

2024 Mid America Trucking Show

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10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102

Mid-America Trucking Show

March 21 - 23, 2024

Show Management:

Exhibit Management
1404 Browns Lane, Suite E
Louisville, KY 40207
502 / 899-3892
502 / 899-3952 Fax

Booth Equipment:

10' X 10' Draped Booth
11" X 17" Booth ID Sign

Recruitment Area:

10' X 10' Draped Booth
11" X 17" ID Sign
10' X 10' Booth Carpet
1 - 6' Black Skirted Table
2 - Folding Chairs
1 - Wastebasket

Show Colors:

Booth Drape-
Dove Gray & White
Aisle Carpet- *Tuxedo*

Recruitment Area Booth Drape-
Silver & White

Recruitment Area Booth Carpet-
Tuxedo

Recruitment Area Aisle Carpet-
Bluejay

Discount Order Deadline:

Wednesday, February 28, 2024

Show Location:

**Kentucky Exposition Center
Louisville, KY**

Move-in Dates & Hours:

**See Display & Vehicle Move-In
Letter and Color Coded Floor Plans.**

VIP Session (Requires VIP Badge)

Thursday, March 21, 2024 9:00 a.m. - 1:00 p.m.

Show Dates & Hours:

Thursday, March 21, 2024 1:00 p.m. - 6:00 p.m.
Friday, March 22, 2024 10:00 a.m. - 6:00 p.m.
Saturday, March 23, 2024 9:00 a.m. - 4:00 p.m.

Move-out Dates & Hours:

Saturday, March 23, 2024 Begins 4:00 p.m.
Sunday, March 24, 2024 Ends at Midnight

As the Official Service Contractor for this exposition, we are enclosing various equipment rental and service order forms for your information and use. In addition to the Genesis Exposition Services forms, you may find forms enclosed for services performed by the Convention facility or other suppliers. Please give special attention to see that forms and payments are directed to 10801 Plantside Drive, Louisville, KY 40299. Some services may *not* be provided by Genesis Exposition Services, LLC.

We realize that exhibiting in a convention can be complicated. If you need assistance or additional information that is not addressed here, please contact our Exhibitor Services Department at (502) 266-5101. We look forward to serving you.

Genesis Exposition Services, LLC

WAYS TO ORDER:

Mail Forms To:

Genesis Exposition Services
10801 Plantside Drive
Louisville, Kentucky 40299

Order Online:

online.gen-expo.com

Email Forms To:

orders@gen-expo.com

Call:

(502) 266-5101

Fax Forms To:

(502) 266-5102



2024 Move-in Procedures



First Digit of Booth#	Location	Begin Carpet & Lights Installation	Begin Booth Set-Up	Vehicle Move-In
1	North Wing	8AM Sunday March 17	Locate Booth on the color-coded Move-In Schedule.	All equipment must be positioned in booth by the end of your move-in window. See Move-In Schedule
2	East Hall		Set-up may begin at the start of your move-in window.	
3	South Wing			
4	North/South Lobby			
6	West Wing	8AM Tuesday March 19		
7	Pavilion			
8	Broadbent			
9	Outdoors	N/A		

BOOTH SET-UP

The color-coded move-in schedule details move-in times for all booths. To determine your move-in window, locate your booth on the floor plan and reference the color-coded move-in time in the legend. You may begin set-up according to the schedule, but should maintain a path through your booth until the end of your move-in window to accommodate any vehicles with your same move-in timing.

All booths, regardless of location must be completely installed by Thursday morning at 9 AM. There is a very small window for last minute booth touch-ups 8 AM-9 AM on Thursday morning. Only exhibitors with badge credentials will be allowed onto the show floor prior to the show opening at 10 AM.

North Wing Lobby exhibitors may only bring materials through marked exterior doors. Items requiring the use of a dolly or hand cart must be brought in through an overhead door in the South Wing or East Hall.

Exhibitors with smaller booths and no equipment may delay their set-up, provided the booth set-up is completed on time.



QUESTIONS: Move-in procedures or start times, please contact Genesis Exposition Services (502) 266-5101

Marshalling Yard info call KEC hotline (502) 367-5009



2024 Move-in Procedures

VEHICLE MOVE-IN

Any exhibitors displaying large equipment (truck, trailer, etc.) must adhere to the color-coded move-in schedule. Any equipment that cannot be moved in by the end of your move-in window will delay your installation or potentially be left out of the show, as well delaying other exhibitors which may subject you to additional expense. Please have all equipment cleaned and ready for move-in by your designated time.

When your equipment is ready to be positioned, please have your on-site coordinator check in as follows:

BOOTH LOCATION

North Wing, East Hall, South Wing
West Wing, Pavilion, Broadbent

CHECK-IN LOCATION

East Hall Genesis Service Desk
West Hall Genesis Service Desk

SHIPPING

All shipments should be delivered to KEC several days prior to your scheduled move-in time to ensure that your shipment is received and delivered to your booth on-time. Please instruct your carrier/driver to report to the marshalling yard in the Prestonia Lot (Address: 978 Phillips Lane, Louisville, KY 40209). They will then be directed to the appropriate open dock to be unloaded.

For additional info on shipping/freight handling, please reference the Exhibitor Services Kit.



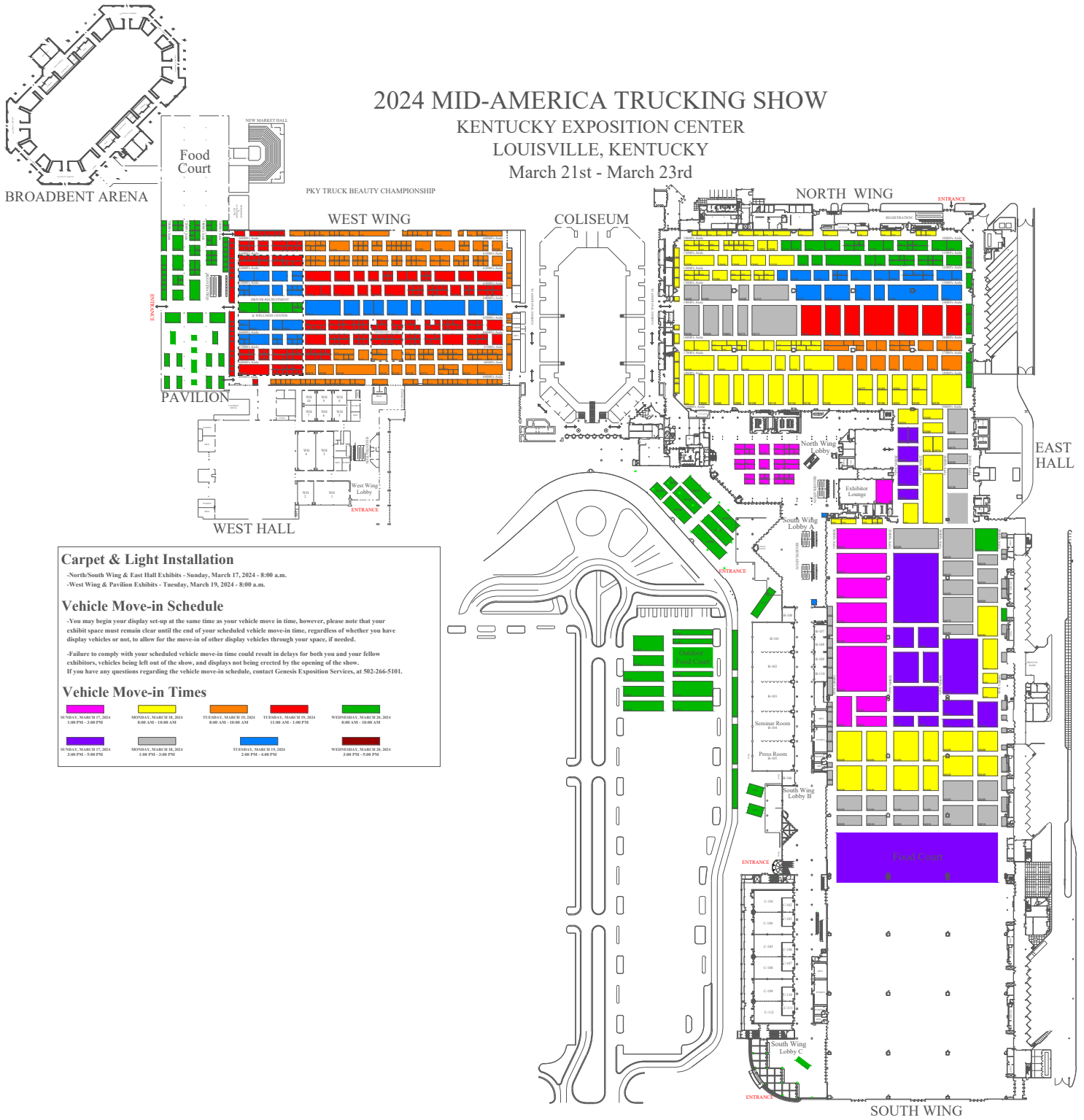
QUESTIONS: *Move-in procedures or start times, please contact Genesis Exposition Services (502) 266-5101*

Marshalling Yard info call KEC hotline (502) 367-5009

2024 MID-AMERICA TRUCKING SHOW

KENTUCKY EXPOSITION CENTER LOUISVILLE, KENTUCKY

March 21st - March 23rd



Carpet & Light Installation

- North/South Wing & East Hall Exhibits - Sunday, March 17, 2024 - 8:00 a.m.
- West Wing & Pavilion Exhibits - Tuesday, March 19, 2024 - 8:00 a.m.

Vehicle Move-in Schedule

- You may begin your display set-up at the same time as your vehicle move in time, however, please note that your exhibit space must remain clear until the end of your scheduled vehicle move-in time, regardless of whether you have display vehicles or not, to allow for the move-in of other display vehicles through your space, if needed.
- Failure to comply with your scheduled vehicle move-in time could result in delays for both you and your fellow exhibitors, vehicles being left out of the show, and displays not being erected by the opening of the show.
- If you have any questions regarding the vehicle move-in schedule, contact Genesis Exposition Services, at 502-266-5101.

Vehicle Move-in Times

SUNDAY, MARCH 17, 2024 7:00 PM - 10:00 PM	MONDAY, MARCH 18, 2024 8:00 AM - 10:00 AM	TUESDAY, MARCH 19, 2024 8:00 AM - 10:00 AM	WEDNESDAY, MARCH 20, 2024 11:00 AM - 1:00 PM	THURSDAY, MARCH 21, 2024 8:00 AM - 10:00 AM
SUNDAY, MARCH 17, 2024 2:00 PM - 5:00 PM	MONDAY, MARCH 18, 2024 2:00 PM - 5:00 PM	TUESDAY, MARCH 19, 2024 2:00 PM - 6:00 PM	WEDNESDAY, MARCH 20, 2024 2:00 PM - 5:00 PM	



2024 Move-Out Procedures



SATURDAY - MARCH 23, 2024

4:00 PM

SHOW CLOSSES

4:00 PM - 5:00 PM
Approximately

AISLE CARPET REMOVED

6:00 PM

BEGIN EQUIPMENT (TRUCKS, TRAILERS, ETC.) MOVE-OUT

Timing is subject to clear path to overhead door.

6:00 PM - 12:00 AM
Approximately

EMPTIES RETURNED

SUNDAY - MARCH 24, 2024

8:00 AM - 12:00 PM

BEGIN LOADING OUTBOUND FREIGHT

All exhibitors must be packed up, labeled and ready to load by midnight.

MONDAY - MARCH 25, 2024

8:00 AM - 2:00 PM

LOADING OF FREIGHT CONTINUES

2:00 PM

ALL REMAINING FREIGHT WILL BE SHIPPED BY TForce Freight

LOADING OF FREIGHT

Once your booth is packed up, labeled and ready to load, please turn your freight bill into the KEC Service Desk.

Trucks will not be allowed into docks until the booth is ready to load and the freight bill has been turned in.

"Self-loads" will not be able to access the docks until a dock is cleared of empties. We expect this to occur approximately 9 - 10 pm Saturday evening.



QUESTIONS: *Regarding delivery and pickup of freight to or from the Kentucky Expo Center marshalling yard, call the **KEC Hotline (502) 367-5009***

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102

Email: orders@gen-expo.com

MATS #79-2024

Payment Authorization Form

THIS FORM MUST BE COMPLETED & RECEIVED WITH
YOUR ORDER AND PAYMENT BY DEADLINE DATE

Discount Deadline Date: Wednesday, February 28, 2024

1 Exhibiting Company Information:

Booth Number _____ Booth Size _____

Company Name _____

Street Address _____

City, State & Zip _____

Phone _____

E-Mail _____

Print Name _____

Signature _____

Third Party Billing:

(Please note that the Exhibiting company is ultimately responsible for all charges)

Company Name _____

Street Address _____

City, State & Zip _____

Phone _____

E-Mail _____

Print Name _____

Signature _____

The exhibiting firm is primarily responsible for the payment of charges. In the event you have arranged for an exhibit house or other party to handle your display and the payment for all services, we will agree to this third party payment if they supply the appropriate credit card information below. Advance payment in full must accompany order including estimated labor and drayage charges. Additionally, both exhibiting company and third party representative must sign acceptance of the following statement: All unpaid balances will be collected from third party representative in advance with order or at show site before services can be rendered. We understand and agree that we, the exhibiting firm, are primarily responsible for payment of charges. In the event the named third party fails to pay; all charges will be paid by the exhibiting company on demand.

2 Order Summary:

RENTALS:	Rental Displays & Accessories Order Form (3 total pages w/ brochure)	Subtotal \$
	Furniture & Accessories Rental Order Form (3 total pages w/ brochure)	Subtotal \$
	Carpet Rental Order Form (2 total pages w/ brochure)	Subtotal \$
	Custom Furniture Rental Order Forms (44 total pages w/ brochure, subtotal of all 10 order forms combined)	Subtotal \$
	Overhead Lighting / Truss Rental Order Form	Subtotal \$
	Custom Graphics Order Form	Subtotal \$
	Floral Rental Order Form (2 total pages w/ brochure)	Subtotal \$
	Audio-Visual In-Booth Rental Order Form / Audio-Visual Meeting Room Rental Order Form	Subtotal \$
		Taxable Subtotal \$
		<i>Add KY State Sales Tax at 6% \$</i>
SERVICES:	Cleaning Service Order Form (Not taxable)	Total \$
	Install / Dismantle Display Labor Order Form (Pay Estimated Cost - Not taxable)	Total \$
	In-Booth Forklift w/Operator Order Form (Pay Estimated Cost - Not taxable)	Total \$
	Highlift & Rigging Labor Order Form & Sign Info. Fact Sheet (2 pgs., Pay Estimated Cost - Not taxable)	Total \$
	Display Vehicle & Trailer Spotting Service Order Form (Not taxable)	Total \$
	Additional Labor Request Order Form (Pay Estimated Cost - Not taxable)	Total \$
		Order Total \$
	Credit Card Processing Fee for orders totalling over \$5K - (3% for Visa & MasterCard, 3.5% for American Express) Fee applied to "Order Total"	\$

3 Payment Policy, Authorization & Terms:

Order Grand Total \$

PAYMENT POLICY: Advance charges may be paid by company check but credit card information is required for hassle-free ordering of additional services on-site. All outstanding balances will be charged to your credit card. At the conclusion of the show a complete invoice will be prepared and sent to you reflecting all charges and payments. No credit will be given after close of event on items or services ordered but not received. Any issues you may have with any equipment or services ordered need to be addressed on-site at the Genesis Exposition Services exhibitor services center prior to show closing. No checks drawn on a foreign bank will be accepted, nor will checks marked "Payable in U.S. Funds". Please issue on a U.S. Bank or a U.S. Money Order or American Express International Money Order. **We will also accept Visa, Mastercard and American Express charges for orders under \$5,000.00. For orders over \$5,000.00, we request that payment be made via company check or bank transfer prior to the discount deadline date. If you must pay for an order over \$5,000.00 via credit card, a 3% (Visa or Mastercard) to 3.5% (American Express) convenience fee will be applied to your order for processing.** Please indicate the appropriate charge account number and sign below. By providing your credit card #, you are authorizing Genesis to charge your card for all outstanding balances. A \$20.00 declined charge fee will be added to your account for any attempted credit card processings that are declined. If any checks are returned for insufficient funds, a \$40.00 returned check fee will be added to your account. **PAYMENT TERMS:** We require **100% payment** with order for service, tax, and anticipated freight. This form with your **credit card** information for payment of advance and show site orders must be forwarded to Genesis Exposition Services, LLC in order for us to provide any equipment or services. Full payment of rental charges must accompany your order forms and be received by our office before deadline to qualify for the discounted rates. **ALL** orders received after deadline (indicated on each form) will be charged at standard rates. A \$40.00 surcharge will be added to your account if any credit charges for services rendered are disputed by the cardholder and/or denied by the merchant. **COLLECTION TERMS:** Due upon receipt. Unpaid balance at the close of the show will accrue a service charge of .0575% per day, annual interest rate 21%. You will be responsible for all fees, including attorney's fees, connected with the collection of your accounts. By signing this form you are accepting the terms, conditions, and limits of liability as stated on various forms and agreements pertaining to services rendered by Genesis Exposition Services, LLC.

Visa Mastercard American Express Check # _____ Amount \$ _____ Date: _____

Card # _____ Expiration Date _____ Security Code _____ (3 digits on reverse side of card, 4 digits on front of AMEX only.)

Print Cardmember Name _____ **Card Holder Signature** _____

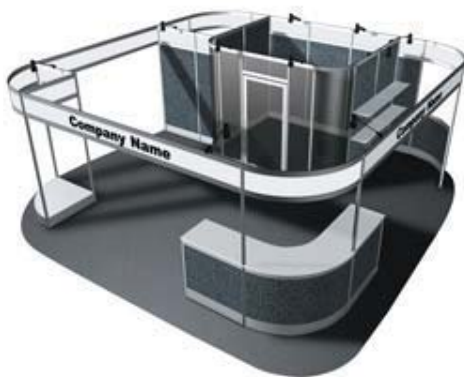
Print Cardmember Billing Address _____

Please note: Incorrect or incomplete cardmember address information could result in the credit card being declined. All declined credit cards will result in a \$20.00 surcharge being added to your invoice.

With several Genesis standard displays to choose from, selecting the size and configuration that meets your tradeshow needs is easy. Our modular exhibits are hassle-free because you pay no design fees, no shipping fees, and no repair or refurbishing fees. Plus, you may customize the panels and choose from a wide variety of accessories to create a unique exhibit that reinforces your brand and marketing efforts.

All packages include rental, delivery, installation, and dismantling. For other custom displays, hanging signs, or graphics, please call your Genesis Customer Service Representative at 502.266.5101.

20x20 DISPLAY



- 4012 - 20'x20' Island Display includes:
- three digitally printed header signs (117" x 12")
 - one locking office
 - four 1M x 12" deep shelves
 - one curved counter
 - two 1M counters
 - ten arm lights (order electrical separately)
 - one standard 20' x 20' carpet w/o padding

10x20 DISPLAY



- 4010 - 10'x20' Curved Display includes:
- one digitally printed header sign (117" x 12")
 - one 57-13/16" x 12" digitally printed header sign
 - one 2M counter
 - six arm lights (order electrical separately)
 - five 1M x 12" deep shelves
 - one standard 10' x 20' carpet w/o padding

10x10 DISPLAYS



- 4004 - 10' Backwall Display includes:
- one digitally printed header sign (117" x 12")
 - two arm lights (order electrical separately)
 - one standard 10' x 10' carpet w/o padding



- 4006 - 10' Deluxe Display includes:
- one digitally printed header sign (117" x 12")
 - three arm lights (order electrical separately)
 - five 1M x 12" deep shelves
 - one 1M counter
 - one standard 10' x 10' carpet w/o padding

8FT TABLE DISPLAY



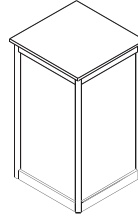
- 4002 - 8' Tabletop Display includes:
- one digitally printed header sign (77 5/8" x 12")
 - three arm lights (order electrical separately)
 - two 1M x 12" deep shelves
 - one 8' skirted table
 - one standard 10' x 10' carpet w/o padding



4043 - 1M x 1/2M x 40" Cabinet w/locking doors



4044 - 2M x 1/2M x 40" Cabinet w/locking doors



1/2M x 1/2M Pedestal (available in 30", 36" or 40" ht.)



4041 - 1M x 40" Curved Counter (open back)



4094 - Slatwall Panel upgrade 1M x 8'



4091 - Pegboard Panel upgrade 1M x 8'



4031 - 1M x 8' Freestanding Panel (graphics sold separately)



4021 - 1M x 8' Room Wall Panel
4022 - 1M Locking Door Unit



4078 - Slatwall Hook
Call for sizes and availability



4077 - Pegboard Hook
Call for sizes and availability



4082 - Halogen Arm Light (150 Watt)



4071 - Display Shelf, White (1M x 12" deep)

PANEL CHOICES

STANDARD PANEL CHOICES:



Black PVC



White PVC

UPGRADED PANEL CHOICES:



Gray Fabric



Special Color PVC (call for available colors)



Special Color Slatwall / Pegboard



Full Panel Digital Graphics panels (call for pricing)

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

MATS #79-2024

Rental Displays & Accessories
Order Form

Discount Deadline Date: Wednesday, February 28, 2024

Artwork Deadline: Friday, March 1, 2024 to receive discount pricing.

