euro Bar Table

Black/Black 30"
30"Round x 42"H
Black/Black 36"
36"Round x 42"H



Silk Bar Table

Black/Chrome 30"
30"Round x 42"H
Black/Chrome 36"
36"Round x 42"H

BAR TABLES



City Bar Table

Maple/Black 30"
30"Round x 42"H
Maple/Black 36"
36"Round x 42"H



Park Ave Bar Table

Maple/Chrome 30"
30"Round x 42"H
Maple/Chrome 36"
36"Round x 42"H



Summit Bar Table

White/Black 30"
30"Round x 42"H
White/Black 36"
36"Round x 42"H



Blanco Bar Table

White/Chrome 30"
30"Round x 42"H
White/Chrome 36"
36"Round x 42"H



Fuze Bar Table

Zebrawood Laminate/Chrome
36"Square x 42"H



Blanco Square Bar Table

White/Chrome
24"Square x 42"H



Blanco Rectangle Bar Table

White/Chrome
72"W x 24"D x 42"H



Spectrum Bar Table - Red

Red/Chrome
24"Square x 42"H



Spectrum Bar Table - Blue

Blue/Chrome
24"Square x 42"H

BAR TABLES



Spectrum Bar Table - Purple

Purple/Chrome
24"Square x 42"H



Spectrum Bar Table - Green

Green/Chrome
24"Square x 42"H



Aspen Bar Table

White/Brushed Steel
72"W x 26"D x 42"H

CAFÉ TABLES



24" Square Café Table - Cosmo

Available in Black or Chrome Base
24"Square x 30"H



24" Square Café Table - Emerald Tide

Available in Black or Chrome Base
24"Square x 30"H



24" Square Café Table - Icebreaker

Available in Black or Chrome Base
24"Square x 30"H



24" Square Café Table - Sirona

Available in Black or Chrome Base
24"Square x 30"H



32" Round Café Table - Cement

Available in Black or Chrome Base
32"Round x 30"H



32" Round Café Table - Yukon Gold

Available in Black or Chrome Base
32"Round x 30"H

CAFÉ TABLES



32" Round Café Table - Smoke

Available in Black or Chrome Base
32"Round x 30"H



Euro Café Table

Black/Black 30"
30"Round x 30"H
Black/Black 36"
36"Round x 30"H



Silk Café Table

Black/Chrome 30"
30"Round x 30"H
Black/Chrome 36"
36"Round x 30"H



Park Ave Café Table

Maple/Chrome 30"
30"Round x 30"H
Maple/Chrome 36"
36"Round x 30"H



City Café Table

Maple/Black 30"
30"Round x 30"H
Maple/Black 36"
36"Round x 30"H



Blanco Café Table

White/Chrome 30"
30"Round x 30"H
White/Chrome 36"
36"Round x 30"H



Summit Café Table

White/Black 30"
30"Round x 30"H
White/Black 36"
36"Round x 30"H



Fuze Café Table

Zebrawood Laminate/Chrome
36"Square x 30"H



Blanco Square Café Table

White/Chrome
24"Square x 30"H

CAFÉ TABLES



Blanco Rectangle Café Table

White/Chrome
72"W x 24"D x 30"H



Spectrum Café Table - Red

Red/Chrome
24"Square x 30"H



Spectrum Café Table - Blue

Blue/Chrome
24"Square x 30"H



Spectrum Café Table - Purple

Purple/Chrome
24"Square x 30"H



Spectrum Café Table - Green

Green/Chrome
24"Square x 30"H



Aspen Dining Table

White/Brushed Steel
72"W x 30"D x 30"H



Encore Dining Table

Black Mango Wood
80"W x 40"D x 30"H



Madera Dining Table

Walnut Veneer
92"W x 39"D x 30"H

OFFICE SEATING



Tamiri High Back Chair

Black Leather

25"W x 27"D x 45"H



Tamiri Mid Back Chair

Black Leather

25"W x 27"D x 39"H



Tamiri Guest Chair

Black Leather

25"W x 27"D x 37"H



Accord Chair

Black

White

25"Square x 44"H



Goal Task Chair

Black

25"W x 24"D x 39"H



Goal Task Chair - Armless

Black

21"W x 24"D x 39"H



Goal Drafting Stool

Black

25"W x 24"D x 48"H



Goal Drafting Stool - Armless

Black

21"W x 24"D x 48"H



Rimati Hi-Back Chair - White

Black

White

30"W x 28"D x 47-50"H



Rimati Guest Chair - Black

Black

White

27"W x 25"D x 40"H

CONFERENCE TABLES



Conference Table Round

- Black
- Mahogany

42"Round x 29"H



Command 6' Conference Table

- Black
- Sirona
- White

72"W x 36"D x 31"H



Command 8' Conference Table

- Black
- Sirona
- White

96"W x 48"D x 31"H



Command 10' Conference Table

- Black
- Sirona
- White

120"W x 48"D x 31"H

OFFICE FURNITURE



Computer Kiosk

- Black
- White

24"Square x 42"H



Storage Credenza

- Black
- Mahogany

2 Filing Cabinets/2 Drawers/Inside Shelves
66"W x 20"D x 29"H



Jr Executive Desk

- Black
- Mahogany

Double Pedestal/Locking Drawers
60"W x 30"D x 29"H

OFFICE FURNITURE



Executive Desk

- Black
- Mahogany

Double Pedestal/Locking Drawers
72"W x 36"D x 29"H



5-Shelf Bookcase

- Black
- Mahogany

36"W x 12"D x 72"H



Brooklyn Rectangle Dining Table

Clear Glass/Chrome
60"W x 36"D x 30"H



Brooklyn Round Dining Table

Clear Glass/Chrome
42"Round x 30"H



Aspen Dining Table

White/Brushed Steel
72"W x 30"D x 30"H

METAL FILE & STORAGE CABINETS



2-Drawer File

Black Letter
15"W x 25"D x 29"H

Black Legal
18"W x 25"D x 29"H



4-Drawer File

Black Letter
15"W x 25"D x 52"H

Black Legal
18"W x 25"D x 52"H



2-Drawer Lateral File

Black
36"W x 18"D x 27"H



4-Drawer Lateral File

Black
36"W x 18"D x 54"H



Storage Cabinet

Black
36"W x 18"D x 72"H

PEDESTALS



42" Display Pedestals

- Black
14"Square x 42"H
- Black
24"Square x 42"H
- Black
18"Square x 42"H
- White
14"Square x 42"H



36" Display Pedestals

- Black
14"Square x 36"H
- Black
24"Square x 36"H
- White
14"Square x 36"H
- White
24"Square x 36"H



30" Display Pedestals

- Black
14"Square x 30"H
- Black
24"Square x 30"H
- Black
18"Square x 30"H
- White
14"Square x 30"H



Locking Pedestal

- Black
- White

24"Square x 42"H



Fuze Pedestal

Zebrawood Laminate/Chrome
16"Square x 44"H



London Pedestal

Marble/Chrome
16"Square x 44"H

MISCELLANEOUS ITEMS



Nero Literature Rack

Black
14.75" W x 12" D x 53.5" H



Argento Literature Rack

Aluminum
14.75" W x 12" D x 53.5" H



Alto Literature Rack

Black/Metal
10.5" W x 9.5" D x 57" H



Compact Refrigerator

Black 4 Cubic Feet
21" W x 22" D x 32" H

LIGHTING



Silo Grey Lamps

Table Lamp
25" H
Floor Lamp
70" H



Silo White Lamps

Table Lamp
25" H
Floor Lamp
70" H



Neutrino Floor Lamp

Steel
67" H

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
 Telephone: 502.266.5101 Fax: 502.266.5102
 Email: orders@gen-expo.com

Spire Conference #7225-2025

Custom Furniture Rental
 Order Form - Page 1 of 10

Discount Deadline Date: Friday, September 5, 2025

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Late Request: Requests after deadline will be filled as available.

Brochure Pages 3 - 6

Qty.	Description	Discount	Standard	Total
	(4301) Blanc Sofa - Bright White Leather	\$1043.00	\$1565.00	
	(4302) Blanc Loveseat - Bright White Leather	\$ 995.00	\$1493.00	
	(4303) Blanc Chair - Bright White Leather	\$ 832.00	\$1248.00	
	(4304) Blanc Bench Ottoman - Bright White Leather	\$ 500.00	\$ 750.00	
	(4305) Blanc Cube Ottoman - Bright White Leather	\$ 174.00	\$ 261.00	
	(4641) Whisper Sofa - White Leather	\$ 995.00	\$1493.00	
	(4642) Whisper Loveseat - White Leather	\$ 955.00	\$1433.00	
	(4643) Whisper Chair - White Leather	\$ 792.00	\$1188.00	
	(4644) Whisper Bench Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4645) Whisper Square Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4646) Whisper Round Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4647) Function Armless Chair - White Leather	\$ 532.00	\$ 798.00	
	(4648) Function Corner - White Leather	\$ 572.00	\$ 858.00	
	(4649) Continental Curved Loveseat - White Leather	\$1028.00	\$1542.00	
	(4650) Continental Reverse Loveseat - White Leather	\$ 995.00	\$1493.00	
	(4651) Continental Wedge Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4652) Continental Curved Bench - White Leather	\$ 522.00	\$ 783.00	
	(4653) Continental Half Moon Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4654) Sophistication Sofa - White Leather	\$1028.00	\$1542.00	
	(4655) Sophistication Loveseat - White Leather	\$ 695.00	\$1043.00	
	(4656) Sophistication Chair - White Leather	\$ 522.00	\$ 783.00	
	(4657) Sophistication Corner - White Leather	\$ 522.00	\$ 783.00	
	(4658) Sophistication Ottoman - White Leather	\$ 393.00	\$ 590.00	
	(4487) Boca Corner - Black Leather	\$ 572.00	\$ 858.00	
	(4488) Boca Armless - Black Leather	\$ 532.00	\$ 798.00	
	(4659) Metro Sofa - Black Leather	\$ 858.00	\$1287.00	
	(4660) Metro Loveseat - Black Leather	\$ 825.00	\$1238.00	
	(4661) Metro Chair - Black Leather	\$ 645.00	\$ 968.00	
	(4662) Metro Square Ottoman - Black Leather	\$ 443.00	\$ 665.00	
	(4663) Metro Bench Ottoman - Black Leather	\$ 443.00	\$ 665.00	

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

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Signature _____ Date _____

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Spire Conference #7225-2025

Custom Furniture Rental Order Form - Page 2 of 10

Discount Deadline Date: Friday, September 5, 2025

Cancellation Policy: Cancellation after order processing will be at 10% of prevailing rate. Cancellation after delivery will be at 100% of prevailing rate.
Late Request: Requests after deadline will be filled as available.

Brochure Pages 7 - 10

Qty.	Description	Discount	Standard	Total
	(4664) Suave Midnight Sofa - Midnight Suede	\$ 752.00	\$1128.00	
	(4665) Suave Midnight Loveseat - Midnight Suede	\$ 653.00	\$ 980.00	
	(4666) Suave Midnight Chair - Midnight Suede	\$ 490.00	\$ 735.00	
	(4667) Grammercy Sofa - Charcoal Leather	\$ 955.00	\$1433.00	
	(4668) Grammercy Loveseat - Charcoal Leather	\$ 832.00	\$1248.00	
	(4669) Grammercy Chair - Charcoal Leather	\$ 532.00	\$ 798.00	
	(4306) Grammercy Corner - Charcoal Leather	\$ 613.00	\$ 920.00	
	(4691) Grammercy Round Ottoman - Charcoal Leather	\$ 443.00	\$ 665.00	
	(4688) Grammercy Square Ottoman - Charcoal Leather	\$ 443.00	\$ 665.00	
	(4689) Grammercy Bench Ottoman - Charcoal Leather	\$ 443.00	\$ 665.00	
	(4670) Parma Sofa - Brown Leather	\$ 858.00	\$1287.00	
	(4671) Parma Loveseat - Brown Leather	\$ 825.00	\$1238.00	
	(4672) Parma Chair - Brown Leather	\$ 645.00	\$ 968.00	
	(4673) Parma Bench Ottoman - Brown Leather	\$ 443.00	\$ 665.00	
	(4674) Montana Mocha Sofa - Mocha Tan Fabric	\$ 808.00	\$1212.00	
	(4675) Montana Mocha Loveseat - Mocha Tan Fabric	\$ 710.00	\$1065.00	
	(4676) Montana Mocha Chair - Mocha Tan Fabric	\$ 548.00	\$ 822.00	
	(4307) Madison Sofa - Tan Fabric	\$ 995.00	\$1493.00	
	(4308) Madison Chair - Tan Fabric	\$ 580.00	\$ 870.00	
	(4309) Madison Sky Bench - Teal Fabric	\$ 409.00	\$ 614.00	
	(4310) Madison Ottoman - Willow - Green Fabric	\$ 262.00	\$ 393.00	
	(4311) Madison Ottoman - Sand Dollar - Tan Fabric	\$ 262.00	\$ 393.00	
	(4312) Madison Ottoman - Apricot - Orange Fabric	\$ 262.00	\$ 393.00	
	(4313) Madison Ottoman - Sunflower - Yellow Fabric	\$ 262.00	\$ 393.00	
	(4677) Chandler Sofa - Red Leather	\$ 858.00	\$1287.00	
	(4678) Chandler Loveseat - Red Leather	\$ 825.00	\$1238.00	
	(4679) Chandler Chair - Red Leather	\$ 645.00	\$ 968.00	
	(4680) Chandler Bench Ottoman - Red Leather	\$ 443.00	\$ 665.00	
	(4504) Evoke Sofa - Coffee Resin Frame w/Tan Cushions	\$1295.00	\$1943.00	
	(4505) Evoke Chair - Coffee Resin Frame w/Tan Cushions	\$ 695.00	\$1043.00	
	(4506) Evoke Cocktail Table - Coffee Resin Frame	\$ 443.00	\$ 665.00	

Subtotal This Form: \$ _____

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Spire Conference #7225-2025

Custom Furniture Rental Order Form - *Page 3 of 10*

Discount Deadline Date: Friday, September 5, 2025

Cancellation Policy: Cancellation *after* order processing will be at 10% of prevailing rate. Cancellation *after* delivery will be at 100% of prevailing rate.

Late Request: Requests after deadline will be filled as available.

Brochure Pages 11 - 13

Qty.	Description	Discount	Standard	Total
(4507)	Evoke End Table - Coffee Resin Frame	\$ 393.00	\$ 590.00	
(4508)	Evoke Cube Table - Coffee Resin Frame	\$ 278.00	\$ 417.00	
(4784)	Niko Sofa - Grey Microfiber	\$1062.00	\$1593.00	
(4790)	Niko Loveseat - Grey Microfiber	\$ 970.00	\$1455.00	
(4795)	Niko Chair - Grey Microfiber	\$ 808.00	\$1212.00	
(4512)	Midnight Stage Chair - Midnight Microfiber	\$ 319.00	\$ 479.00	
(4513)	Chamois Stage Chair - Beige Microfiber	\$ 319.00	\$ 479.00	
(4514)	Buckskin Stage Chair - Tan Microfiber	\$ 319.00	\$ 479.00	
(4515)	Empire Chair - Leather <i>Circle Color: Black or White</i>	\$ 572.00	\$ 858.00	
(4509)	Tulip Chair - Black Fabric / Tilt Back / Caster Feet	\$ 345.00	\$ 518.00	
(4773)	Monarch Chair - Bright White Leather	\$ 365.00	\$ 548.00	
(4652)	Continental Curved Bench - White Leather	\$ 522.00	\$ 783.00	
(4662)	Metro Square Ottoman - Black Leather	\$ 443.00	\$ 665.00	
(4645)	Whisper Square Ottoman - White Leather	\$ 443.00	\$ 665.00	
(4688)	Gramercy Square Ottoman - Charcoal Leather	\$ 443.00	\$ 665.00	
(4663)	Metro Bench Ottoman - Black Leather	\$ 443.00	\$ 665.00	
(4644)	Whisper Bench Ottoman - White Leather	\$ 443.00	\$ 665.00	
(4680)	Chandler Bench Ottoman - Red Leather	\$ 443.00	\$ 665.00	
(4689)	Gramercy Bench Ottoman - Charcoal Leather	\$ 443.00	\$ 665.00	
(4673)	Parma Bench Ottoman - Brown Leather	\$ 443.00	\$ 665.00	
(4529)	Essentials Storage Ottoman - White Leather - Lockable	\$ 613.00	\$ 920.00	
(4691)	Gramercy Round Ottoman - Charcoal Leather	\$ 443.00	\$ 665.00	
(4646)	Whisper Round Ottoman - White Leather	\$ 443.00	\$ 665.00	
(4309)	Madison Sky Bench - Teal Fabric	\$ 409.00	\$ 614.00	
(4310)	Madison Ottoman - Willow - Green Fabric	\$ 262.00	\$ 393.00	
(4311)	Madison Ottoman - Sand Dollar - Tan Fabric	\$ 262.00	\$ 393.00	
(4312)	Madison Ottoman - Apricot - Orange Fabric	\$ 262.00	\$ 393.00	
(4313)	Madison Ottoman - Sunflower - Yellow Fabric	\$ 262.00	\$ 393.00	

Subtotal This Form: \$

Copy this subtotal to the *Payment Authorization Form* where **6% SALES TAX** will be calculated.

Payment Policy: **Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

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Spire Conference #7225-2025

Custom Furniture Rental Order Form - *Page 4 of 10*

Discount Deadline Date: Friday, September 5, 2025

Cancellation Policy: Cancellation *after* order processing will be at 10% of the cancellation fee. Cancellations *before* order processing will be at 100% of the cancellation fee.

Late Request: Requests after deadline will be filled as available.