Cancellation Policy: Cancellation after order processing will be at 25% of prevailing rate. Cancellation after delivery and/or installation will be at 100% of prevailing rate.

20' x 20' Displays

Table with 6 columns: Item #, Item Description, Qty, Discount, Standard, Total. Row 1: 4012, 20' x 20' Island Display, \$ 13,377.00, \$20,066.00

10' x 20' Displays

Table with 6 columns: Item #, Item Description, Qty, Discount, Standard, Total. Row 1: 4010, 10' x 20' Curved Display, \$ 9,009.00, \$13,514.00

10' x 10' Displays

Table with 6 columns: Item #, Item Description, Qty, Discount, Standard, Total. Rows: 4004 (10' Backwall Display), 4006 (10' Deluxe Display), 4002 (8' Table Top Display)

Indicate Carpet / Skirt Choice

Please select desired standard carpet color. Gray will be provided if no carpet color is indicated below:

- Black (04), Royal Blue (06), Blue Jay (92), Burgundy (11), Cayenne (93), Gray (09), Pepper (91), Red (14)

Please select desired skirt color (for 4002 - 8' Table Top Display). Black will be provided if no skirt color is indicated below:

- Lt. Beige (03), Black (04), Royal Blue (06), Navy (07), Burgundy (11), Yellow Gold (08), Expo Green (10), Plum (19), Seafoam (18), Red (14), Silver (15), White (16)

Electrical or Utilities Under Carpet?

- Yes, No

If yes, please submit a diagram indicating adjacent booth numbers to show orientation to insure proper placement before installing your exhibit. If a diagram is not submitted and services are installed in the improper location, Genesis will not be held responsible and labor fees will be applied to dismantle/move the structure.

Indicate Standard PVC Panel Color Choice

Please select desired standard panel color for your requested display, cabinet(s), counter(s) and/or pedestal(s). White PVC will be provided if no panel type/color is indicated below:

- Black PVC, White PVC

Accessories

Table with 6 columns: Item #, Item Description, Qty, Discount, Standard, Total. Rows: 4031 (1M x 8' Freestanding Panel), 4021 (1M x 8' Room Wall Panel), 4022 (1M Locking Door Unit), 4082 (Halogen Arm Light - Black), 4071 (Display Shelf, 1M x 12" deep), 4041 (1M x 40" Curved Counter), 4043 (1M x 1/2M x 40" Cabinet), 4044 (2M x 1/2M x 40" Cabinet), 4062 (1/2M x 1/2M x 30" Pedestal), 4063 (1/2M x 1/2M x 36" Pedestal), 4064 (1/2M x 1/2M x 40" Pedestal)

Display Panel / Accessory Upgrades

Table with 6 columns: Item #, Item Description, Qty, Discount, Standard, Total. Rows: 4093 (Spec. Color PVC Display Panel), 4097 (Spec. Color Cabinet/Counter/Ped.), 4090 (Gray Fabric Display Panel), 4094 (Slatwall Display Panel - White), 4091 (Pegboard Display Panel - White), 4095 (Spec. Color Slatwall Panel), 4092 (Spec. Color Pegboard Panel)

Prices are in addition to the price of the requested standard display/accessory and are figured per display panel and/or cabinet/counter/pedestal. Call for available colors.

Digital or Standard Vinyl ID Sign Copy

Digital ID Signage is included with each display rental. Please email your artwork to graphics@genexpo.com. If a Digital ID is not required, your company name in standard black vinyl lettering on a white background will be provided.

Full Panel Graphics

Full Panel Digital Graphics are available at an additional cost. Please submit your artwork to graphics@genexpo.com for pricing. An EPS Vector format file, with all fonts converted to outline, is required as well as a hard copy with the order to receive custom graphics. No refunds on artwork cancelled after production.

Subtotal This Form: \$

Copy this subtotal to the Payment Authorization Form where 6% SALES TAX will be calculated.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the Payment Policy and enclosed the Payment Form. All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____

Phone _____

Street Address _____

Fax _____

City / State / Zip _____

Print Name _____

Email _____

Signature _____ Date _____



CHAIRS



105 - Walnut Arm Chair



103- Padded Side Chair



101 - Plastic Side Chair



131- Stool, Padded

TABLES



239 - 6' x 40" ht. Skirted Table
Your choice of skirt color from available colors below



253 - 8' x 30" ht. Skirted Table
Your choice of skirt color from available colors below



216 - Pedestal Table,
30" Diameter x 40" High



210 - Pedestal Table,
36" Diameter x 30" High

TABLE SKIRT COLORS



Lt. Beige (03)



Black (04)



Royal Blue (06)



Navy Blue (07)



Burgundy (11)



Yellow Gold (08)



Expo Green (10)



Plum (19)



Seafoam (18)



Red (14)



Silver (15)



White (16)

Colors may vary due to printing limitations and dye lot differences.
Some items may differ in style than those pictured.
See order form for additional offerings not pictured.



ACCESSORIES



435 - Chrome Stanchion
(chain not included)



437 - Stanchion Chain
White Plastic, Per In/ft



407 - Easel, Tripod
(Sign not included)



401 - Wastebasket w/liner



439 - Retractable Stanchion



413 - Coat Rack



408 - Waterfall Stand



409 - Bag Stand



425 - Sign Frame,
Chrome, 22"x28"



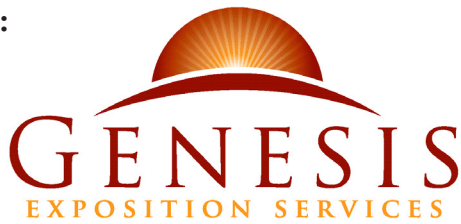
Ticket Tumbler,
2615 - Small, Table Top
2617 - Medium, Table Top
(Call for availability & pricing)



603 - Bulletin Board, 4'x8'
Horizontal or Vertical

Colors may vary due to printing limitations and dye lot differences.
Some items may differ in style than those pictured.
See order form for additional offerings not pictured.

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
 Telephone: 502.266.5101 Fax: 502.266.5102
 Email: orders@gen-expo.com

MATS #79-2024

**Furniture & Accessories
 Rental Order Form**

Discount Deadline Date: Wednesday, February 28, 2024

Cancellation Policy: Cancellation *after* order processing will be at 10% of prevailing rate. Cancellation *after* delivery will be at 50% of prevailing rate.

Late Request: Requests after deadline will be filled as available.

2' wide x 30" high Display Tables

Item #	Item Description	Qty	Discount	Standard	Total
223	4' x 30" ht. Skirted table (4 sides)		\$115.25	\$155.50	
233	6' x 30" ht. Skirted table		\$145.25	\$196.00	
253	8' x 30" ht. Skirted table		\$177.25	\$239.25	
522	4th Side Skirting for 6' & 8' table		\$ 60.75	\$ 82.00	
222	4' x 30" ht. Non-skirted table		\$ 44.00	\$ 59.50	
232	6' x 30" ht. Non-skirted table		\$ 58.00	\$ 78.25	
252	8' x 30" ht. Non-skirted table		\$ 63.75	\$ 86.00	

Circle Lt. Beige (03) Black (04) Royal Blue (06) Navy (07) Burgundy (11) Yellow Gold (08)
 Color: Expo Green (10) Plum (19) Seafoam (18) Red (14) Silver (15) White (16)
 Choices not indicated will be selected by Genesis Exposition Services.

Additional Tables

Item #	Item Description	Qty	Discount	Standard	Total
206	Pedestal Table - 24" dia. - 30" ht.		\$113.25	\$153.00	
208	Pedestal Table - 24" dia. - 40" ht.		\$119.50	\$161.25	
215	Pedestal Table - 30" dia. - 30" ht.		\$119.50	\$161.25	
216	Pedestal Table - 30" dia. - 40" ht.		\$130.75	\$176.50	
210	Pedestal Table - 36" dia. - 30" ht.		\$130.75	\$176.50	
225	Pedestal Table - 36" dia. - 40" ht.		\$143.25	\$193.50	

Chairs

Item #	Item Description	Qty	Discount	Standard	Total
105	Walnut Arm Chair - Padded		\$ 80.00	\$108.00	
103	Padded Side Chair - Armless		\$ 66.00	\$ 89.00	
101	Plastic Side Chair - Armless		\$ 61.25	\$ 82.75	
131	Padded Stool with Back		\$ 97.75	\$132.00	

Table Top Risers

Item #	Item Description	Qty	Discount	Standard	Total
270	4' Single Step Riser, 12" ht.		\$ 26.00	\$ 35.00	
272	6' Single Step Riser, 12" ht.		\$ 40.75	\$ 55.00	
274	8' Single Step Riser, 12" ht.		\$ 58.00	\$ 78.25	

Tackboard

Item #	Item Description	Qty	Discount	Standard	Total
603	4' x 8' Bulletin Board - Gray		\$112.25	\$151.50	

Circle Orientation: **Horizontal** **Vertical**

2' wide x 40" high Display Counters

Item #	Item Description	Qty	Discount	Standard	Total
229	4' x 40" ht. Skirted counter (4 sides)		\$145.25	\$196.00	
239	6' x 40" ht. Skirted counter		\$173.00	\$233.50	
259	8' x 40" ht. Skirted counter		\$207.00	\$279.50	
530	4th Side Skrtg. for 6' & 8' Counter		\$ 80.00	\$108.00	
228	4' x 40" ht. Non-skirted counter		\$ 57.75	\$ 78.00	
238	6' x 40" ht. Non-skirted counter		\$ 73.75	\$ 99.50	
258	8' x 40" ht. Non-skirted counter		\$ 80.00	\$108.00	

Circle Lt. Beige (03) Black (04) Royal Blue (06) Navy (07) Burgundy (11) Yellow Gold (08)
 Color: Expo Green (10) Plum (19) Seafoam (18) Red (14) Silver (15) White (16)
 Choices not indicated will be selected by Genesis Exposition Services.

Accessories

Item #	Item Description	Qty	Discount	Standard	Total
401	Wastebasket w/liner		\$ 20.25	\$ 27.25	
407	Easel, tripod		\$ 33.25	\$ 45.00	
413	Coat Rack		\$ 50.25	\$ 67.75	
435	Chrome Stanchion		\$ 62.25	\$ 84.00	
437	Stanchion Chain per ln./ft.		\$ 3.75	\$ 5.25	
439	Retractable Stanchion		\$ 98.50	\$133.00	
409	Bag Stand		\$109.25	\$147.50	
408	Waterfall Stand		\$121.50	\$164.00	
425	Sign Frame, Chrome 22" x 28"		\$121.50	\$164.00	

Special Drapery / Skirting

Item #	Item Description	Qty	Discount	Standard	Total
541	3' ht. siderail drapery per ln./ft.		\$ 13.25	\$ 18.00	
543	8' ht. backwall drapery per ln./ft.		\$ 19.75	\$ 26.75	
545	12' ht. backwall drapery per ln./ft.		\$ 26.50	\$ 35.75	
507	30" ht. Skirt <small>(Does not include labor to install)</small>		\$ 73.75	\$ 99.50	
509	40" ht. Skirt <small>(Does not include labor to install)</small>		\$ 93.50	\$126.25	

Circle Lt. Beige (03) Black (04) Royal Blue (06) Navy (07) Burgundy (11) Yellow Gold (08)
 Color: Expo Green (10) Plum (19) Seafoam (18) Red (14) Silver (15) White (16)
 Choices not indicated will be selected by Genesis Exposition Services.

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the Payment Policy and enclosed the Payment Form.
 All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____
 Street Address _____ Fax _____
 City / State / Zip _____ Print Name _____
 Email _____ Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

MATS #79-2024 Glass Showcase Rental Order Form

Discount Deadline Date: Wednesday, February 28, 2024

Cancellation Policy: Cancellation *after* order processing will be at 25% of prevailing rate. Cancellation *after* delivery will be at 100% of prevailing rate.
Late Request: Requests after deadline will be filled as available.

There is no better way to display smaller items than in a nicely placed and nicely lit trade show display case. Display cases double as a product display and a counter. They can show your product in its best light in a secure, attractive format. Adjustable height shelves make it easy to accommodate products of varying heights within the cabinets. **Quantities are limited, so please call for availability.**

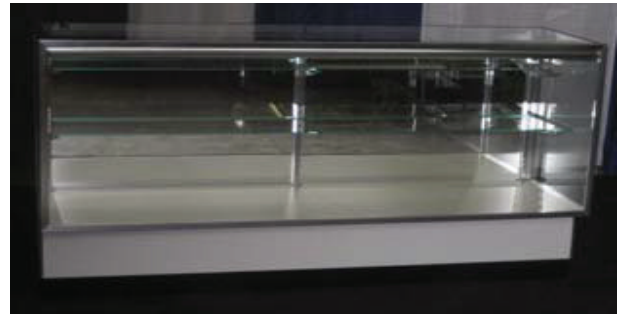
Verticle Full Vision Wall Case



Dimensions are 48"l. x 20"d. x 72"h.
Includes (4) glass shelves with adjustable brackets,
lights and sliding glass doors with locks.

Item #	Item Description	Qty	Discount	Standard	Total
4099	6' Glass Full Vision Wall Case		\$963.00	\$1,300.00	

Horizontal Full Vision Cases



Available in 4 ft. and 5 ft. lengths.
Includes (2) glass shelves with adjustable brackets,
lights and sliding doors with locks.
26"h. front glass display section.

Item #	Item Description	Qty	Discount	Standard	Total
4099	4' Glass Full Vision Show Case		\$765.25	\$1,033.00	
4099	5' Glass Full Vision Show Case		\$849.75	\$1,147.25	

General Terms and Conditions:

We are not Liable for content, damage, breakage and general liability after the cases have been delivered to your booth. We are not responsible for setting up shelves or supplying extension cords. Electrical hookup is not included, please contact the electrical contractor. There is a 100% cancellation fee if cancelled after the deadline date. A \$10 fee will be assessed for keys that are not returned.

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form**
where **6% SALES TAX** will be calculated.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the Payment Policy and enclosed the Payment Form.
All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____

Street Address _____ Fax _____

City / State / Zip _____ Print Name _____

Email _____ Signature _____ Date _____



PREMIUM



Onyx Black (47)



Electric Blue (45)



Flannel (78)



Graphite (74)



Hunter Green (42)



Deep Navy (72)

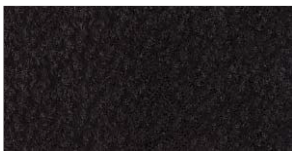


Crimson (46)



Sand (49)

STANDARD



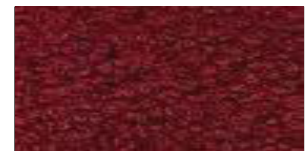
Black (04)



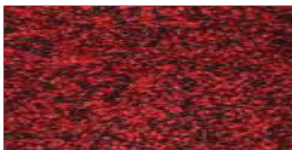
Royal Blue (06)



Blue Jay (92)



Burgundy (11)



Cayenne (93)



Gray (09)

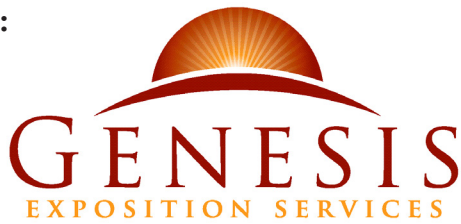


Pepper (91)



Red (14)

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

MATS #79-2024

Carpet Rental Order Form

Discount Deadline Date: Wednesday, February 28, 2024

Cancellation Policy: Cancellation after order processing will be at 25% of prevailing rate. Cancellation after delivery will be at 50% of prevailing rate.

Late Request: Requests after deadline will be filled as available.

Premium Carpet & Padding Packages

Premium Carpet Only

Premium carpet is a 34-ounce carpet that is more luxurious than standard exposition grade carpet. Cut carpet is designed for installation in standard exhibit booths, not for bulk area booths. If complete area carpet is desired, please use the Area Carpet section below to place your order. Multiples of premium carpet packages will not be provided.

Table with 6 columns: Item #, Item Description, Select, Discount, Standard, Total. Rows 335-338.

Table with 6 columns: Item #, Item Description, Select, Discount, Standard, Total. Rows 331-334.

Circle Color: Onyx/Black (47) Electric Blue (45) Flannel (78) Graphite (74) Hunter Green (42) Deep Navy (72) Crimson (46) Sand (49)

Standard Carpet & Padding Packages

Standard Carpet Only

Cut carpet is designed for installation in standard exhibit booths, not for bulk area booths. If complete area carpet is desired, please use the Area Carpet section below to place your order. Multiples of standard carpet packages will not be provided.

Table with 6 columns: Item #, Item Description, Select, Discount, Standard, Total. Rows 309-312.

Table with 6 columns: Item #, Item Description, Select, Discount, Standard, Total. Rows 301-304.

Circle Color: Black (04) Royal Blue (06) Blue Jay (92) Burgundy (11) Cayenne (93) Gray (09) Pepper (91) Red (14)

Area Carpet, Padding & Visqueen

Area carpet is custom cut and designed for bulk area spaces. Simply order the total square footage of carpet using the square footage calculation section and select your color. If you desire additional items, such as borders or inlaid designs, please contact Genesis Exposition Services directly for a detailed quote. The custom cut carpet price includes trimming, seaming, all necessary taping, drayage, installation and removal.

Table with 7 columns: Item #, Item Description, Square Footage Calculation, Multiply, Discount, Standard, Total. Rows 328-360.

Circle Color: Premium: Onyx/Black Electric Blue Flannel Graphite Hunter Green Deep Navy Crimson Sand Standard: Black Royal Blue Blue Jay Burgundy Cayenne Gray Pepper Red

*All Genesis carpet orders include installation prior to your scheduled move-in, removal after the close of the show and material handling.