Brochure Pages 13 - 16

Subtotal This Form: \$

Copy this subtotal to the *Payment Authorization Form* where **6% SALES TAX** will be calculated.

Payment Policy: **Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

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Street Address Fax

City / State / Zip Print Name

Email Signature Date

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Spire Conference #7225-2025

Custom Furniture Rental Order Form - *Page 5 of 10*

Discount Deadline Date: Friday, September 5, 2025

Cancellation Policy: Cancellation *after* order processing will be at 10% of the total order value. Cancellations *before* order processing will be at 100% of the total order value.

prevailing rate. Cancellation *after* delivery will be at 100% of prevailing rate. **Late Request:** Requests after deadline will be filled as available.

Brochure Pages 16 - 18

Subtotal This Form: \$

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

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City / State / Zip Print Name

Email _____ Signature _____ Date _____

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Spire Conference #7225-2025

Custom Furniture Rental
 Order Form - Page 6 of 10

Discount Deadline Date: Friday, September 5, 2025

Cancellation Policy: Cancellation after order processing will be at 10% of prevailing rate. Cancellation after delivery will be at 100% of prevailing rate.
Late Request: Requests after deadline will be filled as available.

Brochure Pages 18 - 20

Qty.	Description	Discount	Standard	Total
	(4727) VIP Glow Bar 4' - Frosted Plexi w/LED Kit	\$ 955.00	\$1433.00	
	(4399) Branding for front panel of 4' VIP Glow Bar <i>Branding Dimensions: 45" W x 41" H (Include 1" Bleed)</i> <i>Visible Dimensions: 43" W x 39" H</i>	\$ 385.00	\$ 578.00	
	(4459) Agile Bar - 2 Shelves in Back - 48" W x 16" D x 42" H <i>Circle Color: Black or White</i>	\$ 522.00	\$ 783.00	
	(4779) Blox Bar Back - Walnut / Brushed Metal	\$ 653.00	\$ 980.00	
	(4780) Piazza Bar Back <i>Circle Color: Black or White</i>	\$ 613.00	\$ 920.00	
	(4730) Vienna Stool - Gray Acrylic	\$ 327.00	\$ 491.00	
	(4731) Vienna Stool - Orange Acrylic	\$ 327.00	\$ 491.00	
	(4732) Vienna Stool - Teal Acrylic	\$ 327.00	\$ 491.00	
	(4556) Criss Cross Bar Stool - Espresso Leather	\$ 294.00	\$ 441.00	
	(4555) Criss Cross Bar Stool - White Leather	\$ 294.00	\$ 441.00	
	(4729) Silk Back Bar Stool <i>Circle Color: Black, White, Blue, Green, Purple or Red</i>	\$ 278.00	\$ 417.00	
	(4386) Euro Bar Stool - Black	\$ 278.00	\$ 417.00	
	(4497) Hourglass Bar Stool <i>Circle Color: Black or White</i>	\$ 304.00	\$ 456.00	
	(4733) Equino Stool <i>Circle Color: Black or White</i>	\$ 304.00	\$ 456.00	
	(4327) Clara Stool - White	\$ 294.00	\$ 441.00	
	(4734) Marcus Bar Stool - Steel	\$ 222.00	\$ 333.00	
	(4566) Regal Stool - Brown Leather	\$ 304.00	\$ 456.00	
	(4568) Caprice Stool - Black Fabric	\$ 304.00	\$ 456.00	
	(4569) Sonic Stool - Black	\$ 247.00	\$ 371.00	
	(4326) Nexus Stool - White	\$ 254.00	\$ 381.00	
	(4737) Vienna Chair - Gray Acrylic	\$ 207.00	\$ 311.00	
	(4738) Vienna Chair - Orange Acrylic	\$ 207.00	\$ 311.00	
	(4739) Vienna Chair - Teal Acrylic	\$ 207.00	\$ 311.00	

Subtotal This Form: \$ _____

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Email _____

Signature _____ Date _____

Remit to:



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 Email: orders@gen-expo.com

Spire Conference #7225-2025

Custom Furniture Rental
 Order Form - Page 7 of 10

Discount Deadline Date: Friday, September 5, 2025

Cancellation Policy: Cancellation after order processing will be at 10% of prevailing rate.

Delivery Policy: Cancellation after delivery will be at 100% of prevailing rate.

Late Request: Requests after deadline will be filled as available.

Brochure Pages 20 - 23

Qty.	Description	Discount	Standard	Total
	(4735) Silk Back Chair - Armless <i>Circle Color: Black, White, Blue, Green, Purple or Red</i>	\$ 174.00	\$ 261.00	
	(4329) Clara Chair - White	\$ 197.00	\$ 296.00	
	(4588) Leslie Chair - White	\$ 155.00	\$ 233.00	
	(4596) Criss Cross Chair - Espresso Leather	\$ 197.00	\$ 296.00	
	(4595) Criss Cross Chair - White Leather	\$ 197.00	\$ 296.00	
	(4740) Elio Chair - Steel	\$ 174.00	\$ 261.00	
	(4594) Caprice Chair - Black	\$ 174.00	\$ 261.00	
	(4589) Comet Chair w/Arms - Black	\$ 239.00	\$ 359.00	
	(4590) Comet Chair w/Out Arms - Black	\$ 222.00	\$ 333.00	
	(4591) Regal Dining Chair - Brown Leather	\$ 247.00	\$ 371.00	
	(4593) Sonic Chair - Black	\$ 174.00	\$ 261.00	
	(4328) Nexus Chair - White	\$ 207.00	\$ 311.00	
	(4803) Colin Chair - Natural Maple	\$ 174.00	\$ 261.00	
	(4395) Euro Bar Table - 30"Dia. x 42"H - Black / Black	\$ 310.00	\$ 465.00	
	(4396) Euro Bar Table - 36"Dia. x 42"H - Black / Black	\$ 319.00	\$ 479.00	
	(4371) Silk Bar Table - 30"Dia. x 42"H - Black / Chrome	\$ 310.00	\$ 465.00	
	(4372) Silk Bar Table - 36"Dia. x 42"H - Black / Chrome	\$ 319.00	\$ 479.00	
	(4744) City Bar Table - 30"Dia. x 42"H - Maple / Black	\$ 310.00	\$ 465.00	
	(4745) City Bar Table - 36"Dia. x 42"H - Maple / Black	\$ 319.00	\$ 479.00	
	(4406) Park Ave Bar Table - 30"Dia. x 42"H - Maple / Chrome	\$ 310.00	\$ 465.00	
	(4407) Park Ave Bar Table - 36"Dia. x 42"H - Maple / Chrome	\$ 319.00	\$ 479.00	
	(4746) Summit Bar Table - 30"Dia. x 42"H - White / Black	\$ 310.00	\$ 465.00	
	(4747) Summit Bar Table - 36"Dia. x 42"H - White / Black	\$ 319.00	\$ 479.00	
	(4603) Blanco Round Bar Table - 30"Dia. x 42"H - Wht. / Chrome	\$ 310.00	\$ 465.00	
	(4604) Blanco Round Bar Table - 36"Dia. x 42"H - Wht. / Chrome	\$ 319.00	\$ 479.00	
	(4330) Fuze Bar Table - Zebrawood Laminate / Chrome	\$ 352.00	\$ 528.00	
	(4742) Blanco Square Bar Table - White / Chrome	\$ 310.00	\$ 465.00	
	(4743) Blanco Rectangle Bar Table - White / Chrome	\$ 482.00	\$ 723.00	
	(4748) Spectrum Bar Table - Colored Top / Chrome <i>Circle Color: Red, Blue, Purple or Green</i>	\$ 337.00	\$ 506.00	

Subtotal This Form: \$ _____

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Spire Conference #7225-2025

Custom Furniture Rental Order Form - Page 8 of 10

Discount Deadline Date: Friday, September 5, 2025

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Late Request: Requests after deadline will be filled as available.