Subtotal This Form: \$ _____

Copy this subtotal to the Payment Authorization Form where 6% SALES TAX will be calculated.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the Payment Policy and enclosed the Payment Form. All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____
Street Address _____ Fax _____
City / State / Zip _____ Print Name _____
Email _____ Signature _____ Date _____



TRADE SHOW
FURNISHINGS
.....
KIT CATALOG





BLANC



Blanc Sofa
Bright White Leather
75"W x 35"D x 35"H



Blanc Loveseat
Bright White Leather
54"W x 35"D x 35"H



Blanc Chair
Bright White Leather
33"W x 35"D x 35"H



Blanc Bench Ottoman
Bright White Leather
48"W x 24"D x 18"H



Blanc Cube Ottoman
Bright White Leather
17"Square x 17"H

WHISPER



Whisper Sofa
White Leather
87"W x 37"D x 35"H



Whisper Loveseat
White Leather
61"W x 37"D x 35"H



Whisper Chair
White Leather
35"W x 37"D x 35"H

WHISPER



Whisper Bench Ottoman

White Leather
60"W x 24"D x 17"H



Whisper Square Ottoman

White Leather
40"Square x 17"H



Whisper Round Ottoman

White Leather
46"Round x 17"H

FUNCTION

Modular Seating Collection



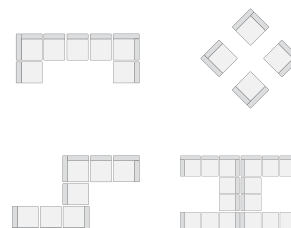
Function Armless Chair

White Leather
28"Square x 29"H



Function Corner

White Leather
28"Square x 29"H



CONTINENTAL

Modular Seating Collection



Continental Curved Loveseat

White Leather
82"W x 34"D x 31"H



Continental Reverse Curved Loveseat

White Leather
72"W x 34"D x 31"H



Continental Wedge Ottoman

White Leather
30"W x 34"D x 19"H

CONTINENTAL

Modular Seating Collection



Continental Curved Bench

White Leather
70"W x 26"D x 19"H



Continental Half Moon Ottoman

White Leather
33"W x 19"D x 19"H

SOPHISTICATION

Modular Seating Collection



Sophistication Sofa

White Leather
72"W x 31"D x 48"H



Sophistication Loveseat

White Leather
48"W x 31"D x 48"H



Sophistication Chair

White Leather
24"W x 31"D x 48"H



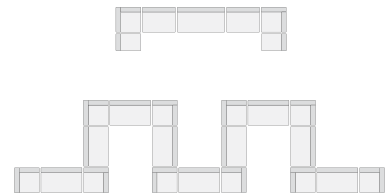
Sophistication Corner

White Leather
31"Square x 48"H



Sophistication Ottoman

White Leather
31"Square x 19"H



BOCA

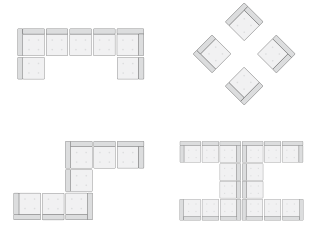
Modular Seating Collection



Boca Corner
Black Leather
22"W x 27"D x 30"H



Boca Armless
Black Leather
27"Square x 30"H



METRO



Metro Sofa
Black Leather
85"W x 35"D x 35"H



Metro Loveseat
Black Leather
60"W x 35"D x 35"H



Metro Chair
Black Leather
35"Square x 35"H



Metro Square Ottoman
Black Leather
40"Square x 17"H



Metro Bench Ottoman
Black Leather
60"W x 24"D x 17"H

SUAVE MIDNIGHT



Suave Midnight Sofa

Midnight Suede
77"W x 36"D x 33"H



Suave Midnight Loveseat

Midnight Suede
54"W x 36"D x 33"H



Suave Midnight Chair

Midnight Suede
32"W x 36"D x 33"H

GRAMMERCY

Modular Seating Collection



Grammercy Sofa

Charcoal Leather
82"W x 36"D x 36"H



Grammercy Loveseat

Charcoal Leather
57"W x 36"D x 36"H



Grammercy Chair

Charcoal Leather
28"W x 36"D x 36"H



Grammercy Corner

Charcoal Leather
36"Square x 36"H



Grammercy Round Ottoman

Charcoal Leather
46"Round x 17"H



Grammercy Square Ottoman

Charcoal Leather
40"Square x 17"H
Also Available in Bench Ottoman
60"W x 24"D x 17"H

PARMA



Parma Sofa
Brown Leather
79"W x 37"D x 36"H



Parma Loveseat
Brown Leather
56"W x 37"D x 36"H



Parma Chair
Brown Leather
33"W x 37"D x 36"H



Parma Bench Ottoman
Brown Leather
60"W x 24"D x 17"H

MONTANA MOCHA



Montana Mocha Sofa
Mocha Tan Fabric
79"W x 35"D x 34"H



Montana Mocha Loveseat
Mocha Tan Fabric
57"W x 35"D x 34"H



Montana Mocha Chair
Mocha Tan Fabric
35"Square x 34"H

MADISON



Madison Sofa

Tan Fabric
86"W x 34"D x 34"H



Madison Chair

Tan Fabric
33"W x 34"D x 34"H



Madison Sky Bench

Teal Fabric
48"W x 24"D x 17"H



Madison Ottoman - Willow

Green Fabric
24"Square x 17"H



Madison Ottoman - Sand Dollar

Tan Fabric
24"Square x 17"H



Madison Ottoman - Apricot

Orange Fabric
24"Square x 17"H



Madison Ottoman - Sunflower

Yellow Fabric
24"Square x 17"H

CHANDLER



Chandler Sofa

Red Leather
76"W x 37"D x 35"H



Chandler Loveseat

Red Leather
53"W x 37"D x 35"H



Chandler Chair

Red Leather
31"W x 37"D x 35"H



Chandler Bench Ottoman

Red Leather
60"W x 24"D x 17"H

EVOKE



Evoke Sofa

Coffee Resin Frame with Tan Cushions
81"W x 35"D x 27"H



Evoke Chair

Coffee Resin Frame with Tan Cushions
33"W x 35"D x 27"H



Evoke Cocktail Table

Coffee Resin Frame
48"W x 24"D x 18"H

EVOKE



Evoke End Table

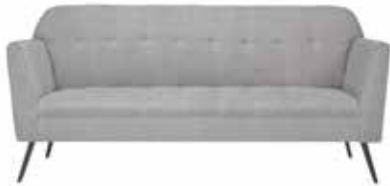
Coffee Resin Frame
24"W x 28"D x 25"H



Evoke Cube Table

Coffee Resin Frame
18"Square x 18"H

NIKO



Niko Sofa

Grey Microfiber
81"W x 30"D x 38"H



Niko Loveseat

Grey Microfiber
58"W x 30"D x 38"H



Niko Chair

Grey Microfiber
31"W x 30"D x 38"H

STAGE CHAIRS



Midnight Stage Chair

Midnight Microfiber
25"W x 26"D x 37"H



Chamois Stage Chair

Beige Microfiber
25"W x 26"D x 37"H



Buckskin Stage Chair

Tan Microfiber
25"W x 26"D x 37"H

STAGE CHAIRS



Empire Chair

Black Leather
 White Leather
 28"W x 32"D x 32"H



Tulip Chair

Black Fabric/Tilt Back/Caster Feet
 27"W x 26"D x 35"H



Monarch Chair

Bright White Leather
 28"Square x 30"H

OTTOMANS & BENCHES



Curved Bench

Continental White Leather
 70"W x 26"D x 19"H



Square Ottoman

Metro Black Leather
 Whisper White Leather
 Grammercy Charcoal Leather
 40"Square x 17"H



Bench Ottoman

Metro Black Leather
 Whisper White Leather
 Chandler Red Leather
 Grammercy Charcoal Leather
 Parma Brown Leather
 60"W x 24"D x 17"H



Essentials Storage Ottoman

White Leather with Locking Mechanism
 48"W x 24"D x 20"H
 Lock Not Included



Round Ottoman

Grammercy Charcoal Leather
 Whisper White Leather
 46"Round x 17"H

OTTOMANS & BENCHES



Madison Sky Bench

Teal Fabric
48"W x 24"D x 17"H



Madison Ottomans

Left to Right: Willow, Sand Dollar, Apricot, Sunflower
24"Square x 17"H

BANQUETTES



Essentials Banquette

White Leather
60"Round x 48"H (2 Pieces)



Whisper Banquette

White Leather
59"Round x 38"H (2 Pieces)



Grammercy Banquette

Charcoal Leather
59"Round x 38"H (2 Pieces)

TURNING BEDS



Essentials Turning Bed

White Leather
96"W x 48"D x 36"H

CUBE OTTOMANS



Cube Ottomans

From left to right: Blanc Bright White Leather (17"Square x 17"H), Whisper White Leather, Metro Black Leather,

18"Square x 18"H



Essentials Turning Bed - Charged
White Leather
96"W x 48"D x 25"H

*White slip cover available for black charging unit.
*Maximum of 1 bed per power source.



Boca Corner - Charged
Bright White Leather
27"Square x 30"H

*Maximum of 4 daisy linked together per power source.



Boca Chair - Charged
Bright White Leather
22"W x 27"D x 30"H

*Maximum of 4 daisy linked together per power source.



Aspen Bar Table - Charged
White / Brushed Steel
72"W x 26"D x 42"H

*Maximum of 1 table per power source.



Aspen Cocktail Table - Charged
White / Brushed Steel
48"W x 24"D x 18"H

*Maximum of 1 table per power source.



White Conference Table - Charged
White
96"W x 43"D x 30"H

*Maximum of 1 table per power source.



Patrice Table Chair - Charged

Bright White Leather
28"W x 31"D x 31"H

**Maximum of 6 daisy linked together per power source.*



Lincoln Bench - Charged

Bright White Leather
59"W x 39"D x 17"H

**Maximum of 3 daisy linked together per power source.*

OCCASIONAL TABLES



Tribeca Tables

End Table Wood/Black
24"W x 28"D x 22"H
Console Table Wood/Black
48"W x 18"D x 30"H
Cocktail Table Wood/Black
48"W x 28"D x 19"H



Novel Tables

End Table Satin Steel
15" Square x 16"H
Cocktail Table Satin Steel
46"W x 15"D x 16"H



Aria Tables Red

End Table Red/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Red/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Green

End Table Green/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Green/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Blue

End Table Blue/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Blue/Brushed Steel
44"W x 20"D x 18"H

OCCASIONAL TABLES



Aria Tables Purple

End Table Purple/Brushed Steel
24"W x 20"D x 22"H
Console Table Purple/Brushed Steel
44"W x 20"D x 18"H



Aria Tables White

End Table White/Brushed Steel
24"W x 20"D x 22"H
Console Table White/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table White/Brushed Steel
44"W x 20"D x 18"H



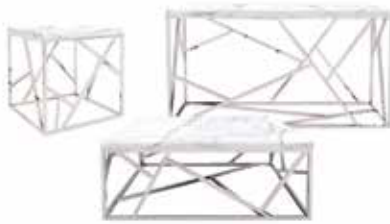
Aria Tables Charcoal

End Table Storm Grey/Brushed Steel
24"W x 20"H x 22"H
Console Table Storm Grey/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table Storm Grey/Brushed Steel
44"W x 20"D x 18"H



Fuze Tables

End Table Chrome/Zebra wood Laminate
24"Square x 23"H
Console Table Chrome/Zebra wood Laminate
60"W x 16"D x 34"H
Cocktail Table Chrome/Zebra wood Laminate
40"Square x 16"H



London Tables

End Table Chrome/Marble
24"Square x 23"H
Console Table Chrome/Marble
60"W x 16"D x 34"H
Cocktail Table Chrome/Marble
40"Square x 16"H



Brooklyn Tables

End Table Square - Chrome
22"Square x 20"H
End Table Round - Chrome
20"Round x 20"H
Cocktail Table Rectangle - Chrome
42"W x 24"D x 16"H
Cocktail Table Round - Chrome
30"Round x 16"H



Vivid Tables

End Table - Smoked Powder Coat Finish
26"Square x 21"H
Console Table - Smoked Powder Coat Finish
50"W x 24"D x 30"H
Cocktail Table - Smoked Powder Coat Finish
50"W x 24"D x 16"H



Rose Table

17"Round x 17"H

OCCASIONAL TABLES



Zanzibar Table

17"Square



Cube End Tables

■ Black 24"
□ White 24"
24"Square x 21"H



Cube Cocktail Tables

■ Black 24"
□ White 24"
24"Square x 16"H



Phoebe Tables

From left to right: Yellow, Lime Green, Rose, Gold, Teal
17"Round x 22"H



Hylton Tablet Table

White/Brushed Steel
18"W x 12"D x 28"H

BARS & BAR BACKS



VIP Glow Bar 6'

Frosted Plexi with Built-in Wireless LED Kit
 72"W x 24"D x 42"H (Bar)
 13"D x 18"H (Shelf)
 *Includes remote control



VIP Glow Bar 4'

Frosted Plexi with Built-in Wireless LED Kit
 48"W x 24"D x 42"H (Bar)
 13"D x 18"H (Shelf)
 *Includes remote control



Bar

■ Black with 2 shelves in back
 □ White with 2 shelves in back
 48"W x 16"D x 42"H



Blox Bar Back

Walnut/Brushed Metal
 30"W x 16"D x 86"H
 Please Inquire About Shelf Dimensions



Piazza Bar Back

■ Black
 □ White
 44"W x 12"D x 79"H
 13"W x 14"H (Inside Shelf)

BAR STOOLS



Vienna Stool
 ■ Gray Acrylic
 ■ Orange Acrylic
 ■ Teal Acrylic
 17"Square x 39"H



Criss Cross Bar Stool
 ■ Espresso Leather
 □ White Leather
 15"W x 19"D x 41"H



Silk Back Bar Stool
 ■ Black ■ Green
 □ White ■ Purple
 ■ Blue ■ Red
 17"W x 18"D x 42"H



Euro Bar Stool
 Black
 22"W x 24"D x 42"H



Hourglass Bar Stool
 ■ Black
 □ White
 18"W x 20"D x 43"H



Equino Stool
 ■ Black
 □ White
 15"W x 13"D x 35"H

BAR STOOLS



Clara Stool
White
17"W x 21"D x 41"H



Marcus Bar Stool
Steel
17"Square (at footbase) x 29"H



Regal Stool
Brown Leather
19"W x 24"D x 45"H



Caprice Stool
Black Fabric
25"W x 26"D x 44"H



Sonic Stool
Black
22"W x 23"D x 42"H



Nexus Stool
White
19"W x 20"D x 44"H

CAFE CHAIRS



Vienna Chair
 ■ Gray Acrylic
 ■ Orange Acrylic
 ■ Teal Acrylic
 21"Square x 32"H



Silk Back Chair
 ■ Black ■ Green
 ■ White ■ Purple
 ■ Blue ■ Red
 17"W x 18"D x 34"H

CAFE CHAIRS



Clara Chair
White
18"W x 21"D x 34"H



Leslie Chair
White
17"W x 21"D x 31"H



Criss Cross Chair
 Espresso Leather
 White Leather
 17"W x 21"D x 35"H



Elio Chair
Steel
17"Square x 33"H



Caprice Chair
Black
25"W x 24"D x 32"H



Comet Chair
Black
23"W x 22"D x 32"H (With Arms)
19"W x 22"D x 32"H (Without Arms)



Regal Dining Chair
Brown Leather
19"W x 23"D x 38"H



Sonic Chair
Black
20"W x 21"D x 32"H



Nexus Chair
White
19"W x 22"D x 32"H

CAFE CHAIRS



Colin Chair
Natural Maple
22"W x 19"D x 33"H

BAR TABLES



Euro Bar Table
Black/Black 30"
30"Round x 42"H
Black/Black 36"
36"Round x 42"H



Silk Bar Table
Black/Chrome 30"
30"Round x 42"H
Black/Chrome 36"
36"Round x 42"H



City Bar Table
Maple/Black 30"
30"Round x 42"H
Maple/Black 36"
36"Round x 42"H



Park Ave Bar Table
Maple/Chrome 30"
30"Round x 42"H
Maple/Chrome 36"
36"Round x 42"H



Summit Bar Table
White/Black 30"
30"Round x 42"H
White/Black 36"
36"Round x 42"H



Blanco Round Bar Table
White/Chrome 30"
30"Round x 42"H
White/Chrome 36"
36"Round x 42"H

BAR TABLES



Fuze Bar Table
Zebrawood Laminate/Chrome
36"Square x 42"H



Blanco Square Bar Table
White/Chrome
24"Square x 42"H



Blanco Rectangle Bar Table
White/Chrome
72"W x 24"D x 42"H



Spectrum Bar Table Red
Red/Chrome
24"Square x 42"H



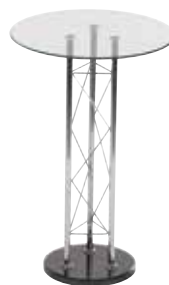
Spectrum Bar Table Blue
Blue/Chrome
24"Square x 42"H



Spectrum Bar Table Purple
Purple/Chrome
24"Square x 42"H



Spectrum Bar Table Green
Green/Chrome
24"Square x 42"H



Chardonnay Bar Table
Clear Glass/Chrome
31"Round x 42"H



Zinc Bar Table
Chrome
24"Round x 42"H

BAR TABLES



Aspen Bar Table
White/Brushed Steel
72"W x 26"D x 42"H

CAFÉ TABLES



Euro Café Table
Black/Black 30"
30"Round x 30"H
Black/Black 36"
36"Round x 30"H



Silk Café Table
Black/Chrome 30"
30"Round x 30"H
Black/Chrome 36"
36"Round x 30"H



Park Ave Café Table
Maple/Chrome 30"
30"Round x 30"H
Maple/Chrome 36"
36"Round x 30"H



City Café Table
Maple/Black 30"
30"Round x 30"H
Maple/Black 36"
36"Round x 30"H



Summit Café Table
White/Black 30"
30"Round x 30"H
White/Black 36"
36"Round x 30"H



Blanco Café Table
White/Chrome 30"
30"Round x 30"H
White/Chrome 36"
36"Round x 30"H

CAFÉ TABLES



Fuze Café Table
Zebrawood Laminate/Chrome
36" Square x 30"H



Blanco Square Café Table
White/Chrome Rectangle
24" Square x 30"H



Blanco Rectangle Café Table
White/Chrome Rectangle
72"W x 24"D x 30"H



Spectrum Café Table Red
Red/Chrome
24" Square x 30"H



Spectrum Café Table Blue
Blue/Chrome
24" Square x 30"H



Spectrum Café Table Purple
Purple/Chrome
24" Square x 30"H



Spectrum Café Table Green
Green/Chrome
24" Square x 30"H



Aspen Dining Table
White/Brushed Steel
72"W x 30"D x 30"H



Brio Dining Table
Reclaimed Grey Stone Finish/Brushed Bronze
96"W x 48"D x 30"H

OFFICE SEATING



Tamiri High Back Chair

Black Leather
25"W x 27"D x 45"H



Tamiri Mid Back Chair

Black Leather
25"W x 27"D x 39"H



Tamiri Guest Chair

Black Leather
25"W x 27"D x 37"H



Accord Chair

■ Black
□ White
25"Square x 44"H



Goal Task Chair

Black
25"W x 24"D x 39"H



Goal Task Chair Armless

Black
21"W x 24"D x 39"H

OFFICE SEATING



Enterprise High Back Conference Chair
 Black Fabric
 25"W x 27"D x 45"H



Enterprise Mid Back Conference Chair
 Black Fabric
 24"W x 26"D x 39"H



Enterprise Guest Chair
 Black Fabric
 25"W x 27"D x 37"H



Goal Drafting Stool
 Black
 25"W x 24"D x 48"H



Goal Drafting Stool Armless
 Black
 21"W x 24"D x 48"H

CONFERENCE TABLES



Conference Table Round
 ■ Black
 ■ Mahogany
 42"Round x 29"H



Conference Table Rectangle
 ■ Black 6' ■ Black 8'
 ■ Mahogany 6' ■ Mahogany 8'
 □ White 6' □ White 8'
 72"W x 36"D x 30"H 96"W x 48"D x 30"H

OFFICE FURNITURE



Computer Kiosk

■ Black
□ White
24" Square x 42"H



Black Credenza

Black
60"W x 20"D x 29"H



Black Double Pedestal Desk

Black
60"W x 30"D x 29"H



5 Shelf Bookcase

■ Black
■ Mahogany
36"W x 12"D x 72"H



Genoa Kneespace Credenza

Mahogany 2 Filing Cabinets/2-Drawers
66"W x 20"D x 29"H



Genoa Executive Desk

Mahogany Double Pedestal-Locking Drawers
72"W x 36"D x 29"H



Genoa Storage Credenza

Mahogany 2 Filing Cabinets
2-Drawers-Inside Shelves
66"W x 20"D x 29"H

OFFICE FURNITURE



Vivid Café Table Square

Clear Glass/Smoked Powder Coat Finish
42" Square x 30"H



Vivid Café Table Rectangle

Clear Glass/Smoked Powder Coat Finish
60"W x 36"D x 30"H



Brooklyn Rectangle Dining Table

Clear Glass/Chrome
60"W x 36"D x 30"H



Brooklyn Round Dining Table

Clear Glass/Chrome
42" Round x 30"H



Aspen Dining Table

White/Brushed Steel
72"W x 30"D x 30"H



Brio Dining Table

Reclaimed Grey Stone Finish/Brushed Bronze
96"W x 48"D x 30"H

METAL FILE & STORAGE CABINETS



2-Drawer File

Black Letter
15"W x 25"D x 29"H
Black Legal
18"W x 25"D x 29"H



4-Drawer File

Black Letter
15"W x 25"D x 52"H
Black Legal
18"W x 25"D x 52"H



2-Drawer Lateral File

Black (Pictured)
36"W x 18"D x 27"H



4-Drawer Lateral File

Black
36"W x 18"D x 54"H



Storage Cabinet

Black
36"W x 18"D x 72"H

PEDESTALS



Display Pedestals 42"

- Black
14"Square x 42"H
- Black
24"Square x 42"H
- Black
18"Square x 42"H
- White
14"Square x 42"H



Display Pedestals 36"

- Black
14"Square x 36"H
- Black
24"Square x 36"H
- White
14"Square x 36"H
- White
24"Square x 36"H



Display Pedestals 30"

- Black
14"Square x 30"H
- Black
24"Square x 30"H
- Black
18"Square x 30"H
- White
14"Square x 30"H



Locking Pedestal

- Black
 - White
- 24"Square x 42"H



Fuze Pedestal

- Zebra wood Laminate/Chrome
16"Square x 44"H



London Pedestal

- Marble/Chrome
16"Square x 44"H

MISCELLANEOUS ITEMS



Alto Literature Rack
Black/Metal
11"W x 10"D x 57"H



Nero Literature Rack
Black
15"W x 12"D x 54"H



Argento Literature Rack
Aluminum
15"W x 12"D x 54"H



Compact Refrigerator
Black 4 Cu Ft
21"W x 22"D x 32"H



Neutrino Floor Lamp
Steel
67"H

DESIGN YOUR BOOTH SPACE **YOUR WAY**



10x20 Booth Footprint

Boca Chair - Charged • Brooklyn Round Cocktail Table • Phoebe Table - Lime Green
Aspen Bar Table - Charged • Silk Back Stool - Green



10x10 Booth Footprint

Madison Chair • Madison Bench - Apricot
Phoebe Table - Hazelnut • Blox Bar Back



10x10 Booth Footprint

Patrice Tablet Chair - Charged • Brooklyn Round End Table
Equino Stool - Black • Chardonnay Bar Table



20x20 Booth Footprint

Grammercy Loveseats • Grammercy Corner • Brooklyn Round Cocktail Table • Monarch Chairs • Brooklyn Round End Table
Piazza Bar Back - Espresso • Silk Back Stools - Black • Aspen Bar Tables - Charged • 6' VIP Bar



Remit to:



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Email: orders@gen-expo.com

MATS #79-2024

Custom Furniture Rental Order Form - Page 1 of 10

Discount Deadline Date: Wednesday, February 28, 2024

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Brochure Pages 3 - 6

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Page 6

Qty.	Description	Discount	Standard	Total
	(4301) Blanc Sofa - Bright White Leather	\$1043.00	\$1565.00	
	(4302) Blanc Loveseat - Bright White Leather	\$ 995.00	\$1493.00	
	(4303) Blanc Chair - Bright White Leather	\$ 832.00	\$1248.00	
	(4304) Blanc Bench Ottoman - Bright White Leather	\$ 500.00	\$ 750.00	
	(4305) Blanc Cube Ottoman - Bright White Leather	\$ 174.00	\$ 261.00	
	(4641) Whisper Sofa - White Leather	\$ 995.00	\$1493.00	
	(4642) Whisper Loveseat - White Leather	\$ 955.00	\$1433.00	
	(4643) Whisper Chair - White Leather	\$ 792.00	\$1188.00	
	(4644) Whisper Bench Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4645) Whisper Square Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4646) Whisper Round Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4647) Function Armless Chair - White Leather	\$ 532.00	\$ 798.00	
	(4648) Function Corner - White Leather	\$ 572.00	\$ 858.00	
	(4649) Continental Curved Loveseat - White Leather	\$1028.00	\$1542.00	
	(4650) Continental Reverse Loveseat - White Leather	\$ 995.00	\$1493.00	
	(4651) Continental Wedge Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4652) Continental Curved Bench - White Leather	\$ 522.00	\$ 783.00	
	(4653) Continental Half Moon Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4654) Sophistication Sofa - White Leather	\$1028.00	\$1542.00	
	(4655) Sophistication Loveseat - White Leather	\$ 695.00	\$1043.00	
	(4656) Sophistication Chair - White Leather	\$ 522.00	\$ 783.00	
	(4657) Sophistication Corner - White Leather	\$ 522.00	\$ 783.00	
	(4658) Sophistication Ottoman - White Leather	\$ 393.00	\$ 590.00	
	(4487) Boca Corner - Black Leather	\$ 572.00	\$ 858.00	
	(4488) Boca Armless - Black Leather	\$ 532.00	\$ 798.00	
	(4659) Metro Sofa - Black Leather	\$ 858.00	\$1287.00	
	(4660) Metro Loveseat - Black Leather	\$ 825.00	\$1238.00	
	(4661) Metro Chair - Black Leather	\$ 645.00	\$ 968.00	
	(4662) Metro Square Ottoman - Black Leather	\$ 443.00	\$ 665.00	
	(4663) Metro Bench Ottoman - Black Leather	\$ 443.00	\$ 665.00	

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.

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Email _____ Signature _____ Date _____

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MATS #79-2024
Custom Furniture Rental
Order Form - Page 2 of 10

Discount Deadline Date: Wednesday, February 28, 2024
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Brochure Pages 7 - 10

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Qty.	Description	Discount	Standard	Total
	(4664) Suave Midnight Sofa - Midnight Suede	\$ 752.00	\$1128.00	
	(4665) Suave Midnight Loveseat - Midnight Suede	\$ 653.00	\$ 980.00	
	(4666) Suave Midnight Chair - Midnight Suede	\$ 490.00	\$ 735.00	
	(4667) Grammercy Sofa - Charcoal Leather	\$ 955.00	\$1433.00	
	(4668) Grammercy Loveseat - Charcoal Leather	\$ 832.00	\$1248.00	
	(4669) Grammercy Chair - Charcoal Leather	\$ 532.00	\$ 798.00	
	(4306) Grammercy Corner - Charcoal Leather	\$ 613.00	\$ 920.00	
	(4691) Grammercy Round Ottoman - Charcoal Leather	\$ 443.00	\$ 665.00	
	(4688) Grammercy Square Ottoman - Charcoal Leather	\$ 443.00	\$ 665.00	
	(4689) Grammercy Bench Ottoman - Charcoal Leather	\$ 443.00	\$ 665.00	
	(4670) Parma Sofa - Brown Leather	\$ 858.00	\$1287.00	
	(4671) Parma Loveseat - Brown Leather	\$ 825.00	\$1238.00	
	(4672) Parma Chair - Brown Leather	\$ 645.00	\$ 968.00	
	(4673) Parma Bench Ottoman - Brown Leather	\$ 443.00	\$ 665.00	
	(4674) Montana Mocha Sofa - Mocha Tan Fabric	\$ 808.00	\$1212.00	
	(4675) Montana Mocha Loveseat - Mocha Tan Fabric	\$ 710.00	\$1065.00	
	(4676) Montana Mocha Chair - Mocha Tan Fabric	\$ 548.00	\$ 822.00	
	(4307) Madison Sofa - Tan Fabric	\$ 995.00	\$1493.00	
	(4308) Madison Chair - Tan Fabric	\$ 580.00	\$ 870.00	
	(4309) Madison Sky Bench - Teal Fabric	\$ 409.00	\$ 614.00	
	(4310) Madison Ottoman - Willow - Green Fabric	\$ 262.00	\$ 393.00	
	(4311) Madison Ottoman - Sand Dollar - Tan Fabric	\$ 262.00	\$ 393.00	
	(4312) Madison Ottoman - Apricot - Orange Fabric	\$ 262.00	\$ 393.00	
	(4313) Madison Ottoman - Sunflower - Yellow Fabric	\$ 262.00	\$ 393.00	
	(4677) Chandler Sofa - Red Leather	\$ 858.00	\$1287.00	
	(4678) Chandler Loveseat - Red Leather	\$ 825.00	\$1238.00	
	(4679) Chandler Chair - Red Leather	\$ 645.00	\$ 968.00	
	(4680) Chandler Bench Ottoman - Red Leather	\$ 443.00	\$ 665.00	
	(4504) Evoke Sofa - Coffee Resin Frame w/Tan Cushions	\$1295.00	\$1943.00	
	(4505) Evoke Chair - Coffee Resin Frame w/Tan Cushions	\$ 695.00	\$1043.00	
	(4506) Evoke Cocktail Table - Coffee Resin Frame	\$ 443.00	\$ 665.00	

Subtotal This Form: \$ _____

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MATS #79-2024
Custom Furniture Rental
Order Form - Page 3 of 10

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Brochure Pages 11 - 13

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Qty.	Description	Discount	Standard	Total
	(4507) Evoke End Table - Coffee Resin Frame	\$ 393.00	\$ 590.00	
	(4508) Evoke Cube Table - Coffee Resin Frame	\$ 278.00	\$ 417.00	
	(4784) Niko Sofa - Grey Microfiber	\$1062.00	\$1593.00	
	(4790) Niko Loveseat - Grey Microfiber	\$ 970.00	\$1455.00	
	(4795) Niko Chair - Grey Microfiber	\$ 808.00	\$1212.00	
	(4512) Midnight Stage Chair - Midnight Microfiber	\$ 319.00	\$ 479.00	
	(4513) Chamois Stage Chair - Beige Microfiber	\$ 319.00	\$ 479.00	
	(4514) Buckskin Stage Chair - Tan Microfiber	\$ 319.00	\$ 479.00	
	(4515) Empire Chair - Leather <i>Circle Color: Black or White</i>	\$ 572.00	\$ 858.00	
	(4509) Tulip Chair - Black Fabric / Tilt Back / Caster Feet	\$ 345.00	\$ 518.00	
	(4773) Monarch Chair - Bright White Leather	\$ 365.00	\$ 548.00	
	(4652) Continental Curved Bench - White Leather	\$ 522.00	\$ 783.00	
	(4662) Metro Square Ottoman - Black Leather	\$ 443.00	\$ 665.00	
	(4645) Whisper Square Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4688) Grammercy Square Ottoman - Charcoal Leather	\$ 443.00	\$ 665.00	
	(4663) Metro Bench Ottoman - Black Leather	\$ 443.00	\$ 665.00	
	(4644) Whisper Bench Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4680) Chandler Bench Ottoman - Red Leather	\$ 443.00	\$ 665.00	
	(4689) Grammercy Bench Ottoman - Charcoal Leather	\$ 443.00	\$ 665.00	
	(4673) Parma Bench Ottoman - Brown Leather	\$ 443.00	\$ 665.00	
	(4529) Essentials Storage Ottoman - White Leather - Lockable	\$ 613.00	\$ 920.00	
	(4691) Grammercy Round Ottoman - Charcoal Leather	\$ 443.00	\$ 665.00	
	(4646) Whisper Round Ottoman - White Leather	\$ 443.00	\$ 665.00	
	(4309) Madison Sky Bench - Teal Fabric	\$ 409.00	\$ 614.00	
	(4310) Madison Ottoman - Willow - Green Fabric	\$ 262.00	\$ 393.00	
	(4311) Madison Ottoman - Sand Dollar - Tan Fabric	\$ 262.00	\$ 393.00	
	(4312) Madison Ottoman - Apricot - Orange Fabric	\$ 262.00	\$ 393.00	
	(4313) Madison Ottoman - Sunflower - Yellow Fabric	\$ 262.00	\$ 393.00	

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MATS #79-2024
Custom Furniture Rental
Order Form - Page 4 of 10

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Brochure Pages 13 - 16

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Qty.	Description	Discount	Standard	Total
(4528)	Essentials Banquette - White Leather (2 pcs.)	\$1295.00	\$1943.00	
(4694)	Whisper Banquette - White Leather (2 pcs.)	\$1295.00	\$1943.00	
(4695)	Grammercy Banquette - Charcoal Leather (2 pcs.)	\$1295.00	\$1943.00	
(4530)	Essentials Turning Bed - White Leather	\$1557.00	\$2336.00	
(4305)	Blanc Cube Ottoman - Bright White Leather	\$ 174.00	\$ 261.00	
(4703)	Whisper Cube Ottoman - White Leather	\$ 174.00	\$ 261.00	
(4704)	Metro Cube Ottoman - Black Leather	\$ 174.00	\$ 261.00	
(4696)	Essentials Turning Bed - Charged - White Leather	\$1728.00	\$2592.00	
(4774)	Boca Corner - Charged - Bright White Leather	\$ 653.00	\$ 980.00	
(4775)	Boca Chair - Charged - Bright White Leather	\$ 604.00	\$ 906.00	
(4776)	Aspen Bar Table - Charged - White / Brushed Steel	\$1012.00	\$1518.00	
(4777)	Aspen Cocktail Table - Charged - White / Brushed Steel	\$ 572.00	\$ 858.00	
(4778)	White Conference Table - Charged	\$1362.00	\$2043.00	
(4314)	Patrice Table Chair - Charged - Bright White Leather	\$ 629.00	\$ 944.00	
(4315)	Lincoln Bench - Charged - Bright White Leather	\$ 955.00	\$1433.00	
(4531)	Tribeca End Table - Wood / Black	\$ 310.00	\$ 465.00	
(4533)	Tribeca Console Table - Wood / Black	\$ 345.00	\$ 518.00	
(4532)	Tribeca Cocktail Table - Wood / Black	\$ 327.00	\$ 491.00	
(4543)	Novel End Table - Satin Steel	\$ 393.00	\$ 590.00	
(4544)	Novel Cocktail Table - Satin Steel	\$ 443.00	\$ 665.00	
(4709)	Aria End Table - Brushed Steel <i>Circle Color: Red, Green, Blue, Purple, White or Charcoal</i>	\$ 310.00	\$ 465.00	
(4710)	Aria Cocktail Table - Brushed Steel <i>Circle Color: Red, Green, Blue, Purple, White or Charcoal</i>	\$ 327.00	\$ 491.00	
(4711)	Aria Console Table - Brushed Steel <i>Circle Color: White or Charcoal</i>	\$ 345.00	\$518.00	
(4316)	Fuze End Table - Chrome / Zebrawood Laminate	\$ 337.00	\$ 506.00	

Subtotal This Form: \$ _____

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MATS #79-2024
Custom Furniture Rental
Order Form - Page 5 of 10

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Qty.	Description	Discount	Standard	Total
	(4318) Fuze Console Table - Chrome / Zebrawood Laminate	\$ 409.00	\$ 614.00	
	(4317) Fuze Cocktail Table - Chrome / Zebrawood Laminate	\$ 377.00	\$ 566.00	
	(4319) London End Table - Chrome / Marble	\$ 337.00	\$ 506.00	
	(4321) London Console Table - Chrome / Marble	\$ 409.00	\$ 614.00	
	(4320) London Cocktail Table - Chrome / Marble	\$ 377.00	\$ 566.00	
	(4322) Brooklyn End Table - Square - Chrome / Glass	\$ 288.00	\$ 432.00	
	(4323) Brooklyn End Table - Round - Chrome / Glass	\$ 310.00	\$ 465.00	
	(4324) Brooklyn Cocktail Table - Rectangle - Chrome / Glass	\$ 319.00	\$ 479.00	
	(4325) Brooklyn Cocktail Table - Round - Chrome / Glass	\$ 319.00	\$ 479.00	
	(4534) Vivid End Table - Smoked Powder Coat / Glass	\$ 310.00	\$ 465.00	
	(4536) Vivid Console Table - Smoked Powder Coat / Glass	\$ 345.00	\$ 518.00	
	(4535) Vivid Cocktail Table - Smoked Powder Coat / Glass	\$ 327.00	\$ 491.00	
	(4717) Rose Table - 17"Round x 17"H	\$ 345.00	\$ 518.00	
	(4718) Zanzibar Table - 17"Square	\$ 345.00	\$ 518.00	
	(4472) Cube End Table - 24"Square x 21"H <i>Circle Color: Black or White</i>	\$ 319.00	\$ 479.00	
	(4473) Cube Cocktail Table - 24"Square x 16"H <i>Circle Color: Black or White</i>	\$ 310.00	\$ 465.00	
	(4719) Phoebe Table - Yellow - 17"Round x 22"H	\$ 207.00	\$ 311.00	
	(4720) Phoebe Table - Lime Green - 17"Round x 22"H	\$ 207.00	\$ 311.00	
	(4721) Phoebe Table - Rose - 17"Round x 22"H	\$ 207.00	\$ 311.00	
	(4722) Phoebe Table - Gold - 17"Round x 22"H	\$ 207.00	\$ 311.00	
	(4723) Phoebe Table - Teal - 17"Round x 22"H	\$ 207.00	\$ 311.00	
	(4724) Hylton Tablet Table - White / Brushed Steel	\$ 278.00	\$ 417.00	
	(4726) VIP Glow Bar 6' - Frosted Plexi w/LED Kit	\$1133.00	\$1700.00	
	(4399) Branding for front panel of 6' VIP Glow Bar <i>Branding Dimensions: 69.75"W x 41.25"H (Include 1" Bleed)</i> <i>Visible Dimensions: 67.75"W x 39.25"H</i>	\$ 449.00	\$ 674.00	

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.

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Yes, I have reviewed the Payment Policy and enclosed the Payment Form.
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Booth Number: _____

Company Name _____ Phone _____

Street Address _____ Fax _____

City / State / Zip _____ Print Name _____

Email _____ Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
 Telephone: 502.266.5101 Fax: 502.266.5102
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MATS #79-2024
Custom Furniture Rental
Order Form - Page 6 of 10

Discount Deadline Date: Wednesday, February 28, 2024
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Late Request: Requests after deadline will be filled as available.

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Qty.	Description	Discount	Standard	Total
	(4727) VIP Glow Bar 4' - Frosted Plexi w/LED Kit	\$ 955.00	\$1433.00	
	(4399) Branding for front panel of 4' VIP Glow Bar <i>Branding Dimensions: 45"W x 41"H (Include 1" Bleed)</i> <i>Visible Dimensions: 43"W x 39"H</i>	\$ 385.00	\$ 578.00	
	(4459) Agile Bar - 2 Shelves in Back - 48"W x 16"D x 42"H <i>Circle Color: Black or White</i>	\$ 522.00	\$ 783.00	
	(4779) Blox Bar Back - Walnut / Brushed Metal	\$ 653.00	\$ 980.00	
	(4780) Piazza Bar Back <i>Circle Color: Black or White</i>	\$ 613.00	\$ 920.00	
	(4730) Vienna Stool - Gray Acrylic	\$ 327.00	\$ 491.00	
	(4731) Vienna Stool - Orange Acrylic	\$ 327.00	\$ 491.00	
	(4732) Vienna Stool - Teal Acrylic	\$ 327.00	\$ 491.00	
	(4556) Criss Cross Bar Stool - Espresso Leather	\$ 294.00	\$ 441.00	
	(4555) Criss Cross Bar Stool - White Leather	\$ 294.00	\$ 441.00	
	(4729) Silk Back Bar Stool <i>Circle Color: Black, White, Blue, Green, Purple or Red</i>	\$ 278.00	\$ 417.00	
	(4386) Euro Bar Stool - Black	\$ 278.00	\$ 417.00	
	(4497) Hourglass Bar Stool <i>Circle Color: Black or White</i>	\$ 304.00	\$ 456.00	
	(4733) Equino Stool <i>Circle Color: Black or White</i>	\$ 304.00	\$ 456.00	
	(4327) Clara Stool - White	\$ 294.00	\$ 441.00	
	(4734) Marcus Bar Stool - Steel	\$ 222.00	\$ 333.00	
	(4566) Regal Stool - Brown Leather	\$ 304.00	\$ 456.00	
	(4568) Caprice Stool - Black Fabric	\$ 304.00	\$ 456.00	
	(4569) Sonic Stool - Black	\$ 247.00	\$ 371.00	
	(4326) Nexus Stool - White	\$ 254.00	\$ 381.00	
	(4737) Vienna Chair - Gray Acrylic	\$ 207.00	\$ 311.00	
	(4738) Vienna Chair - Orange Acrylic	\$ 207.00	\$ 311.00	
	(4739) Vienna Chair - Teal Acrylic	\$ 207.00	\$ 311.00	

Subtotal This Form: \$ _____

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Custom Furniture Rental
Order Form - Page 7 of 10

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Late Request: Requests after deadline will be filled as available.

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Qty.	Description	Discount	Standard	Total
	(4735) Silk Back Chair - Armless <i>Circle Color: Black, White, Blue, Green, Purple or Red</i>	\$ 174.00	\$ 261.00	
	(4329) Clara Chair - White	\$ 197.00	\$ 296.00	
	(4588) Leslie Chair - White	\$ 155.00	\$ 233.00	
	(4596) Criss Cross Chair - Espresso Leather	\$ 197.00	\$ 296.00	
	(4595) Criss Cross Chair - White Leather	\$ 197.00	\$ 296.00	
	(4740) Elio Chair - Steel	\$ 174.00	\$ 261.00	
	(4594) Caprice Chair - Black	\$ 174.00	\$ 261.00	
	(4589) Comet Chair w/Arms - Black	\$ 239.00	\$ 359.00	
	(4590) Comet Chair w/Out Arms - Black	\$ 222.00	\$ 333.00	
	(4591) Regal Dining Chair - Brown Leather	\$ 247.00	\$ 371.00	
	(4593) Sonic Chair - Black	\$ 174.00	\$ 261.00	
	(4328) Nexus Chair - White	\$ 207.00	\$ 311.00	
	(4803) Colin Chair - Natural Maple	\$ 174.00	\$ 261.00	
	(4395) Euro Bar Table - 30"Dia. x 42"H - Black / Black	\$ 310.00	\$ 465.00	
	(4396) Euro Bar Table - 36"Dia. x 42"H - Black / Black	\$ 319.00	\$ 479.00	
	(4371) Silk Bar Table - 30"Dia. x 42"H - Black / Chrome	\$ 310.00	\$ 465.00	
	(4372) Silk Bar Table - 36"Dia. x 42"H - Black / Chrome	\$ 319.00	\$ 479.00	
	(4744) City Bar Table - 30"Dia. x 42"H - Maple / Black	\$ 310.00	\$ 465.00	
	(4745) City Bar Table - 36"Dia. x 42"H - Maple / Black	\$ 319.00	\$ 479.00	
	(4406) Park Ave Bar Table - 30"Dia. x 42"H - Maple / Chrome	\$ 310.00	\$ 465.00	
	(4407) Park Ave Bar Table - 36"Dia. x 42"H - Maple / Chrome	\$ 319.00	\$ 479.00	
	(4746) Summit Bar Table - 30"Dia. x 42"H - White / Black	\$ 310.00	\$ 465.00	
	(4747) Summit Bar Table - 36"Dia. x 42"H - White / Black	\$ 319.00	\$ 479.00	
	(4603) Blanco Round Bar Table - 30"Dia. x 42"H - Wht. / Chrome	\$ 310.00	\$ 465.00	
	(4604) Blanco Round Bar Table - 36"Dia. x 42"H - Wht. / Chrome	\$ 319.00	\$ 479.00	
	(4330) Fuze Bar Table - Zebrawood Laminate / Chrome	\$ 352.00	\$ 528.00	
	(4742) Blanco Square Bar Table - White / Chrome	\$ 310.00	\$ 465.00	
	(4743) Blanco Rectangle Bar Table - White / Chrome	\$ 482.00	\$ 723.00	
	(4748) Spectrum Bar Table - Colored Top / Chrome <i>Circle Color: Red, Blue, Purple or Green</i>	\$ 337.00	\$ 506.00	

Subtotal This Form: \$ _____

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MATS #79-2024

**Custom Furniture Rental
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Discount Deadline Date: Wednesday, February 28, 2024

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Late Request: Requests after deadline will be filled as available.