Brochure Pages 23 - 27

Qty.	Description	Discount	Standard	Total
	(4374) Chardonnay Bar Table - Clear Glass / Chrome	\$ 443.00	\$ 665.00	
	(4331) Zinc Bar Table - Chrome	\$ 465.00	\$ 698.00	
	(4741) Aspen Bar Table - White / Brushed Steel	\$ 865.00	\$ 1298.00	
	(4392) Euro Cafe Table - 30"Dia. x 30"H - Black / Black	\$ 310.00	\$ 465.00	
	(4393) Euro Cafe Table - 36"Dia. x 30"H - Black / Black	\$ 319.00	\$ 479.00	
	(4389) Silk Cafe Table - 30"Dia. x 30"H - Black / Chrome	\$ 310.00	\$ 465.00	
	(4390) Silk Cafe Table - 36"Dia. x 30"H - Black / Chrome	\$ 319.00	\$ 479.00	
	(4404) Park Ave Cafe Table - 30"Dia. x 30"H - Maple / Chrome	\$ 310.00	\$ 465.00	
	(4405) Park Ave Cafe Table - 36"Dia. x 30"H - Maple / Chrome	\$ 319.00	\$ 479.00	
	(4749) City Cafe Table - 30"Dia. x 30"H - Maple / Black	\$ 310.00	\$ 465.00	
	(4750) City Cafe Table - 36"Dia. x 30"H - Maple / Black	\$ 319.00	\$ 479.00	
	(4751) Summit Cafe Table - 30"Dia. x 30"H - White / Black	\$ 310.00	\$ 465.00	
	(4752) Summit Cafe Table - 36"Dia. x 30"H - White / Black	\$ 319.00	\$ 479.00	
	(4605) Blanco Cafe Table - 30"Dia. x 30"H - White / Chrome	\$ 310.00	\$ 465.00	
	(4606) Blanco Cafe Table - 36"Dia. x 30"H - White / Chrome	\$ 319.00	\$ 479.00	
	(4332) Fuze Cafe Table - Zebrawood Laminate / Chrome	\$ 352.00	\$ 528.00	
	(4754) Blanco Square Cafe Table - White / Chrome	\$ 310.00	\$ 465.00	
	(4753) Blanco Rectangle Cafe Table - White / Chrome	\$ 482.00	\$ 723.00	
	(4755) Spectrum Cafe Table - Colored Top / Chrome <i>Circle Color: Red, Blue, Purple or Green</i>	\$ 337.00	\$ 506.00	
	(4781) Aspen Dining Table - White / Brushed Steel	\$ 742.00	\$ 1113.00	
	(4333) Brio Dining Table - Reclaimed Grey Stone / Bronze	\$ 995.00	\$ 1493.00	
	(4607) Tamiri High Back Chair - Black Leather	\$ 393.00	\$ 590.00	
	(4608) Tamiri Mid Back Chair - Black Leather	\$ 345.00	\$ 518.00	
	(4609) Tamiri Guest Chair - Black Leather	\$ 319.00	\$ 479.00	
	(4610) Accord Chair - Leather <i>Circle Color: Black or White</i>	\$ 490.00	\$ 735.00	
	(4756) Goal Task Chair w/Arms - Black	\$ 262.00	\$ 393.00	
	(4757) Goal Task Chair - Armless - Black	\$ 239.00	\$ 359.00	
	(4410) Enterprise High Back Conference Chair - Black Fabric	\$ 345.00	\$ 518.00	
	(4411) Enterprise Mid Back Conference Chair - Black Fabric	\$ 319.00	\$ 479.00	

Subtotal This Form: \$ _____

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Spire Conference #7225-2025

Custom Furniture Rental Order Form - Page 9 of 10

Discount Deadline Date: Friday, September 5, 2025

Cancellation Policy: Cancellation after order processing will be at 10% of prevailing rate. Cancellation after delivery will be at 100% of prevailing rate.

Late Request: Requests after deadline will be filled as available.

Brochure Pages 27 - 30

Qty.	Description	Discount	Standard	Total
	(4425) Enterprise Guest Chair - Black Fabric	\$ 294.00	\$ 441.00	
	(4758) Goal Drafting Stool w/Arms - Black	\$ 278.00	\$ 417.00	
	(4759) Goal Drafting Stool - Armless - Black	\$ 262.00	\$ 393.00	
	(4334) Conference Table - 42"Round - Black	\$ 433.00	\$ 650.00	
	(4449) Conference Table - 42"Round - Mahogany	\$ 433.00	\$ 650.00	
	(4760) Conference Table - Rectangle - 6' Black	\$ 735.00	\$1103.00	
	(4761) Conference Table - Rectangle - 6' Mahogany	\$ 735.00	\$1103.00	
	(4782) Conference Table - Rectangle - 6' White	\$ 774.00	\$1161.00	
	(4762) Conference Table - Rectangle - 8' Black	\$ 792.00	\$1188.00	
	(4763) Conference Table - Rectangle - 8' Mahogany	\$ 792.00	\$1188.00	
	(4783) Conference Table - Rectangle - 8' White	\$ 832.00	\$1248.00	
	(4771) Computer Kiosk / Locking Pedestal <i>Circle Color: Black or White</i>	\$ 637.00	\$ 956.00	
	(*4764) Black Credenza	\$ 558.00	\$ 837.00	
	(4765) Black Double Pedestal Desk	\$ 653.00	\$ 980.00	
	(4611) 5 Shelf Bookcase - Black	\$ 613.00	\$ 920.00	
	(4444) 5 Shelf Bookcase - Mahogany	\$ 613.00	\$ 920.00	
	(*4613) Genoa Kneospace Credenza - Mahogany	\$ 637.00	\$ 956.00	
	(4614) Genoa Executive Desk - Mahogany	\$ 677.00	\$1016.00	
	(4612) Genoa Storage Credenza - Mahogany	\$ 572.00	\$ 858.00	
	(4619) Vivid Cafe Table - Square - Glass / Powdered Coat Finish	\$ 532.00	\$ 798.00	
	(4620) Vivid Cafe Table - Rectangle - Glass / Powdered Coat Fin.	\$ 613.00	\$ 920.00	
	(4335) Brooklyn Rectangle Dining Table - Glass / Chrome	\$ 637.00	\$ 956.00	
	(4336) Brooklyn Round Dining Table - Glass / Chrome	\$ 500.00	\$ 750.00	
	(4781) Aspen Dining Table - White / Brushed Steel	\$ 742.00	\$1113.00	
	(4333) Brio Dining Table - Reclaimed Grey Stone Finish / Bronze	\$ 995.00	\$1493.00	
	(4621) 2-Drawer File - Black - Letter	\$ 214.00	\$ 321.00	
	(4622) 2-Drawer File - Black - Legal	\$ 278.00	\$ 417.00	
	(4623) 4-Drawer File - Black - Letter	\$ 288.00	\$ 432.00	
	(4624) 4-Drawer File - Black - Legal	\$ 319.00	\$ 479.00	
	(4625) 2-Drawer Lateral File - Black - 18"D x 27"H	\$ 288.00	\$ 432.00	

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the **Payment Policy** and enclosed the **Payment Form**.
 All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____

Street Address _____ Fax _____

City / State / Zip _____ Print Name _____

Email _____ Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
 Telephone: 502.266.5101 Fax: 502.266.5102
 Email: orders@gen-expo.com

Spire Conference #7225-2025

Custom Furniture Rental Order Form - Page 10 of 10

Discount Deadline Date: Friday, September 5, 2025

Cancellation Policy: Cancellation after order processing will be at 10% of prevailing rate.

Late Request: Requests after deadline will be filled as available.

Brochure Pages 30 - 32

Qty.	Description	Discount	Standard	Total
	(4627) 4-Drawer Lateral File - Black	\$ 352.00	\$ 528.00	
	(4629) Storage Cabinet - Black	\$ 352.00	\$ 528.00	
	(4462) Display Pedestal - 14" Sq. x 42" H - Black	\$ 425.00	\$ 638.00	
	(4630) Display Pedestal - 24" Sq. x 42" H - Black	\$ 515.00	\$ 773.00	
	(4631) Display Pedestal - 18" Sq. x 42" H - Black	\$ 474.00	\$ 711.00	
	(4468) Display Pedestal - 14" Sq. x 42" H - White	\$ 425.00	\$ 638.00	
	(4461) Display Pedestal - 14" Sq. x 36" H - Black	\$ 360.00	\$ 540.00	
	(4469) Display Pedestal - 24" Sq. x 36" H - Black	\$ 515.00	\$ 773.00	
	(4467) Display Pedestal - 14" Sq. x 36" H - White	\$ 360.00	\$ 540.00	
	(4471) Display Pedestal - 24" Sq. x 36" H - White	\$ 515.00	\$ 773.00	
	(4460) Display Pedestal - 14" Sq. x 30" H - Black	\$ 337.00	\$ 506.00	
	(4632) Display Pedestal - 24" Sq. x 30" H - Black	\$ 490.00	\$ 735.00	
	(4633) Display Pedestal - 18" Sq. x 30" H - Black	\$ 345.00	\$ 518.00	
	(4466) Display Pedestal - 14" Sq. x 30" H - White	\$ 337.00	\$ 506.00	
	(4771) Locking Pedestal / Computer Kiosk <i>Circle Color: Black or White</i>	\$ 637.00	\$ 956.00	
	(4634) Fuze Pedestal - Zebrawood Laminate / Chrome	\$ 352.00	\$ 528.00	
	(4465) London Pedestal - Marble / Chrome	\$ 352.00	\$ 528.00	
	(4476) Alto Literature Rack - Black / Metal	\$ 247.00	\$ 371.00	
	(4766) Nero Literature Rack - Black	\$ 239.00	\$ 359.00	
	(4767) Argento Literature Rack - Aluminum	\$ 239.00	\$ 359.00	
	(4458) Compact Refrigerator - Black - 4.0 Cu. Ft.	\$ 443.00	\$ 665.00	
	(4772) Neutrino Steel Floor Lamp	\$ 222.00	\$ 333.00	

Pg.
30

Page 31

Page 32

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the **Payment Policy** and enclosed the **Payment Form**.
 All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____

Phone _____

Street Address _____

Fax _____

City / State / Zip _____

Print Name _____

Email _____

Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

To order your graphics, complete this form and attach your sign copy or electronic file. Please see artwork guidelines for electronic files below. Prices indicated below are based on preparation of sign from customer copy or, if digital, computerized artwork supplied. Additional charges may apply for file conversion, resizing, retouching, cloning or color correcting artwork at \$50 per hour if file is not received print ready.