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Qty.	Description	Discount	Standard	Total
	(4374) Chardonnay Bar Table - Clear Glass / Chrome	\$ 443.00	\$ 665.00	
	(4331) Zinc Bar Table - Chrome	\$ 465.00	\$ 698.00	
	(4741) Aspen Bar Table - White / Brushed Steel	\$ 865.00	\$1298.00	
	(4392) Euro Cafe Table - 30"Dia. x 30"H - Black / Black	\$ 310.00	\$ 465.00	
	(4393) Euro Cafe Table - 36"Dia. x 30"H - Black / Black	\$ 319.00	\$ 479.00	
	(4389) Silk Cafe Table - 30"Dia. x 30"H - Black / Chrome	\$ 310.00	\$ 465.00	
	(4390) Silk Cafe Table - 36"Dia. x 30"H - Black / Chrome	\$ 319.00	\$ 479.00	
	(4404) Park Ave Cafe Table - 30"Dia. x 30"H - Maple / Chrome	\$ 310.00	\$ 465.00	
	(4405) Park Ave Cafe Table - 36"Dia. x 30"H - Maple / Chrome	\$ 319.00	\$ 479.00	
	(4749) City Cafe Table - 30"Dia. x 30"H - Maple / Black	\$ 310.00	\$ 465.00	
	(4750) City Cafe Table - 36"Dia. x 30"H - Maple / Black	\$ 319.00	\$ 479.00	
	(4751) Summit Cafe Table - 30"Dia. x 30"H - White / Black	\$ 310.00	\$ 465.00	
	(4752) Summit Cafe Table - 36"Dia. x 30"H - White / Black	\$ 319.00	\$ 479.00	
	(4605) Blanco Cafe Table - 30"Dia. x 30"H - White / Chrome	\$ 310.00	\$ 465.00	
	(4606) Blanco Cafe Table - 36"Dia. x 30"H - White / Chrome	\$ 319.00	\$ 479.00	
	(4332) Fuze Cafe Table - Zebrawood Laminate / Chrome	\$ 352.00	\$ 528.00	
	(4754) Blanco Square Cafe Table - White / Chrome	\$ 310.00	\$ 465.00	
	(4753) Blanco Rectangle Cafe Table - White / Chrome	\$ 482.00	\$ 723.00	
	(4755) Spectrum Cafe Table - Colored Top / Chrome <i>Circle Color: Red, Blue, Purple or Green</i>	\$ 337.00	\$ 506.00	
	(4781) Aspen Dining Table - White / Brushed Steel	\$ 742.00	\$1113.00	
	(4333) Brio Dining Table - Reclaimed Grey Stone / Bronze	\$ 995.00	\$1493.00	
	(4607) Tamiri High Back Chair - Black Leather	\$ 393.00	\$ 590.00	
	(4608) Tamiri Mid Back Chair - Black Leather	\$ 345.00	\$ 518.00	
	(4609) Tamiri Guest Chair - Black Leather	\$ 319.00	\$ 479.00	
	(4610) Accord Chair - Leather <i>Circle Color: Black or White</i>	\$ 490.00	\$ 735.00	
	(4756) Goal Task Chair w/Arms - Black	\$ 262.00	\$ 393.00	
	(4757) Goal Task Chair - Armless - Black	\$ 239.00	\$ 359.00	
	(4410) Enterprise High Back Conference Chair - Black Fabric	\$ 345.00	\$ 518.00	
	(4411) Enterprise Mid Back Conference Chair - Black Fabric	\$ 319.00	\$ 479.00	

Subtotal This Form: \$ _____

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MATS #79-2024
Custom Furniture Rental
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Qty.	Description	Discount	Standard	Total
	(4425) Enterprise Guest Chair - Black Fabric	\$ 294.00	\$ 441.00	
	(4758) Goal Drafting Stool w/Arms - Black	\$ 278.00	\$ 417.00	
	(4759) Goal Drafting Stool - Armless - Black	\$ 262.00	\$ 393.00	
	(4334) Conference Table - 42"Round - Black	\$ 433.00	\$ 650.00	
	(4449) Conference Table - 42"Round - Mahogany	\$ 433.00	\$ 650.00	
	(4760) Conference Table - Rectangle - 6' Black	\$ 735.00	\$1103.00	
	(4761) Conference Table - Rectangle - 6' Mahogany	\$ 735.00	\$1103.00	
	(4782) Conference Table - Rectangle - 6' White	\$ 774.00	\$1161.00	
	(4762) Conference Table - Rectangle - 8' Black	\$ 792.00	\$1188.00	
	(4763) Conference Table - Rectangle - 8' Mahogany	\$ 792.00	\$1188.00	
	(4783) Conference Table - Rectangle - 8' White	\$ 832.00	\$1248.00	
	(4771) Computer Kiosk / Locking Pedestal <i>Circle Color: Black or White</i>	\$ 637.00	\$ 956.00	
	(4764) Black Credenza	\$ 575.00	\$ 863.00	
	(4765) Black Double Pedestal Desk	\$ 653.00	\$ 980.00	
	(4611) 5 Shelf Bookcase - Black	\$ 613.00	\$ 920.00	
	(4444) 5 Shelf Bookcase - Mahogany	\$ 613.00	\$ 920.00	
	(4613) Genoa Kneespace Credenza - Mahogany	\$ 656.00	\$ 984.00	
	(4614) Genoa Executive Desk - Mahogany	\$ 677.00	\$1016.00	
	(4612) Genoa Storage Credenza - Mahogany	\$ 572.00	\$ 858.00	
	(4619) Vivid Cafe Table - Square - Glass / Powdered Coat Finish	\$ 532.00	\$ 798.00	
	(4620) Vivid Cafe Table - Rectangle - Glass / Powdered Coat Fin.	\$ 613.00	\$ 920.00	
	(4335) Brooklyn Rectangle Dining Table - Glass / Chrome	\$ 637.00	\$ 956.00	
	(4336) Brooklyn Round Dining Table - Glass / Chrome	\$ 500.00	\$ 750.00	
	(4781) Aspen Dining Table - White / Brushed Steel	\$ 742.00	\$1113.00	
	(4333) Brio Dining Table - Reclaimed Grey Stone Finish / Bronze	\$ 995.00	\$1493.00	
	(4621) 2-Drawer File - Black - Letter	\$ 214.00	\$ 321.00	
	(4622) 2-Drawer File - Black - Legal	\$ 278.00	\$ 417.00	
	(4623) 4-Drawer File - Black - Letter	\$ 288.00	\$ 432.00	
	(4624) 4-Drawer File - Black - Legal	\$ 319.00	\$ 479.00	
	(4625) 2-Drawer Lateral File - Black - 18"D x 27"H	\$ 288.00	\$ 432.00	

Subtotal This Form: \$ _____

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MATS #79-2024
Custom Furniture Rental
Order Form - Page 10 of 10

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Late Request: Requests after deadline will be filled as available.

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Qty.	Description	Discount	Standard	Total
	(4627) 4-Drawer Lateral File - Black	\$ 352.00	\$ 528.00	
	(4629) Storage Cabinet - Black	\$ 352.00	\$ 528.00	
	(4462) Display Pedestal - 14" Sq. x 42"H - Black	\$ 425.00	\$ 638.00	
	(4630) Display Pedestal - 24" Sq. x 42"H - Black	\$ 515.00	\$ 773.00	
	(4631) Display Pedestal - 18" Sq. x 42"H - Black	\$ 474.00	\$ 711.00	
	(4468) Display Pedestal - 14" Sq. x 42"H - White	\$ 425.00	\$ 638.00	
	(4461) Display Pedestal - 14" Sq. x 36"H - Black	\$ 360.00	\$ 540.00	
	(4469) Display Pedestal - 24" Sq. x 36"H - Black	\$ 515.00	\$ 773.00	
	(4467) Display Pedestal - 14" Sq. x 36"H - White	\$ 360.00	\$ 540.00	
	(4471) Display Pedestal - 24" Sq. x 36"H - White	\$ 515.00	\$ 773.00	
	(4460) Display Pedestal - 14" Sq. x 30"H - Black	\$ 337.00	\$ 506.00	
	(4632) Display Pedestal - 24" Sq. x 30"H - Black	\$ 490.00	\$ 735.00	
	(4633) Display Pedestal - 18" Sq. x 30"H - Black	\$ 345.00	\$ 518.00	
	(4466) Display Pedestal - 14" Sq. x 30"H - White	\$ 337.00	\$ 506.00	
	(4771) Locking Pedestal / Computer Kiosk <i>Circle Color: Black or White</i>	\$ 637.00	\$ 956.00	
	(4634) Fuze Pedestal - Zebrawood Laminate / Chrome	\$ 352.00	\$ 528.00	
	(4465) London Pedestal - Marble / Chrome	\$ 352.00	\$ 528.00	
	(4476) Alto Literature Rack - Black / Metal	\$ 247.00	\$ 371.00	
	(4766) Nero Literature Rack - Black	\$ 239.00	\$ 359.00	
	(4767) Argento Literature Rack - Aluminum	\$ 239.00	\$ 359.00	
	(4458) Compact Refrigerator - Black - 4.0 Cu. Ft.	\$ 443.00	\$ 665.00	
	(4772) Neutrino Steel Floor Lamp	\$ 222.00	\$ 333.00	

Subtotal This Form: \$ _____

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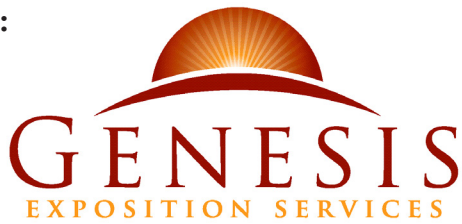
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Email _____ Signature _____ Date _____

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MATS #79-2024 Overhead Lighting / Truss Rental Order Form


Discount Deadline Date: Wednesday, February 28, 2024
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Overhead Lighting

Overhead Lighting may be ordered as a stand alone rental, where the individual light is inconspicuously hung in the ceiling of the exhibit hall, or it may be ordered in conjunction with a complete truss set-up, for greater impact. If you desire a full overhead truss installation, please contact us so that our lighting designers can design a custom installation for you. Full truss packages can save time and money on installation and electrical costs.



All prices below are for the cost of the lighting instrument only. In addition, there is an hourly labor cost to install and remove (*see labor rates below*). Labor costs normally averages 3 hours per individual ceiling mounted fixture ordered, which includes the time to install, focus, and remove. Please provide as much detail as possible relative to exact location of the "focus point" of your light, i.e. the floor placement of the product you want the lighting to illuminate.

Important Note. The facility is responsible for running electrical power to your specified location. Please request your order for electrical power needs by completing the Electrical Order Form enclosed in this Service Manual.

Item #		Item Description	Qty	Discount	Standard	Total
1360		1000 Watt Parcan Light (flood application) <i>Includes Light and cabling to electrical source</i>		\$129.00	\$194.00	
1361		750 Watt Leko Light (spot application) <i>Includes Light and cabling to electrical source</i>		\$149.00	\$224.00	
1399		Rotating Hanging Sign Motor <i>Includes Light and cabling to electrical source</i>		\$407.00	\$611.00	
1041	Electrical Labor	_____ x 2 average ST hrs. per light to install & focus = _____ total estimated ST hrs. x \$95.00 per hr. = \$ _____ #of lights x 1 average OT hrs. per light to remove = _____ total estimated OT hours x \$190.00 per hr. = \$ _____				Total Est. Labor Cost =

Truss & Chain Motors

Individual sticks of truss and chain motors may be ordered in this section. All truss and chain motors will require additional rigging and highlift labor to install and remove. Riggers and highlift labor can be ordered on the Highlift / Rigging Labor Order Form included in this Service Manual. Again, if you desire a full overhead truss installation, please contact us so that our lighting designers can design a custom installation for you that can be cheaper than the ala carte pricing below.

Item #		Item Description	Qty	Discount	Standard	Total
1363		Tomcat 12" Box Truss, 10' section		\$149.00	\$224.00	
1364		CM 1/4 Ton Chain Motor <i>Includes one spanset, one shackle and 50' control cable for deadlift.</i>		\$464.00	\$696.00	
1365		CM 1/2 Ton Chain Motor <i>Includes one spanset, one shackle and 50' control cable for deadlift.</i>		\$567.00	\$851.00	

***Any additional rigging materials necessary (i.e. spansets, shackles, control cables etc.) will be determined and billed on-site during installation.**

Subtotal This Form: \$ _____

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MATS #79-2024 Custom Graphics Order Form

Discount Deadline Date: Wednesday, February 28, 2024

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To order your graphics, complete this form and attach your sign copy or electronic file. Please see artwork guidelines for electronic files below. Prices indicated below are based on preparation of sign from customer copy or, if digital, computerized artwork supplied. Additional charges may apply for file conversion, resizing, retouching, cloning or color correcting artwork at \$50 per hour if file is not received print ready.

Digital Graphics

Digital Graphics prices include printing and mounting (from your artwork) on white substraigh. Signs other than sizes listed below will be prepared on a sq. ft. basis, rounded to the nearest 1/2 ft. x 1/2 ft. Minimum order - \$ 45.00.

Qty.	Code	Description	Discount Rate	Standard Rate	Amount
_____	(861)	7" x 11" Digital Sign - Single Sided.....	\$ 52.50	\$ 78.75	\$ _____
_____	(863)	11" x 14" Digital Sign - Single Sided.....	\$ 58.50	\$ 87.75	\$ _____
_____	(865)	14" x 22" Digital Sign - Single Sided	\$ 70.00	\$ 105.00	\$ _____
_____	(867)	7" x 44" Digital Sign - Single Sided	\$ 70.00	\$ 105.00	\$ _____
_____	(871)	14" x 44" Digital Sign - Single Sided	\$ 99.25	\$ 149.00	\$ _____
_____	(873)	22" x 28" Digital Sign - Single Sided	\$ 105.25	\$ 158.00	\$ _____
_____	(875)	28" x 44" Digital Sign - Single Sided	\$ 122.75	\$ 184.25	\$ _____
_____	(882)	Foamcore _____ x _____ - Single Sided	\$17.50 sq. ft.	\$26.25 sq. ft.	\$ _____
_____	(883)	Sentra _____ x _____ - Single Sided	\$19.00 sq. ft.	\$28.50 sq. ft.	\$ _____
_____	(885)	Banner _____ x _____ - Single Sided (Does not include grommets and/or pole pocket, call for pricing)	\$15.50 sq. ft.	\$23.25 sq. ft.	\$ _____
_____	(827)	Easel back for tabletop size signs.....	\$ 10.50	\$ 15.75	\$ _____
_____	(899)	Double Sided Graphics - Add an additional 75% to Single Sided Cost.....			\$ _____

Guidelines for Submitting Digital Artwork

In order to provide the best possible quality graphics, please provide complete, print-ready digital art files in a PC vector format. Additional requirements listed below.

- Minimum of 100 dpi resolution at full size of actual finished product or 50%.
- Acceptable file software formats - ADOBE - Illustrator, InDesign, and Photoshop
- Acceptable file types: EPS, AI, TIF and JPG
- Contact name, phone number and e-mail address of art creator if applicable
- If submitting a "vector" file, include all fonts, or convert fonts to outlines or paths

Please submit your artwork via <https://genexpo.wetransfer.com>. Please feel free to contact us if you have any questions.

Sign Copy

	<p>Enter desired sign copy in box to the left. Please print. Attach a separate form if necessary.</p> <p>Background Color: _____ Lettering Color: _____</p> <p>Select Orientation: <input type="checkbox"/> Vertical <input type="checkbox"/> Horizontal</p> <p style="text-align: right;">Subtotal This Form: \$ _____</p> <p>Copy this subtotal to the Payment Authorization Form where 6% SALES TAX will be calculated.</p>
--	---

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the Payment Policy and enclosed the Payment Form.
All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____

Street Address _____ Fax _____

City / State / Zip _____ Print Name _____

Email _____ Signature _____ Date _____



HANGING SIGNS

Hanging signs are available for purchase in several distinct shapes and sizes.

These signs are composed of a number of aluminum poles that connect to create the individual shape. All designs utilize pillowcase style zippered graphics and are quality dye sub printed fabric.

The combination of the lightweight aluminum frame poles and the fabric graphic wrap allows for this banner's portability.

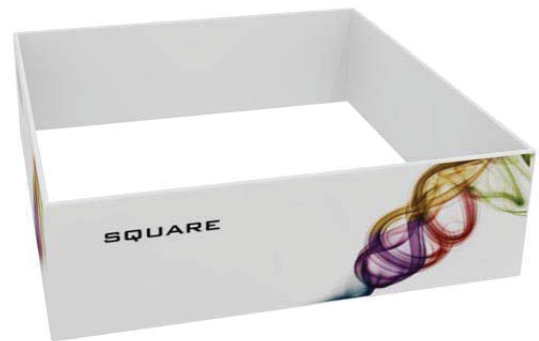
Single and double sided print options are available, All packages include framework of aluminum tubing, printed single-sided graphic (from your artwork), and is packaged in a Canvas Carrying case.

Call 502-266-5101 for availability and pricing.



Available Sizes:

3' ht. x 8' diameter 3' ht. x 12' diameter
 4' ht. x 8' diameter 4' ht. x 12' diameter
 4' ht. x 15' diameter 4' ht. x 20' diameter



Available Sizes:

3' ht. x 8' square 4' ht. x 8' square
 4' ht. x 12' square 4' ht. x 15' square
 5' ht. x 20' square



Available Sizes:

5' ht. x 14' diameter 5' ht. x 16' diameter
 5' ht. x 20' diameter



Available Sizes:

3' ht. x 8' triangle 4' ht. x 10' triangle
 4' ht. x 12' triangle 4' ht. x 15' triangle
 5' ht. x 20' triangle



POTTED PLANTS



1506 - Ivy - Live, 6" Pot



1502 - Bromeliads



1503 - Chrysanthemums



1505 - Ferns
Floor or Hanging

TROPICAL GREEN PLANTS



Peace Lily
Available sizes:
1507 - 2 - 3 ft. in 8" Pot
1509 - 3 - 4 ft. in 10" Pot



Schefflera
Available sizes:
1507 - 2 - 3 ft. in 8" Pot
1509 - 3 - 4 ft. in 10" Pot



Warneckii
Available sizes:
1507 - 2 - 3 ft. in 8" Pot
1509 - 3 - 4 ft. in 10" Pot



Palm
Available sizes:
1511 - 5 - 6 ft. in 10" Pot
1513 - 6 + ft. in 12" Pot



Ficus
Available sizes:
1511 - 5 - 6 ft. in 10" Pot
1513 - 6 + ft. in 12" Pot



Dracena
Available sizes:
1511 - 5 - 6 ft. in 10" Pot
1513 - 6 + ft. in 12" Pot

FRESH FLORAL ARRANGEMENTS



New Attitude



Beautiful Vibes



Twilight Sky

*Fresh arrangements available in sizes small, medium and large (shown in medium).
Please call for custom arrangement availability and pricing.

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

MATS #79-2024

Floral Rental Order Form

Discount Deadline Date: Wednesday, February 28, 2024

Cancellation Policy: Cancellation *after* order processing will be at 10% of prevailing rate. Cancellation *after* delivery will be at 75% of prevailing rate.

Late Request: Requests after deadline will be filled as available.

POTTED PLANTS - Indicate Color Selection

DISCOUNT STANDARD COST

Qty. _____	(1506) Ivy - Live, 6" Pot - available in season	\$ 65.00.....	\$ 88.00 _____
Qty. _____	(1502) Bromeliads - Live, available in season	\$ 65.00.....	\$ 88.00 _____
Qty. _____	(1503) Chrysanthemums - Live, White / Yellow	\$ 60.00.....	\$ 81.00 _____
Qty. _____	(1505) Ferns - Live, Floor / Hanging.....	\$ 65.00.....	\$ 88.00 _____

Please indicate color and floor/hanging selections by circling

TROPICAL GREEN PLANTS

DISCOUNT STANDARD COST

Qty. _____	(1507) 2- 3 ft. ht. Tropical - 8" Pot	\$ 80.00.....	\$108.00 _____
Qty. _____	(1509) 3 - 4 ft. ht. Tropical - 10" Pot	\$ 90.00.....	\$122.00 _____

Circle preferred plant type: Peace Lily, Schefflera or Warneckii (See attached brochure)

Qty. _____	(1511) 5 - 6 ft. ht. Tropical - 10" Pot	\$100.00.....	\$135.00 _____
Qty. _____	(1513) 6 ft. + ht. Tropical - 12" Pot	\$135.00.....	\$182.00 _____

Circle preferred plant type: Palm, Ficus or Dracena (See attached brochure)

ALL CONTAINERS FOR TROPICAL GREEN PLANTS WILL BE PROVIDED IN A DARK RATTAN BASKET.

**Please note that if your preferred plant type is not available due to unpredictable supply & demand and/or climate change, you will be provided with one of the other available options in that size range.*

FRESH FLORAL ARRANGEMENTS

Qty. _____	(1516) Small Fresh Floral Arrangement - Approx. 12"w x 8"h.....	Call for availability & pricing. _____
Qty. _____	(1517) Medium Fresh Floral Arrangement - Approx. 16"w x 10"h.....	Call for availability & pricing. _____
Qty. _____	(1518) Large Fresh Floral Arrangement - Approx. 28"w x 18"h.....	Call for availability & pricing. _____

Circle preferred arrangement: New Attitude, Beautiful Vibes or Twilight Sky (See attached brochure)

**Please note that if your preferred floral arrangement is not available due to unpredictable supply & demand and/or climate change, you will be provided with a comparable option in that size range.*

CUSTOM FRESH FLORAL ARRANGEMENTS - Indicate details below for custom quote

Qty. Requested _____ Approximate Sizing: Width _____" Height: _____"

Colors: _____ Circle Style: Centerpiece or One Sided

Specific Flower Type(s): _____ Addtl. Notes: _____

Subtotal This Form: \$ _____

Copy this subtotal to the **Payment Authorization Form** where **6% SALES TAX** will be calculated.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the Payment Policy and enclosed the Payment Form.
All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____

Street Address _____ Fax _____

City / State / Zip _____ Print Name _____

Email _____ Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

MATS #79-2024

In-Booth Audio-Visual
Rental Order Form

Discount Deadline Date: Wednesday, February 28, 2024

Cancellation: Cancellation after order processing will be at 10% of prevailing rate.
Cancellation after delivery will be at 100% of prevailing rate.

Late Request: Requests after deadline will be filled as available.

Delivery of Audio Visual equipment is conducted the day PRIOR to show opening. A Booth Delivery / Pick-up Charge of \$95.00 will be assessed on all Audio Visual Orders. This charge is non-taxable, and is included in the calculations below. Equipment will be removed immediately following final closing of event. If you have a need for any equipment that is not listed below, please direct your inquiries to the address, fax or phone number listed above.

RENTAL AGREEMENT: It is understood and agreed the customer is renting the equipment for a specific period only, and is responsible for its safe return. Customer agrees to be billed for any loss of, or damage to, rented equipment.

Table with columns: QTY, DESCRIPTION, DISCOUNT RATE, STANDARD RATE, EXTENSION. Section: Flat Panel Displays - All monitors include a table top stand or wall mount brackets.

***** Please specify your video source & your connection type:
***** If your video source requires something other than HDMI to hook to our monitors, please specify:

Table with columns: QTY, DESCRIPTION, DISCOUNT RATE, STANDARD RATE, EXTENSION. Section: Video / Presentation Accessories.

Table with columns: QTY, DESCRIPTION, DISCOUNT RATE, STANDARD RATE, EXTENSION. Section: Projectors & Screens.

Table with columns: QTY, DESCRIPTION, DISCOUNT RATE, STANDARD RATE, EXTENSION. Section: Computers.

Table with columns: QTY, DESCRIPTION, DISCOUNT RATE, STANDARD RATE, EXTENSION. Section: Audio.

Table with columns: QTY, DESCRIPTION, DISCOUNT RATE, STANDARD RATE, EXTENSION. Section: Labor.

Onsite Contact: Cell#:
First date contact will be present onsite:

Copy this subtotal to the Payment Authorization Form where 6% SALES TAX will be calculated.

Equipment Subtotal: \$
Standard Delivery/Pick-up Charge: \$ 95.00
Total Cost: \$

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the Payment Policy and enclosed the Payment Form. All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number:

Company Name, Street Address, City / State / Zip, Email, Phone, Fax, Print Name, Signature, Date

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

MATS #79-2024

Meeting Room Rentals

**Contact for quote*

Discount Deadline Date: Wednesday, February 28, 2024

Cancellation: Cancellation *after* order processing will be at 10% of prevailing rate. Cancellation *after* delivery will be at 100% of prevailing rate.

Late Request: Requests after deadline will be filled as available.

Delivery of Audio Visual equipment to your meeting room is conducted during your assigned set-up date & time coordinated by Show Management. A Delivery / Pick-up Charge of \$95.00 will be assessed on all Audio Visual Orders. This charge is non-taxable, and will be included in your quote. All orders involving multiple device installation, connection, long cable runs, etc. may be subject to hourly labor charges in addition to the standard delivery & pick-up fee. Once your requests have been received, you will be contacted if additional labor charges apply. Equipment will be removed immediately following final closing of event. If you have a need for any equipment that is not listed below, please direct your inquiries to the phone number or email listed above. **RENTAL AGREEMENT:** It is understood and agreed the customer is renting the equipment for a specific period only, and is responsible for its safe return. Customer agrees to be billed for *any* loss of, or damage to, rented equipment.

Audio Visual Rentals

PROJECTORS & SCREENS

- _____ (1888) 4200 Lumen Projector
- _____ (1840) 6000 Lumen HD Projector
- _____ (1889) 7500 Lumen Short Throw HD Projector
- _____ (1830) 12000 Lumen Laser Projector
- _____ (1859) 10" Tripod Screen
- _____ (1821) 8' x 14' Fast Fold Screen w/ Skirt
- _____ (1822) 9' x 16' Fast Fold Screen w/ Skirt
- _____ (1899) LED Video Walls

HD LED DISPLAYS

- _____ (1805) 32" HDTV 1080p Display
- _____ (1806) 40" HDTV 1080p Display
- _____ (1837) 50" HDTV 1080p Display
- _____ (1836) 55" HDTV 1080p Display

HD LED DISPLAYS CONT'D.

- _____ (1838) 60" HDTV 1080p Display
- _____ (1809) 75" 4KTV 2160p Display
- _____ (1810) 90" HDTV 1080p Display
- _____ **VIDEO / PRESENTATION ACCESSORIES**
- _____ (1894) 72" Single Pole *Tripod* Stand for up to 60" rental display
- _____ (1853) 72" **Dual** Pole Stand for 70" or lgr. rental display
- _____ (1899) Podium - *Walnut Wood or Acrylic*
- _____ (1899) Camera(s) w/ Operator(s)
- _____ **COMPUTERS**
- _____ (1850) Mini PC with wireless keyboard & mouse
- _____ (1884) Laptop Computer

COMPUTERS CONT'D.

- _____ (1899) Perfect Cue Remote
- _____ (1899) Presidential Teleprompter (w/Operator)

AUDIO & ACCESSORIES

- _____ (1841) Wired Handheld Mic w/ Stand & Cable
 - _____ (1833) Wireless Microphone, *Handheld or Lavalier*
 - _____ (1824) 6 Channel Mixer w/ Cables
 - _____ (1892) 12" Powered Speaker w/ Stand
 - _____ (1844) Direct Box (Computer Audio Patch)
 - _____ (1812) Media Player
 - _____ (1820) Wireless Presentation Remote - *Short Distance & Long Distance*
 - _____ (1897) KEC House Sound Patch Fee
- Check for availability in meeting**

_____ (1080) AV Labor / Technical Support - 1 hour minimum, 1/2 hour increments billed there after.

All orders involving multiple device installation, long cable runs, in room technicians during your event, etc. may be subject to hourly labor charges in addition to the standard delivery & pick-up fee. Once your requests are received, you will be notified if additional labor charges apply. If technical support is requested to return to your room after initial equipment installation for any reason not pertaining to the equipment rented, additional labor charges will apply.

***** Please specify your video source & connection type: _____

***** Will your presentation require audio? Circle: Yes or No _____

***** If yes, item (1844) - Direct Box is required, in addition to either a speaker rental or the house sound patch fee. _____

***** What is the anticipated size of your audience? _____

***** What is the room layout style? Please circle style: Theater, Rounds, Conference, Classroom or Custom. If custom, please send copy of layout. _____

Furniture & Accessories

SKIRTED DISPLAY TABLES (2' wide)

- _____ (223) 4' x 30" ht. Skirted table (4 sides)
- _____ (233) 6' x 30" ht. Skirted table
- _____ (253) 8' x 30" ht. Skirted table
- _____ (522) 4th Side Skirting for 6' & 8' table
- _____ (222) 4' x 30" ht. Non-skirted table
- _____ (232) 6' x 30" ht. Non-skirted table
- _____ (252) 8' x 30" ht. Non-skirted table

SKIRTED DISPLAY COUNTERS (2' wide)

- _____ (229) 4' x 40" ht. Skirted counter (4 sides)
- _____ (239) 6' x 40" ht. Skirted counter
- _____ (259) 8' x 40" ht. Skirted counter

SKIRTED DISPLAY COUNTERS (2' wide) CONT'D.

- _____ (530) 4th Side Skirting for 6' & 8' counter
- _____ (228) 4' x 40" ht. Non-skirted counter
- _____ (238) 6' x 40" ht. Non-skirted counter
- _____ (258) 8' x 40" ht. Non-skirted counter
- _____ **PEDESTAL / COCKTAIL TABLES**
- _____ (206) Pedestal Table - 24" dia. x 30" ht.
- _____ (208) Pedestal Table - 24" dia. x 40" ht.
- _____ (215) Pedestal Table - 30" dia. x 30" ht.
- _____ (216) Pedestal Table - 30" dia. x 40" ht.
- _____ (210) Pedestal Table - 36" dia. x 30" ht.
- _____ (225) Pedestal Table - 36" dia. x 40" ht.

ACCESSORIES

- _____ (401) Wastebasket
- _____ (407) Easel, tripod
- _____ (413) Coat Rack
- _____ (435) Chrome Stanchion
- _____ (425) Sign Frame, Chrome 22" x 28"
- _____ (437) Stanchion Chain (white) per ln./ft.
- _____ (439) Retractable Stanchion
- _____ (409) Bag Stand
- _____ (408) Waterfall Stand
- _____ (541) 3' ht. Siderail Drapery per ln./ft.
- _____ (543) 8' ht. Backwall Drapery per ln.ft.
- _____ (545) 12' ht. Backwall Drapery per ln./ft.

**Please be sure to check with Show Management to see if any furnishings are included with your meeting room rental prior to placing an order. Rates for furnishings can be found on the "Genesis Furniture & Accessories Order Form" included in the Exhibitor Service Manual. Other rentals and services are available upon request.*

Onsite Contact: _____
 Cell#: _____
 Requested Delivery Date & Time: _____
 Requested Pick-up Date & Time: _____

Standard Delivery/Pick-up Fee: \$ 95.00
 Additional Quoted Labor Charge: \$ _____
 6% SALES TAX will be added to provided quote.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the *Payment Policy* and enclosed the **Payment Form**. All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____
 Street Address _____ Fax _____
 City / State / Zip _____ Print Name _____
 Email _____ Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

MATS #79-2024

Cleaning Service Order Form

Discount Deadline Date: Wednesday, February 28, 2024

Cancellation: Cancellation *within 48 hours* of scheduled start will be charged a 1-hour minimum per man at the applicable hourly rate. Cancellations must be received in writing. **Late Request:** Requests after deadline will be filled as available.

The cleaning services provided by the exhibit hall include only a general sweeping of the aisle. All rental carpets ordered from the Genesis Exposition Services are installed in clean condition. Any cleaning service required within your booth space for debris accumulated during set-up and exhibit hours should be ordered below.

Booth Vacuuming

All rates are based on the total square footage of your exhibit space. (100 square foot minimum)

Please check preference below:

- (903) DAILY - Vacuum carpet and empty wastebaskets before initial opening of exhibit and DAILY thereafter\$.39 per sq. ft. per day
- (931) DAILY - Over 1000 Sq.Ft.\$.34 per sq. ft. per day
- (901) ONCE Vacuum carpet and empty wastebaskets ONCE before opening of exhibit\$.45 per sq. ft.

There will be an additional charge for cleaning carpets that are subjected to excessive wear and tear such as wood or metal shavings generated by demonstrations in the booth, food sampling, landscape, etc.

Additional Services

- (905) Shampoo Carpet - ONCE before initial opening of exhibit\$ 0.68 per sq. ft.
- (919) Display Cleaning / wipe down Once before initial opening (4-Hour minimum per day).....\$ 95.00 per hr S/T
or\$ 190.00 per hr O/T
- (920) Display Cleaning / wipe down Daily (4-Hour minimum per day).....\$ 95.00 per hr S/T
or\$ 190.00 per hr O/T
- (915) Periodical Porter Service, includes emptying wastebaskets and policing exhibit space at 2-hour intervals during show hours \$ 380.00 Per day

Please check preference below:

- DAILY
- ONCE --- Specify Day: _____ Date: _____
- OTHER --- Specify Day(s) Date(s) _____

Calculation of Cleaning Services Costs

- * Vacuuming: _____ ft. x ft. _____ = _____ sq. ft. (100 sq. ft. min.) x _____ per sq. ft. x _____ days = \$ _____
- * Shampooing: _____ ft. x ft. _____ = _____ sq. ft. (100 sq. ft. min.) x _____ per sq. ft. x _____ days = \$ _____
- * Display Cleaning: _____ hours (4-Hour minimum per day) x _____ day(s) x \$ 95.00 per hr. S/T or \$190.00 per hr. O/T = \$ _____
- * Porter Service: _____ days x \$380.00 per day _____ = \$ _____

Subtotal This Form:\$ _____

**Please copy this subtotal to the
Payment Authorization Form**

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the Payment Policy and enclosed the Payment Form.
All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

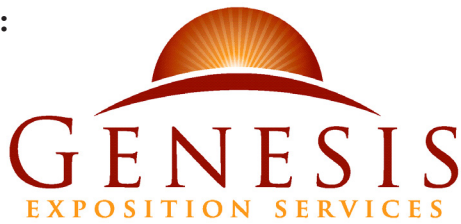
Company Name _____ Phone _____

Street Address _____ Fax _____

City / State / Zip _____ Print Name _____

Email _____ Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

MATS #79-2024 Install / Dismantle Display Labor Order Form

Discount Deadline Date: Wednesday, February 28, 2024

Cancellation: Cancellation *within 48 hours* of scheduled start will be charged a 1-hour minimum per man at the applicable hourly rate. Cancellations must be received in writing.
Late Request: Requests after deadline will be filled as available.

Labor Policies, Terms & Conditions

Exhibitors can save time by electing to have Genesis Exposition Services supervise the installation of exhibits prior to the exhibitor's arrival and/or after the exhibitor's departure by completing the Supervision Information Fact Sheet. All Genesis supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared, after the close of the show.

This form is not intended for the ordering of unloading/loading services. For information and cost relative to unloading and reloading your display, please see the Material Handling/Drayage Information and Service Order Form enclosed in this Service Manual.

NOTE: Your company is encouraged to carry insurance covering potential damages or loss associated with your display. Genesis Exposition Services assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by Genesis-provided labor. Exhibitor assumes the responsibility, and any liability arising therefrom, for the work performed by Genesis labor under Exhibitor's supervision. In any case, the liability of Genesis Exposition Services will be limited to a maximum of 50% of the total labor bill, not to exceed \$1000.

Straight Time	Monday - Friday, 8:00 a.m. - 5:00 p.m.
Overtime	All other times Monday through Friday, and all day on Saturdays, Sundays & Holidays. In addition, any hours worked on non-published move-in / move-out days will be charged at overtime, with a 5-hour minimum charge.

- There is a 1-hour minimum charge per person ordered, with billing in 1-hour increments thereafter.
- Exhibit representative must check in at the on-site Genesis service desk to pick up labor at their scheduled time, as well as check the labor back in at the service desk upon completion of work (unless Genesis Supervision is ordered).
- Failure to check-in/pick up labor at time requested will result in a 1-hour per person no-show charge.
- Every attempt will be made to provide labor at the time requested, however, start time guaranteed only at start of work day.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.

Labor Rates

Item	Item Description	Straight Time	Overtime
1017	Customer Supervised - Install Display Labor	\$95.00 per hr. / per person	\$190.00 per hr. / p.p.
1019	Customer Supervised - Dismantle Display Labor	N/A (Sat./Sun. Dismantle)	\$190.00 per hr. / p.p.
1016	Genesis Supervised - Install Display Labor (2-person minimum) *Must complete the Supervision Factsheet	\$123.50 per hr. / per person	\$247.00 per hr. / p.p.
1018	Genesis Supervised - Dismantle Display Labor (2-person minimum) *Must complete the Supervision Factsheet	N/A (Sat./Sun. Dismantle)	\$247.00 per hr. / p.p.

Labor Order & Calculation of Costs

Item #	Date Requested	Day of Week	Time Requested	# of Ppl. Requested	Est. S/T hrs. per person	Est. O/T hrs. per person	Total Hours x Rate (___ # of ppl. x ___ # of Hrs. = ___ Total Hours x Rate)		Estimated Cost
Example 1017	1/2	Fri.	3 AM PM	2	2	1	4	Total S/T Hours x \$ 95.00	= \$ 380.00
							2	Total O/T Hours x \$ 190.00	= \$ 380.00
			AM				Total S/T Hours x \$	= \$	
			PM				Total O/T Hours x \$	= \$	
			AM				Total S/T Hours x \$	= \$	
			PM				Total O/T Hours x \$	= \$	
			AM				Total S/T Hours x \$	= \$	
			PM				Total O/T Hours x \$	= \$	
			AM				Total S/T Hours x \$	= \$	
			PM				Total O/T Hours x \$	= \$	

(If you have more than four labor orders, please use the "Additional Labor Request Form" attached.)

Supervisor will be: _____

Subtotal = \$ _____

Cell Phone: _____

Copy this subtotal to the **Payment Authorization Form**

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the **Payment Policy** and enclosed the **Payment Form**.
All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____

Street Address _____ Fax _____

City / State / Zip _____ Print Name _____

Email _____ Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299-2419
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

Genesis Supervised Labor Information Factsheet

**Please note that completion of this form is not necessary if someone from your company will be present to supervise your requested labor.*

Only when provided the complete information requested below will we be able to install/dismantle your booth in a timely fashion. Lack of this information may result in costly delays and/or damages to your booth due to improper installation or packing, for which we will not be held responsible. Failure to provide the information requested will result in this order being processed as a *customer supervised* installation/dismantle. (Copies of this form are acceptable if you have multiple inbound/outbound shipments.)

Inbound Freight Information

Ship To:

(YOUR COMPANY NAME)

c/o Genesis

10801 Plantside Drive

Louisville, KY 40299

MATS 2024 - (Description: Sign, booth, etc.)

(YOUR BOOTH NUMBER)

Must Arrive No Later than:

Friday, March 8, 2024

Copy of Bill of Lading Attached

Carrier: _____ Ship Date: _____

Shipped By: _____ City & State: _____

Weight: _____ Tracking Number: _____

Number of Pieces: _____ Estimated Arrival Date: _____

Description/Color of Case(s)/Crate(s): _____

*Please note that Genesis will only except shipments that have requested Genesis Supervision to install. All other freight must ship to the KY Exposition Center. Please refer to their "Material Handling Form".

Required Installation / Dismantle Information

- Packing List of all materials shipped including crate/case numbers. Also include copies of inbound Bill(s) of Lading if possible.
- Complete set-up instructions.
- Set-up drawings/pictures, including front view, top view, and side view. If your booth is a bulk area, please provide an overview showing the location of neighboring booths. Also, please include a listing of all graphics and their placement on these diagrams.
- Packing instructions for the proper re-packing of all booth properties.
- Contact name and 24-hour emergency phone number: _____
- All of the above requested Installation / Dismantle information is included within the exhibit shipment.

Outbound Freight Information

You may use the carrier of your choice, however you will need to schedule the pick-up. Please check with the KY Exposition Center for driver check-in dates & times for carriers other than the official carrier, TForce Freight.

CARRIER SCHEDULED: _____ **SCHEDULED PICK-UP DATE & TIME:** _____

Ship To:

Company Name: _____

Address 1: _____

Address 2: _____

City: _____ St: _____ Zip: _____

Attn: _____ Phone: _____

Bill Freight Charges To: (Complete only if different than ship to address)

Company Name: _____

Address 1: _____

Address 2: _____

City: _____ St: _____ Zip: _____

Attn: _____ Phone: _____

If any of your outbound shipping information changes, please notify us as soon as possible. Genesis Exposition Services will not be responsible for shipments shipped out incorrectly.