Digital Graphics

Digital Graphics prices include printing and mounting (from your artwork) on white substraight. Signs other than sizes listed below will be prepared on a sq. ft. basis, rounded to the nearest 1/2 ft. x 1/2 ft. Minimum order - \$ 45.00.

Qty.	Code	Description	Discount Rate	Standard Rate	Amount
____	(861)	7" x 11" Digital Sign - Single Sided.....	\$ 52.50	\$ 78.75	\$ _____
____	(863)	11" x 14" Digital Sign - Single Sided.....	\$ 58.50	\$ 87.75	\$ _____
____	(865)	14" x 22" Digital Sign - Single Sided	\$ 70.00	\$ 105.00	\$ _____
____	(867)	7" x 44" Digital Sign - Single Sided	\$ 70.00	\$ 105.00	\$ _____
____	(871)	14" x 44" Digital Sign - Single Sided	\$ 99.25	\$ 149.00	\$ _____
____	(873)	22" x 28" Digital Sign - Single Sided	\$ 105.25	\$ 158.00	\$ _____
____	(875)	28" x 44" Digital Sign - Single Sided	\$ 122.75	\$ 184.25	\$ _____
____	(882)	Foamcore _____ x _____ - Single Sided	\$17.50 sq. ft.	\$26.25 sq. ft.	\$ _____
____	(883)	Sentra _____ x _____ - Single Sided	\$19.00 sq. ft.	\$28.50 sq. ft.	\$ _____
____	(885)	Banner _____ x _____ - Single Sided (Does not include grommets and/or pole pocket, call for pricing)	\$15.50 sq. ft.	\$23.25 sq. ft.	\$ _____
____	(827)	Easel back for tabletop size signs.....	\$ 10.50	\$ 15.75	\$ _____
____	(899)	Double Sided Graphics - Add an additional 75% to Single Sided Cost.....			\$ _____

Guidelines for Submitting Digital Artwork

In order to provide the best possible quality graphics, please provide complete, print-ready digital art files in a PC vector format. Additional requirements listed below.

- Minimum of 100 dpi resolution at full size of actual finished product or 50%.
- Acceptable file software formats - ADOBE - Illustrator, InDesign, and Photoshop
- Acceptable file types: EPS, AI, TIF and JPG
- Contact name, phone number and e-mail address of art creator if applicable
- If submitting a "vector" file, include all fonts, or convert fonts to outlines or paths

Please submit your artwork via <https://genexpo.wetransfer.com>. Please feel free to contact us if you have any questions.

Sign Copy

Enter desired sign copy in box to the left. Please print. Attach a separate form if necessary.

Background Color: _____ Lettering Color: _____

Select Orientation:

Vertical
 Horizontal

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.

Payment Policy: **Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the **Payment Policy** and enclosed the **Payment Form**.
All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____

Phone _____

Street Address _____

Fax _____

City / State / Zip _____

Print Name _____

Email _____

Signature _____ Date _____



POTTED PLANTS



1506 - Ivy - Live, 6" Pot



1502 - Bromeliads



1503 - Chrysanthemums

1505 - Ferns
Floor or Hanging

TROPICAL GREEN PLANTS

Peace Lily
Available sizes:
1507 - 2 - 3 ft. in 8" Pot
1509 - 3 - 4 ft. in 10" PotSchefflera
Available sizes:
1507 - 2 - 3 ft. in 8" Pot
1509 - 3 - 4 ft. in 10" PotWarneckii
Available sizes:
1507 - 2 - 3 ft. in 8" Pot
1509 - 3 - 4 ft. in 10" PotPalm
Available sizes:
1511 - 5 - 6 ft. in 10" Pot
1513 - 6 + ft. in 12" PotFicus
Available sizes:
1511 - 5 - 6 ft. in 10" Pot
1513 - 6 + ft. in 12" PotDracena
Available sizes:
1511 - 5 - 6 ft. in 10" Pot
1513 - 6 + ft. in 12" Pot

FRESH FLORAL ARRANGEMENTS



New Attitude



Beautiful Vibes



Twilight Sky

*Fresh arrangements available in sizes small, medium and large (shown in medium).
Please call for custom arrangement availability and pricing.

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
 Telephone: 502.266.5101 Fax: 502.266.5102
 Email: orders@gen-expo.com

POTTED PLANTS - Indicate Color Selection

Qty.		DISCOUNT	STANDARD	COST
Qty. _____	(1506) Ivy - Live, 6" Pot - available in season	\$ 65.00.....	\$ 88.00.....	_____
Qty. _____	(1502) Bromeliads - Live, available in season	\$ 65.00.....	\$ 88.00.....	_____
Qty. _____	(1503) Chrysanthemums - Live, White / Yellow	\$ 60.00.....	\$ 81.00.....	_____
Qty. _____	(1505) Ferns - Live, Floor / Hanging.....	\$ 65.00.....	\$ 88.00.....	_____

Please indicate color and floor/hanging selections by circling

TROPICAL GREEN PLANTS

Qty.		DISCOUNT	STANDARD	COST
Qty. _____	(1507) 2- 3 ft. ht. Tropical - 8" Pot	\$ 80.00.....	\$ 108.00.....	_____
Qty. _____	(1509) 3 - 4 ft. ht. Tropical - 10" Pot	\$ 90.00.....	\$ 122.00.....	_____

Circle preferred plant type: Peace Lily, Schefflera or Warneckii (See attached brochure)

Qty. _____	(1511) 5 - 6 ft. ht. Tropical - 10" Pot	\$ 100.00.....	\$ 135.00.....	_____
Qty. _____	(1513) 6 ft. + ht. Tropical - 12" Pot	\$ 135.00.....	\$ 182.00.....	_____

Circle preferred plant type: Palm, Ficus or Dracena (See attached brochure)

ALL CONTAINERS FOR TROPICAL GREEN PLANTS WILL BE PROVIDED IN A DARK RATTAN BASKET.

**Please note that if your preferred plant type is not available due to unpredictable supply & demand and/or climate change, you will be provided with one of the other available options in that size range.*

FRESH FLORAL ARRANGEMENTS

Qty. _____	(1516) Small Fresh Floral Arrangement - <i>Approx. 12" w. x 8" h.....Call for availability & pricing.</i> _____
Qty. _____	(1517) Medium Fresh Floral Arrangement - <i>Approx. 16" w. x 10" h.....Call for availability & pricing.</i> _____
Qty. _____	(1518) Large Fresh Floral Arrangement - <i>Approx. 28" w. x 18" h.....Call for availability & pricing.</i> _____

Circle preferred arrangement: New Attitude, Beautiful Vibes or Twilight Sky (See attached brochure)

**Please note that if your preferred floral arrangement is not available due to unpredictable supply & demand and/or climate change, you will be provided with a comparable option in that size range.*

CUSTOM FRESH FLORAL ARRANGEMENTS - Indicate details below for custom quote

Qty. Requested _____	Approximate Sizing: Width _____" Height: _____"
Colors: _____	Circle Style: Centerpiece or One Sided
Specific Flower Type(s): _____	Addtl. Notes: _____

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the **Payment Policy** and enclosed the **Payment Form**.
 All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____	Phone _____
Street Address _____	Fax _____
City / State / Zip _____	Print Name _____
Email _____	Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

The cleaning services provided by the exhibit hall include only a general sweeping of the aisle. All rental carpets ordered from the Genesis Exposition Services are installed in clean condition. Any cleaning service required within your booth space for debris accumulated during set-up and exhibit hours should be ordered below.

Booth Vacuuming

All rates are based on the total square footage of your exhibit space. (100 square foot minimum)

Please check preference below:

(903) DAILY - Vacuum carpet and empty wastebaskets before initial opening of exhibit and DAILY thereafter \$.39 per sq. ft. per day
 (931) DAILY - Over 1000 Sq.Ft. \$.34 per sq. ft. per day
 (901) ONCE Vacuum carpet and empty wastebaskets ONCE before opening of exhibit \$.45 per sq. ft.

There will be an additional charge for cleaning carpets that are subjected to excessive wear and tear such as wood or metal shavings generated by demonstrations in the booth, food sampling, landscape, etc.

Additional Services

(905) Shampoo Carpet - ONCE before initial opening of exhibit \$ 0.68 per sq. ft.
 (919) Display Cleaning / wipe down Once before initial opening (4-Hour minimum per day)..... \$ 95.00 per hr S/T
or \$ 190.00 per hr O/T
 (920) Display Cleaning / wipe down Daily (4-Hour minimum per day)..... \$ 95.00 per hr S/T
or \$ 190.00 per hr O/T
 (915) Periodical Porter Service, includes emptying wastebaskets and policing exhibit space at 2-hour intervals during show hours \$ 380.00 Per day

Please check preference below:

DAILY
 ONCE --- Specify Day: _____ Date: _____
 OTHER --- Specify Day(s) Date(s) _____

Calculation of Cleaning Services Costs

* Vacuuming: _____ ft. x _____ = _____ sq. ft. (100 sq. ft. min.) x _____ per sq. ft. x _____ days = \$ _____
* Shampooing: _____ ft. x _____ = _____ sq. ft. (100 sq. ft. min.) x _____ per sq. ft. x _____ days = \$ _____
* Display Cleaning: _____ hours (4-Hour minimum per day) x _____ day(s) x \$ 95.00 per hr. S/T or \$190.00 per hr. O/T = \$ _____
* Porter Service: _____ days x \$380.00 per day _____ = \$ _____

Subtotal This Form: \$ _____

**Please copy this subtotal to the
Payment Authorization Form**

Payment Policy: **Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the *Payment Policy* and enclosed the *Payment Form*.
All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____

Street Address _____ Fax _____

City / State / Zip _____ Print Name _____

Email _____ Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
 Telephone: 502.266.5101 Fax: 502.266.5102
 Email: orders@gen-expo.com

Spire Conference #7225-2025

Install / Dismantle

Display Labor Order Form

Discount Deadline Date: Friday, September 5, 2025

Cancellation: Cancellation within 48 hours of scheduled start will be charged a 1-hour minimum per man at the applicable hourly rate. Cancellations must be received in writing.
Late Request: Requests after deadline will be filled as available.

Labor Policies, Terms & Conditions

Exhibitors can save time by electing to have Genesis Exposition Services supervise the installation of exhibits prior to the exhibitor's arrival and/or after the exhibitor's departure by completing the Supervision Information Fact Sheet. All Genesis supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared, after the close of the show.

This form is not intended for the ordering of unloading/loading services. For information and cost relative to unloading and reloading your display, please see the Material Handling/Drayage Information and Service Order Form enclosed in this Service Manual.

NOTE: Your company is encouraged to carry insurance covering potential damages or loss associated with your display. Genesis Exposition Services assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by Genesis-provided labor. Exhibitor assumes the responsibility, and any liability arising therefrom, for the work performed by Genesis labor under Exhibitor's supervision. In any case, the liability of Genesis Exposition Services will be limited to a maximum of 50% of the total labor bill, not to exceed \$1000.

Straight Time	Monday - Friday, 8:00 a.m. - 5:00 p.m.
Overtime	All other times Monday through Friday, and all day on Saturdays, Sundays & Holidays. In addition, any hours worked on non-published move-in / move-out days will be charged at overtime, with a 5-hour minimum charge.

- There is a 1-hour minimum charge per person ordered, with billing in 1-hour increments thereafter.
- Exhibit representative must check in at the on-site Genesis service desk to pick up labor at their scheduled time, as well as check the labor back in at the service desk upon completion of work (unless Genesis Supervision is ordered).
- Failure to check-in/pick up labor at time requested will result in a 1-hour per person no-show charge.
- Every attempt will be made to provide labor at the time requested, however, start time guaranteed only at start of work day.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.

Labor Rates

Item	Item Description	Straight Time	Overtime
1017	Customer Supervised - Install Display Labor	\$95.00 per hr. / per person	\$190.00 per hr. / p.p.
1019	Customer Supervised - Dismantle Display Labor	\$95.00 per hr. / per person	\$190.00 per hr. / p.p.
1016	<i>Genesis Supervised - Install Display Labor (2-person minimum) *Must complete the Supervision Factsheet</i>	\$123.50 per hr. / per person	\$247.00 per hr. / p.p.
1018	<i>Genesis Supervised - Dismantle Display Labor (2-person minimum) *Must complete the Supervision Factsheet</i>	\$123.50 per hr. / per person	\$247.00 per hr. / p.p.

Labor Order & Calculation of Costs

Item #	Date Requested	Day of Week	Time Requested	# of Ppl. Requested	Est. S/T hrs. per person	Est. O/T hrs. per person	Total Hours x Rate		Estimated Cost
							(# of ppl. x # of Hrs. =) Total Hours x Rate)		
1017	1/2	Fri.	3 AM PM	2	2	1	4 Total S/T Hours x \$ 95.00 2 Total O/T Hours x \$ 190.00	= \$ 380.00 = \$ 380.00	
			AM				Total S/T Hours x \$	= \$	
			PM				Total O/T Hours x \$	= \$	
			AM				Total S/T Hours x \$	= \$	
			PM				Total O/T Hours x \$	= \$	
			AM				Total S/T Hours x \$	= \$	
			PM				Total O/T Hours x \$	= \$	
			AM				Total S/T Hours x \$	= \$	
			PM				Total O/T Hours x \$	= \$	

(If you have more than four labor orders, please use the "Additional Labor Request Form" attached.)

Supervisor will be: _____

Subtotal = \$ _____

Cell Phone: _____

Copy this subtotal to the **Payment Authorization Form**

Payment Policy: **Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the **Payment Policy** and enclosed the **Payment Form**.
 All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____

Phone _____

Street Address _____

Fax _____

City / State / Zip _____

Print Name _____

Email _____

Signature _____ Date _____

Example

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

Spire Conference #7225-2025

Additional Labor Request Order Form

Discount Deadline Date: Friday, September 5, 2025

Cancellation: Cancellation *within 48 hours* of scheduled start will be charged a 1-hour minimum per man at the applicable hourly rate. Cancellations must be received in writing. **Late Request:** Requests after deadline will be filled as available.

The Additional Labor Request Order Form is to be used as a continuation of your labor requests from one of the prior labor order forms. For labor codes, pricing, policies, terms and conditions, please refer to the appropriate form. If you require more than twelve labor orders, copies of this form are acceptable.

Labor Order & Calculation of Costs

(If you have more than twelve labor orders, please make copies of this form.)

Supervisor will be:

Cell Phone:

Subtotal = \$

Copy this subtotal to the *Payment Authorization Form*

Payment Policy: **Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the *Payment Policy* and enclosed the **Payment Form**.
All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number:

Company Name _____

Phone _____

Street Address

Fax

City / State / Zip

Print Name

Email

Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299-2419
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

Genesis Supervised Labor Information Factsheet

**Please note that completion of this form is not necessary if someone from your company will be present to supervise your requested labor.*

Only when provided the complete information requested below will we be able to install/dismantle your booth in a timely fashion. Lack of this information may result in costly delays and/or damages to your booth due to improper installation or packing, for which we will not be held responsible. Failure to provide the information requested will result in this order being processed as a *customer supervised* installation/dismantle. (Copies of this form are acceptable if you have multiple inbound/outbound shipments.)

Inbound Freight Information

Ship To:

(YOUR COMPANY NAME)

c/o Genesis

10801 Plantside Drive

Louisville, KY 40299

Spire Conference - Catch the Wind 2025

(YOUR BOOTH NUMBER)

Must Arrive No Later than:

Thursday, September 18, 2025

Copy of Bill of Lading Attached

Carrier: _____ Ship Date: _____

Shipped By: _____ City & State: _____

Weight: _____ Tracking Number: _____

Number of Pieces: _____ Estimated Arrival Date: _____

Description/Color of Case(s)/Crate(s): _____

Required Installation / Dismantle Information

- Packing List of all materials shipped including crate/case numbers. Also include copies of inbound Bill(s) of Lading if possible.
- Complete set-up instructions.
- Set-up drawings/pictures, including front view, top view, and side view. If your booth is a bulk area, please provide an overview showing the location of neighboring booths. Also, please include a listing of all graphics and their placement on these diagrams.
- Packing instructions for the proper re-packing of all booth properties.
- Contact name and 24-hour emergency phone number: _____
- All of the above requested Installation / Dismantle information is included within the exhibit shipment.

Outbound Freight Information

T-Force Freight is the official show carrier. You may use the carrier of your choice, however you will need to schedule the pick-up and provide the proper shipping labels. **All outbound freight will be returned to our warehouse for pick-up on TBD between 8:00 AM - 4:00 PM. Pick-up address is 10801 Plantside Drive, Louisville, KY 40299.**

CARRIER SCHEDULED: _____ **SCHEDULED PICK-UP DATE & TIME:** _____

Ship To:

Company Name: _____

Address 1: _____

Address 2: _____

City: _____ St: _____ Zip: _____

Attn: _____ Phone: _____

Bill Freight Charges To: (Complete only if different than ship to address)

Company Name: _____

Address 1: _____

Address 2: _____

City: _____ St: _____ Zip: _____

Attn: _____ Phone: _____

**If any of your outbound shipping information changes, please notify us as soon as possible.
Genesis Exposition Services will not be responsible for shipments shipped out incorrectly.**

Booth Number: _____

Company Name: _____

Phone: _____

Street Address: _____

Fax: _____

City / State / Zip: _____

Print Name: _____

Email: _____

Signature: _____ Date: _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

Spire Conference #7225-2025 Electrical Service Order Form

Discount Deadline Date: Friday, September 5, 2025

Cancellation: Cancellation within 48 hours of scheduled start will be charged a 1-hour minimum per man at the applicable hourly rate. Cancellations must be received in writing.