Booth Number: _____

Company Name _____

Phone _____

Street Address _____

Fax _____

City / State / Zip _____

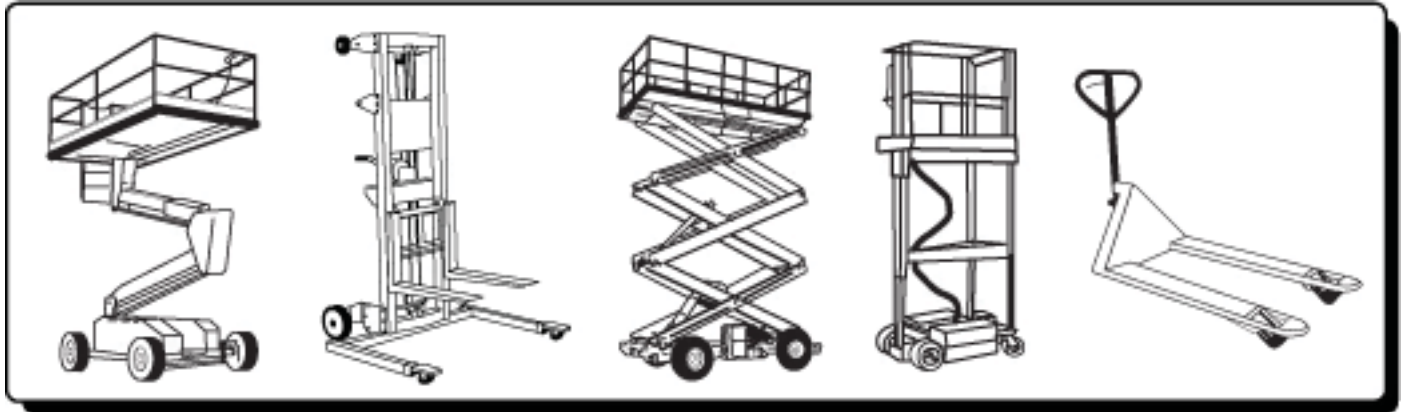
Print Name _____

Email _____

Signature _____ Date _____



ATTENTION ALL EXHIBITORS!



The operation or use of all motorized lifting equipment for installation of booth structures or signs is not permitted by exhibitors or their appointed contractors.

The operation or use of motorized or mechanical material handling equipment is not permitted by exhibitors or their appointed contractors. This also includes all mechanical scooters.

ALL LIFTS, SCOOTERS, AND MOTORIZED EQUIPMENT MUST BE PROVIDED BY THE OFFICIAL SERVICE PROVIDER.

Scooters and carts may only be used by the individuals to whom the scooters and carts are issued. Genesis equipment is for use by Genesis employees only. Please **do not** take it for your use.

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

Thank you for your complete cooperation.

NEED ASSISTANCE? Please call Genesis Exposition Services at 502.266.5101

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

MATS #79-2024

In-Booth Forklift w/Operator Labor Order Form

Discount Deadline Date: Wednesday, February 28, 2024

Cancellation: Cancellation *within 48 hours* of scheduled start will be charged a 1-hour minimum per man at the applicable hourly rate. Cancellations must be received in writing.
Late Request: Requests after deadline will be filled as available.

Labor Policies, Terms & Conditions

If your exhibit includes large headers, overhanging structures, heavy machinery or display components (in excess of 70 pounds per person) which cannot be lifted in place by display labor, you will require a forklift w/ operator for your installation and dismantle. The forklift comes with one operator. If additional labor is required, they may be ordered with the Install and Dismantle Display Labor Order Form and will be billed at the published rates on that form. This form is not intended for the ordering of unloading/loading services. For information and cost relative to unloading and reloading your display, please see the Drayage Information and Service Order Form enclosed.

NOTE: Your company is encouraged to carry insurance covering potential damages or loss associated with your display. Genesis Exposition Services assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by Genesis-provided labor. Exhibitor assumes the responsibility, and any liability arising therefrom, for the work performed by Genesis labor under Exhibitor's supervision. In any case, the liability of Genesis Exposition Services will be limited to a maximum of 50% of the total labor bill, not to exceed \$1000.

Straight Time	Monday - Friday, 8:00 a.m. - 5:00 p.m.
Overtime	All other times Monday through Friday, and all day on Saturdays, Sundays & Holidays. In addition, any hours worked on non-published move-in / move-out days will be charged at overtime, with a 5-hour minimum charge.

- There is a 1-hour minimum charge per forklift w/operator ordered, with billing in 1-hour increments thereafter.
- Exhibit representative must check in at service desk to pick up labor, as well as check the labor back in at the service desk upon completion of work.
- Failure to pick up labor at time requested will result in a 1-hour per forklift w/operator no-show charge.
- Every attempt will be made to provide labor at the time requested, however, start time guaranteed only at start of work day.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

Labor Rates

Item	Item Description	Straight Time	Overtime
1005	Customer Supervised - Install - Forklift w/Operator - up to 5,000 lbs. weight capacity/maximum height 15'	\$238.00 per hr.	\$333.00 per hr.
1007	Customer Supervised - Dismantle - Forklift w/Operator - up to 5,000 lbs. weight capacity/maximum height 15'	N/A (Sat./Sun. Dismantle)	\$333.00 per hr.
1001	Customer Supervised - Install - 4-Stage Forklift w/Operator - up to 5,000 lbs. weight capacity/maximum height 20'	\$428.00 per hr.	\$603.00 per hr.
1003	Customer Supervised - Dismantle - 4-Stage Forklift w/Operator - up to 5,000 lbs. weight capacity/maximum height 20'	N/A (Sat./Sun. Dismantle)	\$603.00 per hr.
1004	Personnel Basket for Forklift, in addition to the cost of the forklift w/operator for actual hours used	\$56.75 per hr.	\$ 56.75 per hr.

Labor Order & Calculation of Costs

Item #	Date Requested	Day of Week	Time Requested	# of Lifts Requested	Est. S/T hrs.	Est. O/T hrs.	Total Hours x Rate (# of lifts w/Op. x # of Hrs. = Total Hours x Rate)	Estimated Cost
<i>Example</i> 1005	1/2	Fri.	3 AM	1	2	1	2 Total S/T Hours x \$ 238.00 = \$ 476.00	
			PM				1 Total O/T Hours x \$ 333.00 = \$ 333.00	
			AM				Total S/T Hours x \$ = \$	
			PM				Total O/T Hours x \$ = \$	
			AM				Total S/T Hours x \$ = \$	
			PM				Total O/T Hours x \$ = \$	
			AM				Total S/T Hours x \$ = \$	
			PM				Total O/T Hours x \$ = \$	

(If you have more than two labor orders, please use the "Additional Labor Request Form" attached.)

Supervisor will be: _____

Subtotal = \$ _____

Cell Phone: _____

Copy this subtotal to the **Payment Authorization Form**

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the *Payment Policy* and enclosed the **Payment Form**.
All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____

Street Address _____ Fax _____

City / State / Zip _____ Print Name _____

Email _____ Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

MATS #79-2024

Highlift & Rigging Labor
Order Form - Page 1 of 2

Discount Deadline Date: Wednesday, February 28, 2024

Cancellation: Cancellation within 48 hours of scheduled start will be charged a 1-hour minimum per man at the applicable hourly rate. Cancellations must be received in writing.
Late Request: Requests after deadline will be filled as available.

Labor Policies, Terms & Conditions

If your exhibit includes overhead signs, lighting, or other fixtures that require hanging from the ceiling, you will require a highlift and operator for your installation and dismantle. The highlift comes with one operator. Please complete the attached Overhead Hanging Information Fact Sheet to show placement as well as provide particulars of your overhead hanging properties. NOTE: Your company is encouraged to carry insurance covering potential damages or loss associated with your display. Genesis Exposition Services assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by Genesis provided labor. Exhibitor assumes the responsibility and any liability arising therefrom, for the work performed by Genesis labor under Exhibitor's supervision. In any case, the liability of Genesis Exposition Services will be limited to a maximum of 50% of the total labor bill, not to exceed \$1000.

Table with 2 columns: Straight Time, Overtime. Straight Time: Monday - Friday, 8:00 a.m. - 5:00 p.m. Overtime: All other times Monday through Friday, and all day on Saturdays, Sundays & Holidays. In addition, any hours worked on non-published move-in / move-out days will be charged at overtime, with a 5-hour minimum charge.

- There is a 1-hour minimum charge per highlift w/operator ordered, with billing in 1-hour increments thereafter.
There is an 8-hour minimum charge per Rigger ordered, with billing in 1-hour increments thereafter, in addition to the cost of the highlift w/operator for actual hours used.
Exhibit representative must check in at service desk to pick up labor, as well as check the labor back in at the service desk upon completion of work.
Failure to pick up labor at time requested will result in a 1-hour per highlift w/operator no-show charge and an 8-hour minimum no-show charge per rigger.
Every attempt will be made to provide labor at the time requested, however, start time guaranteed only at start of work day
Any highlift and/or rigging labor requested to be performed on day prior to show opening, cannot be guaranteed to be performed on straight time.
Exhibitor is responsible for rental costs of any hanging sign hardware/rigging materials required, as determined at time of installation.

Labor Rates

Table with 4 columns: Item, Item Description, Straight Time, Overtime. Includes items 1051, 1053, 1021, 1023, 1025, 1027 and a note: All Hanging Sign labor orders must be submitted with completed Genesis "Overhead Hanging Sign Information Factsheet".

Labor Order & Calculation of Costs

Table for labor order calculation with columns: Item #, Date Requested, Day of Week, Time Requested, #Lifts/Rig./Ppl. Req., Est. S/T hrs., Est. O/T hrs., Total Hours x Rate, Estimated Cost. Includes an example row for item 1051.

(If you have more than two labor orders, please use the "Additional Labor Request Form" attached.)

Supervisor will be: _____

Subtotal = \$ _____

Cell Phone: _____

Copy this subtotal to the Payment Authorization Form

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the Payment Policy and enclosed the Payment Form. All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____

Street Address _____ Fax _____

City / State / Zip _____ Print Name _____

Email _____ Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
 Telephone: 502.266.5101 Fax: 502.266.5102
 Email: orders@gen-expo.com

MATS #79-2024

**Additional Labor Request
 Order Form**

Discount Deadline Date: Wednesday, February 28, 2024

Cancellation: Cancellation *within 48 hours* of scheduled start will be charged a 1-hour minimum per man at the applicable hourly rate. Cancellations must be received in writing.
Late Request: Requests after deadline will be filled as available.

The Additional Labor Request Order Form is to be used as a continuation of your labor requests from one of the prior labor order forms. For labor codes, pricing, policies, terms and conditions, please refer to the appropriate form. If you require more than twelve labor orders, copies of this form are acceptable.

Labor Order & Calculation of Costs

Example

Item #	Date Requested	Day of Week	Time Requested	# of Ppl. Requested	Est. S/T hrs. per person	Est. O/T hrs. per person	Total Hours x Rate (___ # of ppl. x ___ # of Hrs. = ___ Total Hours x Rate)	Estimated Cost
1017	1/2	Fri.	3 AM	2	2	1	4 Total S/T Hours x \$ 95.00	= \$ 380.00
			PM				2 Total O/T Hours x \$ 190.00	= \$ 380.00
			AM				Total S/T Hours x \$	= \$
			PM				Total O/T Hours x \$	= \$
			AM				Total S/T Hours x \$	= \$
			PM				Total O/T Hours x \$	= \$
			AM				Total S/T Hours x \$	= \$
			PM				Total O/T Hours x \$	= \$
			AM				Total S/T Hours x \$	= \$
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			PM				Total O/T Hours x \$	= \$
			AM				Total S/T Hours x \$	= \$
			PM				Total O/T Hours x \$	= \$
			AM				Total S/T Hours x \$	= \$
			PM				Total O/T Hours x \$	= \$
			AM				Total S/T Hours x \$	= \$
			PM				Total O/T Hours x \$	= \$

(If you have more than twelve labor orders, please make copies of this form.)

Supervisor will be: _____
 Cell Phone: _____

Subtotal = \$ _____

Copy this subtotal to the **Payment Authorization Form**

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the *Payment Policy* and enclosed the **Payment Form**. All orders are subject to the terms and conditions as outlined on the payment form. **Booth Number:** _____

Company Name _____ Phone _____
 Street Address _____ Fax _____
 City / State / Zip _____ Print Name _____
 Email _____ Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

MATS #79-2024

Display Vehicle & Trailer Spotting Service

Discount Deadline Date: Wednesday, February 28, 2024

Only when provided the complete information requested below, will we be able to spot and/or deliver your vehicle/trailer to your booth space. This form must be completed and submitted prior to the deadline date in order to ensure that your properties can be delivered. Facility limitations and other exhibitors requirements may dictate restrictions to what may be brought into your space. Lack of this information or late arrival of your vehicle/trailer may result in extra labor charges to move exhibits/structures to get your vehicle into your space. If you miss your targeted time slot, we cannot gaurantee that your vehicle will make it into your booth space.

Spotting Fees

Qty. _____ (9802) Power Equipment Vehicle\$ 205.00 _____
Qty. _____ (9804) Non-Power Equipment Vehicle / Trailer\$ 285.00 _____

Vehicle Information

Delivery Information: Dropping in Lot D in Advance. Drop date: _____ Direct to Show

Target Vehicle Move-In Scheduled Day & Time: _____

On-site vehicle drop/pick-up contact: _____ Cell #: _____

On-site booth contact: _____ Cell #: _____

Please refer to the color coded "Move-In Schedule" map found on www.truckingshow.com under "Exhibit / Exhibitor Planning / Show Logistics".

Planning to have vehicle washed? Yes No If so, which service, date & time: _____

Quantity of Vehicles to be displayed in exhibit space: _____

Type of equipment: (Complete separate form if more than 5 vehicles and/or trailers): _____

Tractor Tractor & trailer Trailer only Other: _____

Description (Indicate dimensions, license #, ID#, color, etc.):

Veh. #1: Dimensions: W _____ L _____ H _____ Description: _____

Veh. #2: Dimensions: W _____ L _____ H _____ Description: _____

Veh. #3: Dimensions: W _____ L _____ H _____ Description: _____

Veh. #4: Dimensions: W _____ L _____ H _____ Description: _____

Veh. #5: Dimensions: W _____ L _____ H _____ Description: _____

KEC rules & regulations require "Any motor vehicles, gasoline-powered equipment, tools, etc., on display shall have their batteries disconnected. All fuel tanks that are not equipped with locking gas caps shall have the gas caps sealed with tape. All such fuel tanks shall be less than one-fourth full. Absolutely no storage of any fuel in any building." Genesis will not be responsible for disconnecting / reconnecting batteries of powered equipment prior to moving in/out of the building, as this is the Exhibitors responsibility.

Subtotal This Form:\$ _____

Please copy this subtotal to the
Payment Authorization Form

Payment Policy: **Advance Discount:** To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the *Payment Policy* and enclosed the **Payment Form**.
All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____

Street Address _____ Fax _____

City / State / Zip _____ Print Name _____

Email _____ Signature _____ Date _____

Remit to:



10801 Plantside Drive, Louisville, Kentucky 40299
Telephone: 502.266.5101 Fax: 502.266.5102
Email: orders@gen-expo.com

MATS #79-2024

Display Vehicle & Trailer Placement Diagram

Discount Deadline Date: Wednesday, February 28, 2024

Required Placement Information

BACK OF BOOTH (Indicate Adjacent Booth or Aisle Number: _____)

Indicate
Adjacent Booth
or Aisle Number:

Indicate
Adjacent Booth
or Aisle Number:

FRONT OF BOOTH (Indicate Adjacent Booth or Aisle Number: _____)

Please use this grid to show placement of your vehicle(s) and/or trailer(s).

To use this grid:

1. Indicate all vehicles to be displayed in your booth using vehicle #'s indicated in the description section of the Spotting Service Form.
2. List dimensions for your booth, as well as the placement of vehicle(s) and/or trailer(s) you are moving in the exhibit space.
3. Indicate the adjacent booth numbers to show proper orientation. A copy of the current floor plan can be found online at www.truckingshow.com, under "The Show" in the header menu.

Payment Policy: Advance Discount: To obtain the discount pricing, your order with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment will be charged at the standard rates.

Yes, I have reviewed the Payment Policy and enclosed the Payment Form.
All orders are subject to the terms and conditions as outlined on the payment form.

Booth Number: _____

Company Name _____ Phone _____

Street Address _____ Fax _____

City / State / Zip _____ Print Name _____

Email _____ Signature _____ Date _____



EXHIBIT DISPLAY REGULATIONS

EXHIBIT DISPLAY REGULATIONS

Show Management has developed these Exhibit Display Regulations in accordance with the guidelines established by the International Association of Exhibitions & Events (IAEE). All exhibits must conform to the regulations as set forth herein. Exhibits not in compliance must be brought into compliance prior to the end of exhibit setup. These regulations will ensure that all exhibitors, regardless of exhibit size or location, have the opportunity to showcase their products and services in an environment conducive to successful interaction with show attendees.

1. Dimensions

Exhibit space dimensions are measured from the centerline of the side rails and from the front of the booth to the centerline of the back rail.

2. Line-of-Sight

Signs, displays, products, fixtures, vehicles and decorations for all exhibit configurations (except split islands) located within an area 5 feet from the aisle and 10 feet from a neighboring exhibit can be no more than 4 feet high. (See Diagrams 1-4 for clarification)

3. Exhibit Plan/Rendering

Exhibitors with exhibits 400 square feet or larger and all multi-level exhibits must submit scaled engineering drawings of their exhibit space for Show Management approval.

4. Linear Exhibit Specifications

Linear exhibits are 10 feet deep and offered in 10 feet widths, and can be combined to create an exhibit of almost any length. Exhibits are permitted a maximum height for any sign, display, product, fixture, or decoration of 8 feet. In the area 5 feet from the aisle and 10 feet from a neighboring exhibit the maximum height for any sign, display, product, fixture or decoration is 4 feet. (See Diagrams 1 & 2)

DIAGRAM 1
10' x 10' Linear Booth

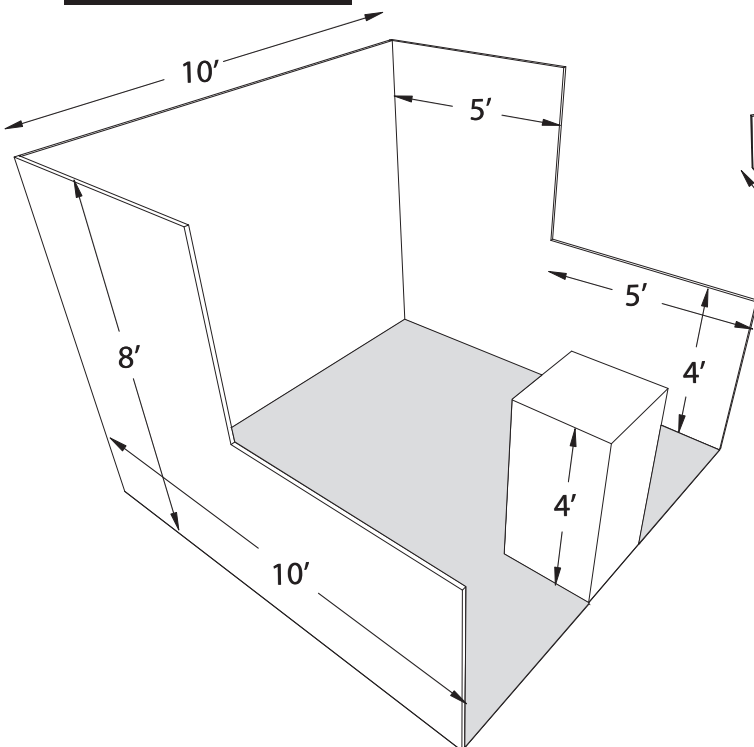
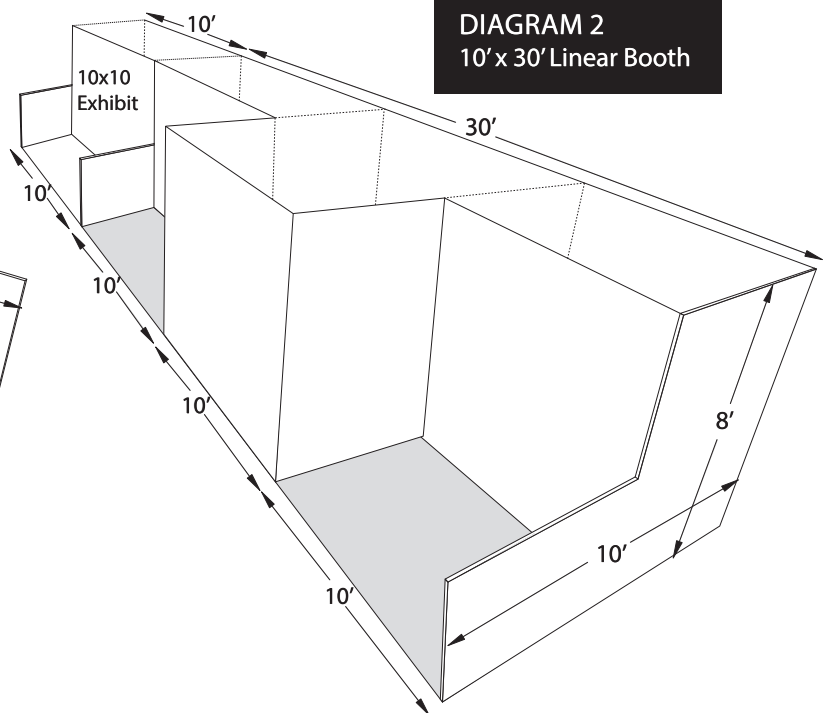


DIAGRAM 2
10' x 30' Linear Booth



5. Perimeter Exhibit Specifications

Perimeter exhibits are located on the outside perimeter of the floor plan, are 10 feet deep and offered in 10 feet widths, and can be combined to create an exhibit of almost any length. Exhibitors are permitted a maximum height for any sign, display, product, fixture, or decoration of 12 feet. In the area 5 feet from the aisle and 10 feet from a neighboring exhibit the maximum height for any sign, display, product, fixture or decoration is 4 feet. (See Diagram 3)

6. Peninsula Exhibit Specifications

A peninsula exhibit is created when four or more 10 feet x 10 feet exhibit spaces are placed back-to-back with an aisle on three sides. The maximum height permitted for any display, product, fixture, or decoration within the exhibit is 16 feet in all areas of the show except the Pavilion and West Wing, where the maximum height is 13.5 feet. In the area 5 feet from the aisle and 10 feet from a neighboring exhibit the maximum height for any sign, display, product, fixture or decoration is 4 feet. (See Diagram 4)

DIAGRAM 3
10' x 10' Perimeter Booth

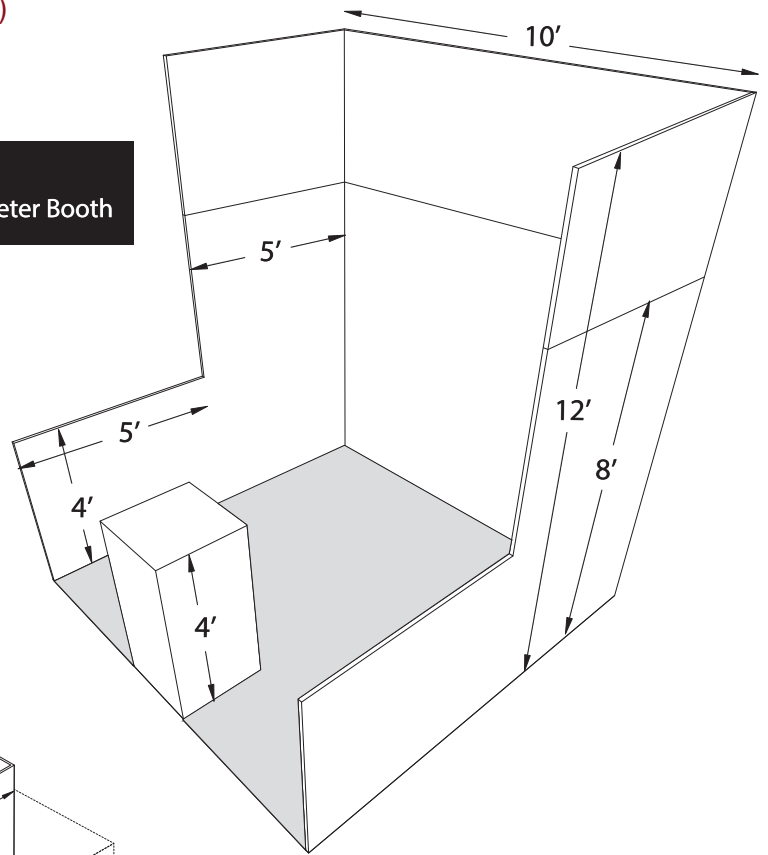
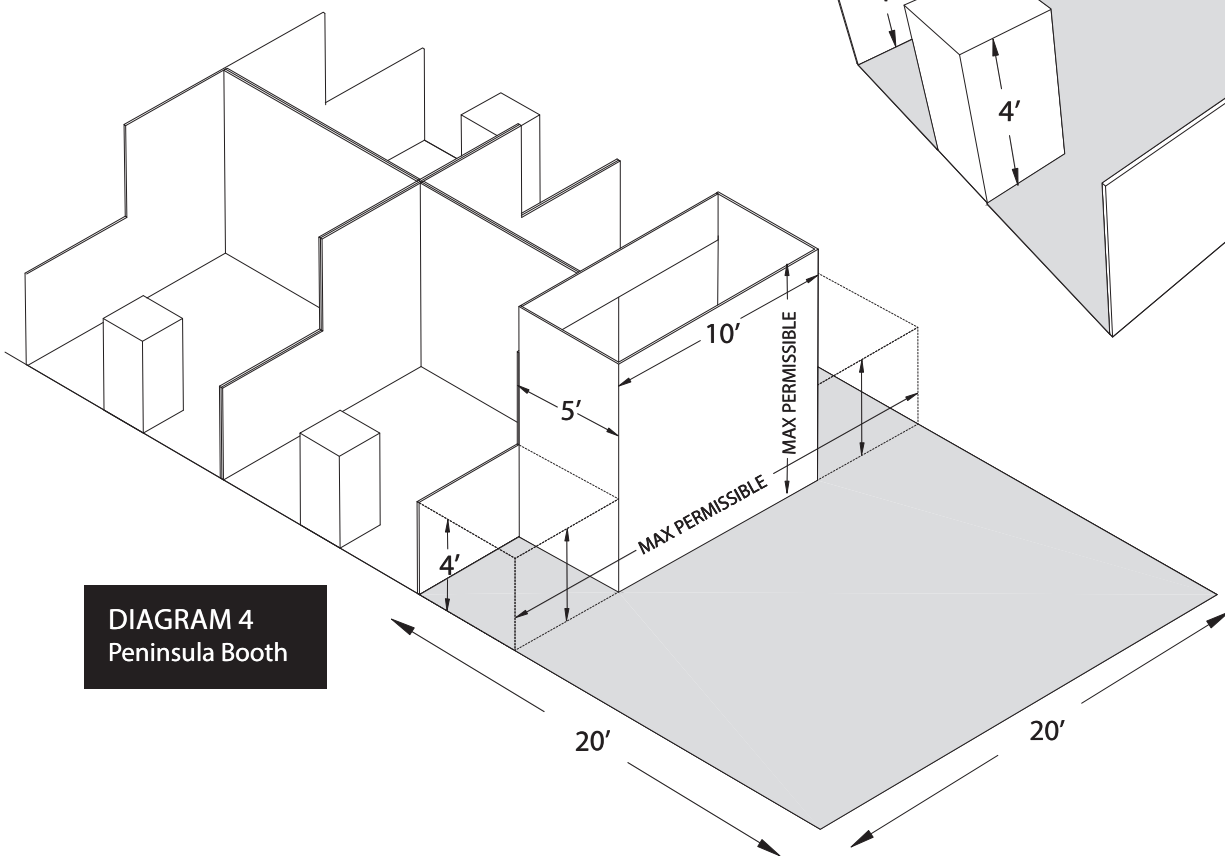


DIAGRAM 4
Peninsula Booth

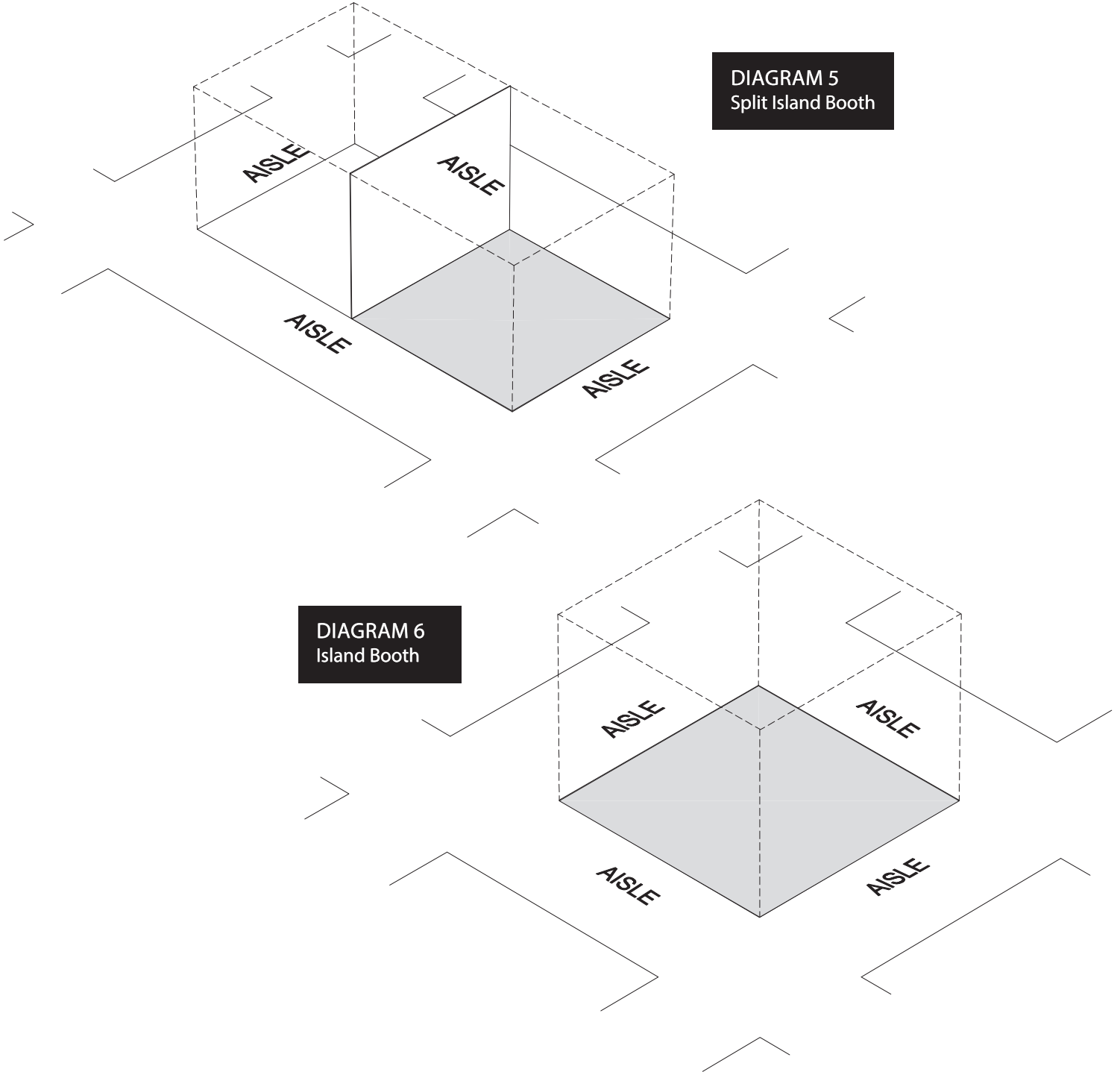


7. Split Islands Specifications

A split-island exhibit is a peninsula exhibit which shares a common back wall with another peninsula exhibit. “Peninsula Exhibit” rules apply to Split Island exhibits, except a full back wall is permitted. (See Diagram 5)

8. Island Exhibit Specifications

An island exhibit is surrounded by aisles on all four sides and must be at least 400 square feet. The maximum height permitted for any display, product, fixture, or decoration within the exhibit is 16 feet in all areas of the show except the Pavilion and West Wing, where the maximum height is 13.5 feet. Island booths with walls erected within 10 feet of the booth perimeter must install an opening of at least 6 feet for every 30 feet of wall. (See Diagram 6)



9. Vehicles and Heavy Equipment

- Display vehicles, gasoline powered equipment, etc. must have battery cables disconnected and taped, alarm systems deactivated, fuel tanks no more than 1/4-tank full and fuel tank filler caps locked and/or sealed/taped.
- Fueling or de-fueling of vehicles on the Facility premises is prohibited.
- Display vehicles are permitted to occupy no more than 80% of the contracted exhibit space, and must conform to line-of-sight rules.
- Display vehicles must be set back 10 inches from the aisle to prevent damage from aisle carpet installation.
- Once placed, display vehicles cannot be started or moved without the approval and direction of Show Management.
- Auxiliary batteries not connected to engine starting system may remain connected.
- External chargers or batteries are allowed for demonstration purposes.
- No battery charging is permitted inside the building.
- Exhibitors use of motorized equipment for exhibit installation/dismantling is not permitted. This includes the use of forklifts, highlifts, genie lifts, motorized pallet jacks, etc. Exhibitors are permitted to spot their own display vehicles, but only under the direct supervision of the Official Show Decorator.

10. Electrical

- Electrical equipment and wiring require evidence of testing and approval by a nationally recognized testing laboratory, and must conform to the electrical codes and regulations.
- All 110-volt wiring must be three-wire grounded.
- Wiring that touches the floor must be “SO” cord (minimum 14-gauge/three-wire) which is insulated to qualify for “extra hard usage”.
- Cord wiring above floor level can be “SJ” which is rated for “hard usage”.
- The use of zip cords, two-wire cords, latex cords, plastic cord, lamp cord, open clip sockets and two-wire clamp-on fixtures is prohibited.
- All multi-plug power strips must be UL approved, with built-in over-load protectors.

11. Lighting

- No lighting, fixtures, lighting trusses, or overhead lighting are allowed outside the boundaries of the exhibit space without prior written approval from Show Management. Exhibitors intending to use hanging light systems should submit drawings to Show Management for approval.
- Lighting, including gobos, should be directed to the inner confines of the booth space. Lighting should not project onto other exhibits or exhibition aisles.
- Lighting which is potentially harmful, such as lasers or ultraviolet lighting, must comply with Facility regulations and must be approved in writing by Show Management.
- Lighting that spins, rotates, pulsates, and other specialized lighting effects should be in good taste and not interfere with neighboring exhibitors or otherwise detract from the general atmosphere of the Show.
- Reduced lighting for areas within island booths must be approved by Show Management, the Official Show Contractor, and Facility Management.

12. Fire and Safety

- All materials used in display construction or decorating should be made of fire retardant materials and be certified as flame retardant. Samples should also be available for testing. Materials that cannot be treated to meet the requirements should not be used. A flame-proofing certificate should be available for inspection. Exhibitors should be aware of local regulations regarding fire/safety and environment which must be adhered to.

- Exhibitors should dispose of any waste products they generate during the exhibition in accordance with guidelines established by the Environmental Protection Agency and the facility.
- Exhibit decorations and displays shall not block or impede access to fire alarms, fire extinguishers, fire hose cabinets and audible or visual devices for fire alarms, fire extinguishers, fire strobe lights or fire hose cabinets. These fire protection equipment items must be clearly visible with an unobstructed path from the aisle to the equipment locations.
- All displays and exhibit personnel must adhere to Facility Fire Marshal Requirements and Facility Rules & Regulations.

13. Hanging Signs & Graphics

- Linear exhibits are not permitted hanging signs above their exhibits.
- Perimeter linear exhibits are permitted hanging signs. The sign may not exceed 12 feet in height from the floor to the top of the sign, must be flat (2 dimensional), and must be located at least 5 feet away from the aisle.
- Peninsulas, split islands and island exhibits are permitted hanging signs. They may be hung at any height; however, the sign itself can be no more than 8 feet in height and must be finished on all sides.
- Signs, lettering, or graphics facing a neighboring exhibit must be located at least 10 feet from that exhibit. All sides must be finished.
- Exhibitors hanging a sign above their exhibit space are required to submit scaled engineering drawings of the proposed sign and its location within the exhibit space to Show Management a minimum of 60 days prior to the first day of the show.
- Any sign hanging from the infrastructure of the facility (ceiling, column, structural steel, etc.) must be coordinated through and hung by the Official Show Decorator.

14. Canopies

- Canopies installed in any exhibit configuration that has line-of-sight restrictions must adhere to the following:
- The base of the canopy cannot be lower than 7 feet from the floor when within 5 feet of any aisle.
- Canopy supports can be no wider than 3 inches.
- Signs, displays or products are not permitted over 8 feet 3 inches.
- Canopy and support construction materials must adhere to the Fire & Safety guidelines in Section 12.

15. Multi-Level/Covered Exhibits

- Scaled engineering drawings of all multi-level or covered exhibits must be submitted electronically to Show Management and Facility Management a minimum of 60 days prior to the first day of the show. Drawings must include a current digital signature of a reviewing structural engineer, indicating that the structure design is properly engineered for its proposed use.
- Fire sprinkler systems must be installed if upper decks or covered exhibit areas exceed 1000 square feet including the stair landing.
- There must be two remote means of egress if upper deck area is greater than 300 square feet or will be occupied by more than 9 people.
- Spiral stairs are not permitted.
- Upper decks, covered areas and roofed areas exceeding 300 square feet in size require the installation of battery operated smoke detectors.
- Signs must be posted indicating the maximum number of people the structure will accommodate.

- A signature is required by an authorized official of the exhibit-building company indicating that the structure is built in compliance with the details and specifications set forth on the drawings.

16. Unfinished Areas

All open or unfinished sides of the exhibit which may appear unsightly must be covered or Show Management will have them covered at Exhibitor's expense. Any portion of the exhibit bordering another Exhibitor's space must have the backside of the exhibit finished and not incorporate any identification signs, lettering or graphics that would detract from the adjoining exhibit. Peninsula, split-island and island exhibits must have a finished back wall and sides. Plain drape or unfinished hard-walls are not permitted.

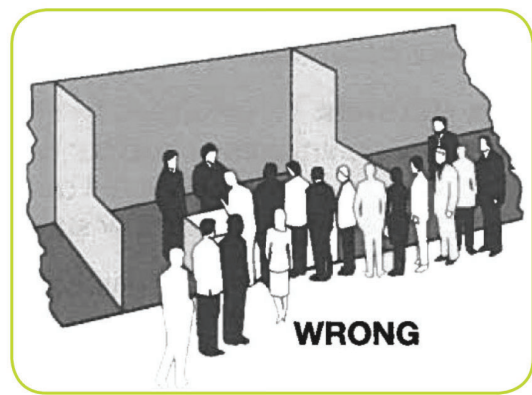
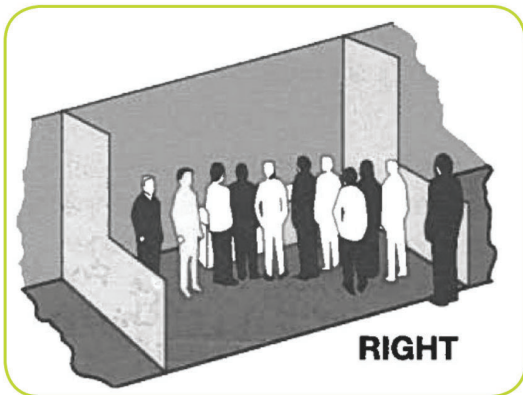
17. Sound/Music/Noise Levels

- Exhibitors may use sound equipment in their booths so long as the noise level does not disrupt the activities of neighboring exhibitors. Speakers and other sound devices should be positioned so as to direct sound into the booth rather than into the aisle.
- The noise level within an exhibit must not exceed 85 decibels as measured from the aisle immediately in front of the booth.
- Exhibitors should be aware that music played in their booths, whether live or recorded, may be subject to laws governing the use of copyrighted compositions. Authorized licensing organizations, including but not limited to ASCAP, BMI and SESAC, collect copyright fees on behalf of composers and publishers of music. It is the Exhibitor's responsibility to be informed of copyright laws and submit fees to the appropriate organizations.

18. Demonstrations

As a matter of safety and courtesy to others, exhibitors should conduct sales presentations, product demonstrations, press conferences and other media events in a manner which assures all exhibitor personnel and attendees of such in-booth events are within the contracted exhibit space and not encroaching on the aisles or neighboring exhibits. Any queue lines formed for exhibitor customer interaction must also be contained within the booth footprint. It is the responsibility of each exhibitor to arrange displays, product presentation, audio visual presentations, and demonstration areas to ensure compliance. Exhibitors should be aware of, and adhere to, local regulations regarding fire/safety and environment.

Special caution should be taken when demonstrating machinery or equipment that has moving parts or any product that is otherwise potentially dangerous. Exhibitors should establish a minimum setback of 3ft and/or install hazard barriers as necessary to prevent accidental injury to spectators. Additionally, demonstrations should only be conducted by qualified exhibitor personnel.



19. Prohibited Displays

- No holes may be drilled, cored or punched in the building without prior written approval from Facility Management.
- No part of the display may be attached to or otherwise secured to the columns, drapery backdrop or side dividers.
- No lighter-than-air (helium, etc.) balloons are permitted in the Facility.
- Decals or other adhesive materials shall not be applied or affixed to the walls, columns or floor of the exhibit areas nor may these items be distributed to attendees.
- No sign of any description may be installed, except within the confines of the exhibit space assigned. Decorations, signs, banner, etc., may not be taped, nailed, stapled or otherwise fastened to ceilings, walls, doors, painted surfaces or columns without prior written approval by Facility Management.
- No animals, reptiles, birds, rodents, fish or insects may be used as part of any exhibit, except those allowed under the provisions of the Americans with Disabilities Act.

20. Authority

- Show Management is the final authority on all matters related to the Mid-America Trucking Show.



EXHIBIT MANAGEMENT ASSOCIATES, INC.

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