Late Request: Requests after deadline will be filled as available.

ELECTRICAL OUTLETS - Power services includes one outlet and delivery of the service to one location at the rear of the booth in peninsula and inline booths. Please call for electrical labor rates and instructions if you require outlets in other locations, have lights or electrical items to hang or erect, have orders for power of 208v or higher, or need service outside of published show hours.

110/120 VOLT SERVICE - (Not taxable)

		DISCOUNT	STANDARD	COST
Qty. _____	(1301) 500 Watts (5 amps).....	\$ 130.00.....	\$ 195.00.....	
Qty. _____	(1302) 1000 Watts (10 amps).....	\$ 175.00.....	\$ 260.00.....	
Qty. _____	(1303) 2000 Watts (20 amps).....	\$ 240.00.....	\$ 355.00.....	

208 VOLT SINGLE PHASE SERVICE (Labor required for connection, not taxable)

		DISCOUNT	STANDARD	COST
Qty. _____	(1313) 20Amps	<i>Call for pricing.</i>		
Qty. _____	(1314) 30Amps	<i>Call for pricing.</i>		
Qty. _____	(1315) 60Amps	<i>Call for pricing.</i>		

ELECTRICAL ACCESSORIES - (Taxable)

		DISCOUNT	STANDARD	COST
Qty. _____	(1370) 25 Ft. Extension Cord	\$ 40.00.....	\$ 60.00.....	
Qty. _____	(1366) 3 Way Cube Tap Adapter.....	\$ 15.00.....	\$ 22.50.....	
Qty. _____	(1384) 6 Way Power Strip.....	\$ 30.00.....	\$ 45.00.....	

ADDITIONAL INFORMATION

FOR ADVANCE PAYMENT PRICE - Your order with full payment along with a floor plan indicating main power location and distribution points, if applicable, must be received prior to Discount Deadline Date.

MULTIPLE OUTLET LOCATIONS/ ISLAND BOOTHS - A scaled floor plan is required for orders with multiple outlet locations and/or island booths. Detailed examples are provided on the following page. If a power location or main drop in an island booth is not provided prior to show move-in, a location will be determined by Genesis in order to maintain delivery schedules. Relocation of the service will be charged on a time and material basis.

ISLAND BOOTHS - For island booths with no labor ordered, there is a 1/2 hour minimum installation charge and a 1/2 hour minimum dismantle charge.

INLINE AND PENINSULA BOOTHS - Power will be placed in the back of the booth unless otherwise specified.

24 HOUR SERVICES - If an uninterrupted power supply is required for the full duration of the show, please call & request pricing for 24 hour power. Electricity is turned on 30 minutes prior to show opening and turned off 30 minutes after show closes on show days. Power will be turned off immediately after final show closing. If you require power outside actual show hours, special arrangements should be made in advance. Additional charges may apply.

SEPARATE OUTLETS - Separate outlets should be ordered for each piece of equipment and/or each power location.

EXTENSION CORDS & POWER STRIPS - Extension cords and power strips are available for rental at the Genesis Service Desk.

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.

Payment Policy: **Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the **Payment Policy** and enclosed the **Payment Form**.
All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____

Phone _____

Street Address _____

Fax _____

City / State / Zip _____

Print Name _____

Email _____

Signature _____ Date _____

ELECTRICAL INSTRUCTIONS

HOW TO DETERMINE ELECTRICAL REQUIREMENTS

For Equipment

All electrical equipment is stamped or labeled with electrical ratings usually found on the back or bottom of the equipment. Verify voltage and either amperage or wattage from the information provided. Standard office and household items operate on 110/120 volt power. Machinery and equipment typically require 208 or 480 volt power.

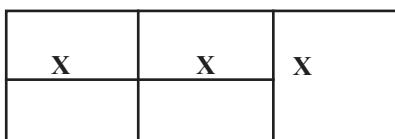
For Lighting

Verify the wattage of the bulbs in the lights and multiply by the number of bulbs/lights.

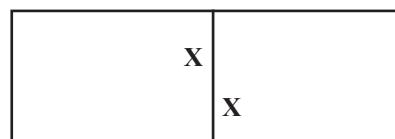
LOCATION OF POWER IN YOUR BOOTH

In-Line and Peninsula Booths

Power will be installed in one location, typically on the floor somewhere along the back of the booth, as indicated in the following diagrams: (We cannot guarantee that the outlet will be specifically located in the middle.)



IN-LINE BOOTHS / PENINSULA

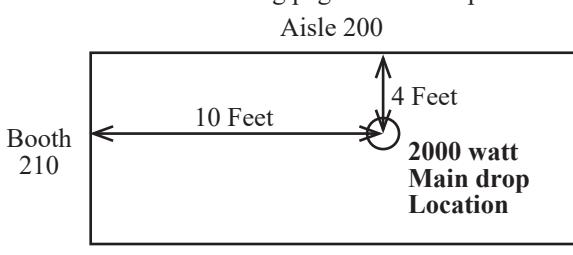


BACK TO BACK PENINSULA

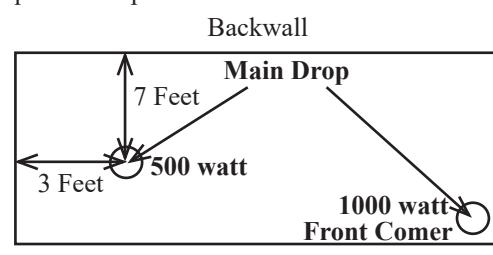
If power is required in locations other than indicated above, secondary distribution will be required and billed on a time and materials basis. Please complete and submit an electrical placement diagram with your power order and we will contact you with your labor estimate.

Island Booths / Multiple Outlets

Floor plans are always required for Island Booths and orders for multiple outlet locations. The floor plan must indicate booth dimensions, surrounding booth numbers for orientation within the facility, each outlet location, required wattage or amperage and location for main drop. If power location in an island booth is not provided prior to show move-in, a location will be determined by Genesis in order to maintain delivery schedules. Relocation of the service will be charged on a time and material basis. See examples below. A grid is available on the following page to indicate placement of your requested drops.



Island Booth with one outlet



10 x 20 Booth with multiple outlets
Labor Required

OTHER:

1. Labor is required for any and all electrical work over and above the installation of the main power drop. Please call for complete details and estimate.
2. Dismantle labor will be automatically charged at 50% of the installation time and rounded to the next half hour.
3. All material and equipment provided by Genesis is for rental purposes only and remains the property of Genesis. All equipment will be removed at the close of the show by Genesis.
4. All equipment regardless of power source, must comply with Federal, State and local codes as well as any applicable local recognized electrical authorities and standards. Genesis reserves the right to inspect all electrical devices and connections to ensure compliance with all codes and proper permitting. Genesis is required to refuse connections where the exhibitor wiring is not in accordance with local electrical code and permitting.
5. Standard wall and other permanent building utility outlets or sockets are not part of your booth space and may not be used by exhibitors unless electrical services have been ordered.
6. Exhibitors' cords must be a minimum of 14 gauge 3 wire with ground and must be flat when used for floorwork. All multi-outlet devices (eg. power strips) must have circuit protection. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
7. Exhibitors' equipment will be modified to conform to Genesis receptacles. If an outage is the result of an exhibitors' equipment, then a labor charge may be assessed. Labor and materials to install or change a cord cap or fix an outage will be billed on a time and material basis.
8. Exhibitors with hardwall displays must arrange for power to be installed inside the booth or provide access.
9. Power sharing is not permitted between exhibitors.

Remit to:



Spire Conference #7225-2025

Electrical Service Placement Diagram

Discount Deadline Date: Friday, September 5, 2025

Cancellation: Cancellation within 48 hours of scheduled start will be charged a 1-hour minimum per man at the applicable hourly rate. Cancellations must be received in writing.
Late Request: Requests after deadline will be filled as available.

ELECTRICAL SERVICE GRID

The grid below may be printed to layout your electrical requirements. Please complete as clearly as possible, indicating the following:

- Location of the main power drop.** Power needs to be distributed from one location at which a panel or other pieces of electrical equipment will be installed. It is recommended that this equipment be placed in a closet, under a table/desk, or in another location that keeps it out of sight. Please provide specified dimensions.
- Location and load of all outlets.** Please provide specific dimensions and wattages/amperages. Please do not simply place an X where power is required.
- Booth orientation.** Please provide surrounding aisle and/or booth numbers, particularly for island booths. Also, please try to orient your booth to the overall floor plan so that the diagram does not have to be rotated.

Adjacent Aisle or Booth # _____

Adjacent Aisle or Booth # _____		Adjacent Aisle or Booth # _____
Adjacent Aisle or Booth # _____		

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Yes, I have reviewed the *Payment Policy* and enclosed the *Payment Form*.
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Booth Number: _____

Company Name _____

Phone _____

Street Address _____

Fax _____

City / State / Zip _____

Print Name _____

Email _____

Signature _____ Date _____

Remit to:



Spire Conference #7225-2025

Material Handling Order Form

Discount Deadline Date: Friday, September 5, 2025

Advance Warehouse				
Ship To:	Class	Description	Price Per CWT	200# Min.
<p>(YOUR COMPANY NAME) Genesis Exposition Services 10801 Plantside Drive Louisville, KY 40299 <i>Spire Conference - Catch the Wind 2025</i> <i>Must Arrive Between:</i> September 4 - 18, 2025 <i>*Whse. receiving hours are from 8:00 AM to 4:00 PM EST, Monday - Friday with holidays excluded.</i></p>	A	Crated or skidded shipments via Common Carriers with certified weight tickets.	\$95.00	\$190.00
	B	Shipments via Van Lines or Specialized Carriers such as FedEx, UPS, US Mail, etc.	\$118.75	\$237.50
	C	Shipments requiring Special Handling, i.e. loose, uncrated or late to warehouse	\$142.50	\$285.00

Material Handling Costs Calculation

Shipments	Class	No. of Pieces	Estimated CWT's	Total Cost
EXAMPLE	B	3	575 lbs. = 6 CWT's x \$95.00 each =	\$570.00
#1				
#2				
#3				

OUTBOUND SHIPPING INFORMATION:

All outbound shipments will be returned to our warehouse for pick-up on TBD between 8:00 AM - 4:00 PM at the Advanced Warehouse address listed above. A completed Genesis Outbound Bill of Lading will be required for each outbound shipment in order for the shipment to be returned to our warehouse for carrier pick-up. Bills of Lading will be delivered to all booths that shipped into the Advanced Warehouse on TBD. Attached is a sample of the bill of lading to use as a reference. Please notify us if you have multiple outbound destinations or if you did not ship in but are interested in shipping out.

T-Force Freight is Genesis' official show carrier; however, you may use any carrier of your choice. Exhibitors are responsible for scheduling the pick-up of their shipment for all carriers other than T-Force, as well as providing the appropriate outbound shipping labels required by your carrier. Please note that UPS & FedEx will not pick-up your shipment without their shipping labels / call tags.

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form**

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

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Booth Number: _____

Company Name _____

Phone _____

Street Address _____

Fax _____

City / State / Zip _____

Print Name _____

Email _____

Signature _____ Date _____

Remit to:



Spire Conference #7225-2025

Material Handling Information Form

Discount Deadline Date: Friday, September 5, 2025

MISCELLANEOUS DRAYAGE SERVICES / COST AND GENERAL INFORMATION

SPECIAL SERVICES AND RATES - (2201) Steel banding or (1039) shrink wrap for the packaging of displays and equipment is available at the Genesis service desk. Steel banding requires one laborer for a minimum of one hour labor charge at the prevailing rate, in addition to \$1.00 per linear foot of steel banding used. Shrink wrapping is \$125.00 for the first skid and \$100.00 per skid thereafter. (702) Fork lifts and drivers are available for particular spotting of equipment within your exhibit space after delivery to your exhibit space at prevailing rates for equipment and labor. Please order this service in advance, see "**Install & Dismantle Labor and In-Booth Forklift w/Operator Order Forms**". (9997) Mobile equipment will be moved into and out of the exhibit facility for \$ 125.00 per trip in/out. This service MUST be scheduled in advance - PLEASE CALL.

COLLECT SHIPMENTS may be refused or accepted at the option of Genesis Exposition Services. In cases where Genesis Exposition Services elects to receive such shipments, the responsible exhibitor or shipper will be notified immediately and payment in full for all charges due must be made to Genesis Exposition Services within 24 hours. A twenty-five percent (25%) special service surcharge will be added to the freight bill for handling any consignments under these conditions. A \$100.00 MINIMUM fee will apply to this service.

HAULING TO OR FROM LOCAL FACILITIES - (706) Local delivery/pick-up will be charged at prevailing rates; in addition to appropriate cwt. charges for drayage services rendered.

INBOUND AND OUTBOUND TRAFFIC SCHEDULES are the responsibility of Genesis Exposition Services, the Official Drayage Contractor. To assure orderly and expeditious handling of exhibit material into and out of the event facility, it is required that exhibitors, including local companies, clear all movement of exhibit material through the Drayage Contractor, who is prepared to handle local pickups and deliveries on a co-ordinated schedule. It is also recommended that in order to minimize congestion and comply with union requirements all shipments be channeled through the Official Drayage Contractor.

OUTBOUND SHIPPING INSTRUCTIONS should be given to Genesis Exposition Services at the Service desk during the Exposition or immediately after its close. If outbound shipping information is available prior to show commencement, forward instructions to Genesis Exposition Services. All bills of lading and shipping instructions covering out-bound shipments will be checked at the time of actual loading and corrections made where discrepancies exist. Freight remaining on the exhibit floor without proper instructions for disposition will be removed by the Drayage Contractor and shipped with the information available at the time. Under no circumstances will the Drayage Contractor be liable for shipping errors subsequent to the convention unless it has received specific written instructions and has failed to honor them.

DAMAGE TO EXHIBITS while they are being loaded, unloaded or conveyed to the various booths or common carrier by the Drayage Contractor will be its responsibility. The Drayage Contractor **WILL NOT** be responsible for damage to materials improperly packed, concealed damage, loss or theft of exhibitor's materials after same have been delivered to the booth, or before materials have been picked up for loading out of the booth. In any case, the liability of the Drayage Contractor is limited to \$.10 per pound/per article, with a maximum of \$ 50.00 per item, and a maximum of \$ 1,000.00 per shipment. The shipper is encouraged to make arrangements with its insurance carrier if values of articles or shipments are in excess of those stated above.

EXHIBITS LOSS OR DISAPPEARANCE Genesis Exposition Services and its subcontractors are not, and cannot be, responsible for loss or disappearance of the material of the exhibitor after such material has been delivered to the Exhibitor's booth. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the applicable booth by Genesis Exposition Services or its subcontractors, and the arrival of Exhibitor's representative at the booth. During such time the shipment(s) will be left unattended in the booth. Genesis Exposition Services and its subcontractors shall not be responsible for any loss or damage that may occur during such period.

Similarly, Genesis Exposition Services Company and its subcontractors cannot be responsible for loss or disappearance of Exhibitor's material before Exhibitor's material is picked up from the Exhibitor's booth for loading after the exhibition. All bills of lading covering outgoing shipments that are given to Genesis Exposition Services by the Exhibitor will be checked at the time of pick-up from the booth, and corrections will be made at such time if discrepancies exist. Relative to outgoing shipments, it is possible that there will be a lapse of time between the completion of the packing and the pick up of material from the booths for loading onto a carrier, and during such time the shipment(s) will be left unattended in the booth. Genesis Exposition Services and its subcontractors shall not be responsible of any loss or damage that may occur during such period. Genesis Exposition Services and its subcontractors will adjust the quantities of items on any bill of lading submitted to Genesis Exposition Services or its subcontractors to conform to the actual count of such items in the booth at the time of pick-up and shipment.

DISPUTES In the event of any dispute between an Exhibitor and Genesis Exposition Services relative to any loss of or damage to such Exhibitor's material, such Exhibitor shall not be entitled to and shall not withhold payment of any amount due to Genesis Exposition Services for any services provided by Genesis Exposition Services as any offset against the amount of any alleged loss or damage. Instead, such Exhibitor shall pay Genesis Exposition Services within thirty days from the close of the exhibition to which Exhibitor's shipment(s) relates for all service, and such Exhibitor shall pursue any claim against Genesis Exposition Services independently as a completely separate transaction to be resolved on its own merits. No claims for loss or damage will be considered until payment in full for all services performed by Genesis Exposition Services has been received.

INSURANCE Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, theft and all hazards from the time shipment is made prior to the show until shipments are returned after the show.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

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Booth Number: _____

Company Name _____

Phone _____

Street Address _____

Fax _____

City / State / Zip _____

Print Name _____

Email _____

Signature _____ Date _____

RUSH

CONVENTION EXHIBIT MATERIAL

FROM: _____

ADVANCED WAREHOUSE ONLY

Must Arrive Between: September 4 - 18, 2025

To: _____

Genesis Exposition Services
10801 Plantside Drive
Louisville, KY 40299

Attn: Spire Conference - Catch the Wind 2025

Booth # _____ # _____ of _____ total pieces

RUSH

CONVENTION EXHIBIT MATERIAL

FROM: _____

ADVANCED WAREHOUSE ONLY

Must Arrive Between: September 4 - 18, 2025

To: _____

Genesis Exposition Services
10801 Plantside Drive
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Booth # _____ # _____ of _____ total pieces